

Minutes of the Corner Canyon High School Community Council Meeting held January 7, 2016, in the Administrative Conference Room.

Present: Mary Bailey – Principal, Heather Burton, Vanessa Croshaw, Kathy Cutler, Donna Dawson, Wayne Dittmore, Susan Edwards, Amy Hardcastle, Sharyle Karren, Kristin Kelly, Lisa McDonald, Kimberly Miller, Brenda Staples, Britt Thompson, Scott Wihongi – Asst. Principal, Amy Zaharis, Jim Francis, and Adele Lamb.

Excused: Kathryn Myers, Cherstyn Stockwell, and Jennifer Updike.

Staff: Kathy Hilton

Kathy Cutler called the meeting to order at 5:05pm.

I. Welcome

Kathy Cutler welcomed all those in attendance and thanked them for coming.

II. Review of the Minutes – Kathy Hilton

Minutes were reviewed.

Motion: Wayne Dittmore made the motion to accept the minute as presented. The motion was
Seconded by Kimberly Miller.

Vote: 13 – 0

III. Counseling Corner – Amy Hardcastle

- Jr CCR's are proceeding. The counselors meet with each Jr and go over their graduation requirements and help them with classes they may want to take to help with their college readiness.
- January 15 – 18, 2016, Arena Scheduling will open for students to change their 2nd semester classes.
- Registration process will start in February. February 10, 2016, the counseling center will visit Draper Park Middle School and help the 8th graders with their schedules.
- The counselors will assist all students, in the Computer Labs, during their English classes with their Course Request, for the 2016-2017 school year. The students fill out the Course Request, and will have 10 days to discuss their choices with their parents/guardians. Changes may be made during the 10 days. The classes they select should be classes the student would like to take or classes required for graduation. The Course Request returned by the students help prepare the class choices for the next school year.

VII. Report on research of possible uses of Cell Tower Funds – Scott Wihongi

Scott had a meeting with Kevin Ray (District Risk Management), and reviewed the school's request for more security cameras outside overlooking the sport fields. Kevin is investigating the costs and will meet with Scott as soon as he has the information requested.

The school will take care of the cost of chairs for the Legacy Room, and any furniture needs in the Administrative Conference Room or Student Center Conference Room.

VIII. Principal Items – Mary Bailey

a. Update on Technology Platforms

A meeting was held with Asst. Principal Christian Cowart, District Tech Support Maria Jones, teachers and SCC members. The minutes of this meeting were handed out to the SCC members. Suggestions given by the SCC members to help parents know where to find each teacher's information:

- Teacher's disclosures should include which platform the teacher will be using and where the parents may find a calendar where major assignments will be listed and when the assignments are due.
- On the School Web Site, there will be a link for each teacher. This link will lead parents to information about the teacher, a copy of the teacher's disclosure, platform the teacher will be using, where you can find a calendar of class assignments and when they are due.
- Also, on the School Web Site will be tutorials for parents, showing how to use Skyward and Canvas.

b. Update on Budget (LAND Trust)

The approximate balance is \$97,016.00. The school spends just under \$9000.00 on payroll a month from the LAND Trust budget. Robotics is just getting started with their competitions, so there will be funds used on supplies and fees associated with this program.

A small committee was formed for the purpose of reviewing the CSIP & LAND Trust. The members of this committee are: Heather Burton, Susan Edwards, Sharyle Karren, Kathryn Myers, and Adele Lamb. With this review, if the committee feels changes are needed they will bring a report back to the SCC in March for discussion.

c. Work on the Digital Citizenship Documents (some updates)

A survey needs to be sent to parents and students to gather information and find out what they see as problems on the internet for students, and how the school may help with these concerns. A poll needs to be taken with teachers to see what problems or concerns they feel the students have with the internet.

Items which have been completed:

- Student Computers are numbered in area where students use computers. Students sign in and put the number of the computer they are using by their name. Advisors move around and are more aware of what students are working on.
- Email was sent out to parents reminding the parents and students of the "Internet Safety Form" they signed at registration.
- Also, a Skylert was sent out to parents, with the link for Bullying information. The link was also placed on our school web site.

The school and the SCC members need to encourage parents and students to attend the Internet Safety Night which will be held at the school February 3, 2016.

IX. Adjourn – Next Meeting: Wednesday, February 3, 2016, at 5:00pm, following by Internet Safety Meeting at 7:00pm.

Motion: Kimberly Miller made the motion to adjourn. Amy Hardcastle seconded the motion.

Vote: 16 – 0

Meeting adjourned at 6:05