

# Class Officer Application Packet

## Rules and Information

- To run for Senior Officer, a candidate must currently be a junior. To run for Junior Officer, a candidate must currently be a sophomore. To run for Sophomore Class Officer, a candidate must currently be in 9<sup>th</sup> grade. To run for Freshman Class Officer, a candidate must currently be in 8<sup>th</sup> grade.
- In order to run, a candidate must have a minimum cumulative GPA of 3.0 or he/she must have received a 3.0 each of the 3 quarters previous to the election.
- Each candidate must submit the application, signed by a parent and school registrar, by April 1, 2013, at 3:00 pm to 9361 South 300 East, Sandy, UT 84070.
- Each candidate must submit, by email, a campaign skit. This skit may demonstrate any of the candidate's creative sides and show voters why he/she is a great choice for class officer. The skit must be submitted to [brian.mcgill@canyonsdistrict.org](mailto:brian.mcgill@canyonsdistrict.org) by April 8, 2013, at 3:00 pm. These will then be posted on Corner Canyon High School's website for all to see. Videos must be school appropriate, including observance to dress code, appropriate language and content. The time limit for these skits is 2 minutes.
- Applicants must also submit a resume by April 8<sup>th</sup>, by email (see email address above). These will be posted on the CCHS website for all to view before elections.
- There will be a pre-election party on March 19, 2013, from 5:00-7:00 pm at the Day Barn near Draper Park, 12500 South 1200 East. At this event, applicants may bring headbands, campaign buttons and flyers to distribute to students. These items must total no more than \$30.00.
- Voting will take place online from April 10<sup>th</sup> at 7:00 am to April 11<sup>th</sup> at 5:00 pm, and is open to all registered Corner Canyon High School students.
- The announcement of the 16 Class Officers will be made on April 12, 2013 and posted to the school website and Facebook.
- These student officers will be interviewed by the administration and SBO advisors on April 30, 2013, from 3:15-4:30 pm and positions will be decided upon.
- Weekly meetings will take place beginning in May with the student body officers and class officers to set up the calendar for the new school year.
- Each officer will attend the Dixie Leadership Camp held from July 8-11, 2013. (Cost is approximately \$290, which includes the hotel, meals and bus transportation.)
- Each officer must enroll in the student government class, held 1<sup>st</sup> period.

## **Outline of each position:**

### **1. Senior Class President**

Duties include being in charge Senior Class Officers, holding meetings, delegating activities, overseeing Senior Dinner Dance and Graduation. Responsible for Class Reunions.

### **2. Senior Class Vice President**

Duties include assisting the Senior Class President in all assigned duties

### **3. Senior Class Secretary**

Duties include taking minutes at all meetings, keeping track of finances and records and any other duties assigned by the President.

### **4. Senior Class Historian**

Duties include taking pictures at all school activities and events, working with the school newspaper and yearbook staff, and creating a senior slideshow

### **1. Junior Class President**

Duties include being in charge of Junior Class Officers, holding meetings, delegating activities, and overseeing Junior Prom.

### **2. Junior Class Vice President**

Duties include assisting the Junior Class President in all assigned duties

### **3. Junior Class Secretary**

Duties include taking minutes at all meetings, keeping track of finances and records and any other duties assigned by the President.

### **4. Junior Class Historian**

Duties include taking pictures at all school activities and events, working with the school newspaper and yearbook staff and other assigned duties.

### **1. Sophomore Class President**

Duties include being in charge of Sophomore Class Officers, holding meetings, delegating, and overseeing sophomore activities

### **2. Sophomore Class Vice President**

Duties include assisting the Sophomore Class President in all duties

### **3. Sophomore Class Secretary**

Duties include taking minutes at all meetings, and keeping track of finances

### **4. Sophomore Class Historian**

Duties include taking pictures at all school activities and events

### **1. Freshman Class President**

Duties include being in charge of Freshman Class Officers, holding meetings, delegating, and overseeing freshman activities

### **2. Freshman Class Vice President**

Duties include assisting the Freshman Class President in all duties

### **3. Freshman Class Secretary**

Duties include taking minutes at all meetings, keeping track of finances and records and any other duties assigned by the President.

### **4. Freshman Class Historian**

Duties include taking pictures at all school activities and events

The following are the Class Officer elected positions:

- President
- Vice President
- Secretary
- Historian

Name: \_\_\_\_\_

Phone# \_\_\_\_\_

Email Address: \_\_\_\_\_

Current School Attending: \_\_\_\_\_

Grade in 2013-2014: \_\_\_\_\_

### STUDENT PLEDGE

I will uphold the standards and rules of Corner Canyon High School. I will be a good example to others. I will maintain a 3.0 grade point average during the year. I understand the rules of this election and will uphold them. I understand that if I fail to uphold any school rule I will be subject to appropriate penalties.

Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

GPA \_\_\_\_\_

Registrar Signature \_\_\_\_\_

# RESUME

1. What goals do you have for Corner Canyon High School?

2. What qualities make a good leader?

3. What can you contribute to the success of students at Corner Canyon High School?