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Dear Chargers,

Welcome to the inaugural year of Corner Canyon High School, the school I believe will soon be the premier high school in Utah. We have a unique opportunity to create traditions, meet challenges, and blaze a trail for future years to follow. It is an honor to be the first principal of Corner Canyon High School.

Our motto, *Semper Excelsius*, is a Latin phrase that translates to “Always Higher.” Regardless of where individual students are in their academic and social progress, we expect that they will continuously strive to be better students, better citizens, and better people. It is the responsibility of all students to do their best, be their best, and help others to be their best.

Our focus moving into this year will be to set a standard for every student to graduate college and career ready. Our fantastic faculty and counselors have the collective expertise, the vested experience and the dedication to help every student achieve this goal. With the added support of our parents and community, this goal will become a reality.

We have hired the best and brightest staff available. Most of our teachers and counselors have multiple degrees and have earned career-spanning accolades. Our coaches are accomplished athletes in their own right and bring winning traditions to CCHS. In short, we have a remarkable teaching, counseling, coaching and support staff to help each of you find success.

Our School Community Council and PTSA have met throughout the past year to prepare for our school’s opening. They are a group of professional, committed parents whose dream is to make Corner Canyon a place where every student feels valued. Our Building Leadership Team has also helped to lay a caring cultural foundation of the school for years to come.

Our pledge is that we will help all students graduate able to demonstrate:

- Good character, self discipline, and ethical actions,
- 21st Century competencies, prepared for rigorous post-secondary education,
- Critical thinking and problem solving skills,
- Creativity and innovation,
- Collaboration, caring, and a sense of justice and community,
- Continuous growth, developing self worth and purpose, and
- Academic, emotional, and physical well being.

Best wishes for the new school year,

Mary Bailey, Principal
School Administration

Main Office 801-826-6400
Attendance Office 801-826-6410

Principal
Mary Bailey 801-826-6401

Assistant Principals
Brian McGill A-D 801-826-6412
Christian Cowart E-K 801-826-6414
Amy Cowin L-Q 801-826-6415
Marsha Morgan R-Z 801-826-6413

Student Center

Student Center 801-826-6420
Registrar 801-826-6430

Counselors
Allyson Hanks A-C 801-826-6421
Amy Hardcastle D-H 801-826-6422
Sally Matsen I-M 801-826-6423
Dina Kohler M-R 801-826-6424
Phil Handley S-Z 801-826-6425
Lisa Shearer Intern 801-826-6426

CTE Coordinator
Wayne Dittmore 801-826-6441

School Psychologist
Amy Folger 801-826-6429

Speech, Language Pathologist
Amy Buckley 801-826-6460
CCHS Student Government

Student Body Officers

Nathan Thorsen  President
Cassidy Featherstone  Vice President
Keslie Carr  Secretary
Erica Johnson  Historian
Lauren Hart  Public Relations
Kelsey Blaser  Communications
Brette Bringhurst  Activities
Nicholas Thorsen  Spirit and Pride
Kelsie Engen  Art Officer
Kaitlyn Irvine  Tech Officer

Senior Class Officers

Sam Barney  President
Tyler Teerlink  Vice President
Brandon Mortensen  Secretary
Siera Skousen  Historian

Junior Class Officers

Parker Thompson  President
Jenna Davies  Vice President
McKenna Packard  Secretary
Megan Bartholomew  Historian

Sophomore Class Officers

Ethan Simons  President
Spencer Sorensen  Vice President
Cameron Dougherty  Vice President
Ameilia Dyck-McCrary  Secretary
Paige Nelson  Historian

Freshman Class Officers

Lynsey Call  President
Landon Featherstone  Vice President
Ammon Savage  Secretary
Kennedie Blaser  Historian
Dear Chargers,

Welcome to Corner Canyon High School, soon to be the greatest school in Utah! As your newly elected student body officers, we look forward to serving you during this coming year. We have dedicated ourselves to making the 2013-2014 school year a great experience for every CCHS student. CCHS will develop proud traditions and strong, cohesive school spirit. We hope we can unite the student body into one, becoming valiant Chargers, showing our community at-large, what our school stands for. We encourage all of you to get involved and participate in any way you can, and help us to make our time at Corner Canyon the best time of our lives.

Sincerely,
Your 2013-2014 Student Body Officers

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Developing a Positive School Climate & Culture

At Corner Canyon High School we value each and every student and want to ensure student success at all levels and involvement. We encourage students to become involved in at least two activities (at a minimum) to magnify their overall experience with school, academics, and the CCHS community. Research has demonstrated that students who are engaged, involved, and participate in both curricular and non-curricular activities receive better grades, and report a better overall experience in high school. This is the platform we hope all Chargers strive to accomplish.

As faculty and staff, we will strive to develop a strong college-going culture that focuses on not only completing high school, but properly preparing students for post-secondary education, and skills (leadership, effective communicators, collaborators, etc.) to be successful in a career and life.

As part of developing a positive school culture and climate at CCHS, we will also emphasize the importance of relationships and respect for one another, promoting and rewarding rigor in all aspects of studies and programs, and apply relevance in learning across the spectrum of curriculum offerings at Corner Canyon High School. At CCHS, we take pride in ensuring our students can develop critical thinking and analytical skills in further helping to foster higher-order thinking and learning, in helping each student become a productive and engaging citizen.

Furthermore, CCHS places a strong emphasis on STEAM (Science, Technology, Engineering, Arts, and Science) based initiatives with programs such as Engineering Design, Robotics & Automation, Investigative Science and Research Methods (preparing students for local, regional and worldwide Science fair competition), Physics with Technology, Geography with Technology, Architectural Design, Computer Animation, Computer Graphic Design, Social Media Marketing, Digital Photography, and advanced Mathematics, including Concurrent Enrollment and AP (Advanced Placement), both early college courses.
In further supporting this school culture and climate at CCHS, we will incorporate PBIS (Positive Behavioral Interventions and Supports) structures that extrinsically reward students for:

- Academic achievement
- Participation in school programs, clubs, activities and athletics
- Demonstrating acceptance and respect for others
- Showing outstanding leadership
- Positive civic and community engagement
- Service learning

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**CHARGER MEDALLION**

Corner Canyon High School has a large and diverse student body consisting of students with many differing talents and abilities. The purpose of the Charger Medallion is to encourage and challenge students to be involved in a wide variety of areas while attending Corner Canyon High School. The hope is to have students who are well rounded and participate in several activities. Only 50 points will be accepted within one particular area. The focus is to reward participation and not necessarily achievement. Students may apply during their senior year. It is the student’s responsibility to pick up an application for the Charger Medallion from the Main Office and to return the completed application to the Main Office. Students will be recognized at graduation and at an awards event at the end of his/her senior year.

A student must earn a minimum of 200 points to qualify for this award. Points will be pro-rated: Class of 2014 (50 points); Class of 2015 (100 points); Class of 2016 (150 points.) Points can accumulate from 9th through 12th grade. The following point values apply to each year of participation at Corner Canyon High School. Activities participated in at other schools will not be accepted. Signatures verifying participation from administrators, supervisors, teachers, counselors, and/or coaches from the respective area they supervise are required for each activity.

**Running for Class or Student Body Office** 5 pts per election

**Student Body Officer** 15 pts

**Class Officer** 5 pts per year

**National Honor Society** 5 pts per year

**Club Membership** 5 pts per club per year

(FBLA, Skills USA, FCCLA, DECA, Robotics, Chemistry Club, ASL, Spanish, ASL, French, Service Club, Chinese, HOSA, Mountain Biking, Hockey, PTSA, Literary, Chess, Photography, Lacrosse, etc)

**Activity Membership** 5 pts per membership per year

(Orchestra, Debate, Yearbook, Newspaper, Wind Ensemble, Jazz Band, Percussion, Madrigals, Concert Choir, Drama, Stage Tech, Girls/Mixed/Boys Chorus, Concert Band, Symphonic Band, Cheer, Drill, Dance Company, etc.- (5 additional pts per yr for auditioned groups)

**Athletic team membership** 5 pts per sport per year

**Sterling Scholar Application** 5 pts per application

**School Sterling Scholar** 15 pts

**Sterling Scholar Finalist** 20 pts

**State Sterling Scholar** 30 pts

**Taking PSAT exam** 5 pts

**Taking PLAN test (10th Grade)** 5 pts
Taking ACT or SAT
Concurrent Enrollment Classes
AP Classes
AP Test
Parents attend CCR’s Conference
CTE Competition (VICA, DECA, FCCLA, etc.)
Art show or science fair participant
National Merit Scholar Semi-Finalist
National Merit Scholar Finalist
Student or Athlete of the Month
Member of a Student Committee (not class officer)
Fewer than 4 absences per year (total)
Fewer than 8 tardies per year (total)
Perfect attendance (no absences, no tardies)
No Discipline Referrals
Tutor to other students (signed by a teacher)
Honor Roll (3.5 or higher)
GPA above 3.0 but not honor roll
Participation in school musical or play
Athletic team manager
Raise GPA from previous quarter
Submitting articles/artwork to school paper
Voting in School Elections
Girls/Boys State
Art Show or Science Fair finalist
Region Solo and Ensemble
State Solo and Ensemble
Academic or Athletic Letter
PLT
Latinos in Action
Principals’ Roundtable

5 pts
1 pt per class
2 pts per class
5 pts each
5 pts each year
5 pts (per event)
20 pts
30 pts
10 pts
3 pts per year
5 pts per year
5 pts per year
2 pts per quarter (20 pts for entire year)
3 pt per quarter
5 pts per year
3 pts per quarter
1 pt per quarter
5 pts (max 3 per year)
5 pts per sport
½ pt increase (2 pts) or 1 pt increase (5 pts)
5 pts per year
1 pt per election (2 max per year)
10 pts
10 pts
5 pts (per year)
10 (per year)
10 pts
10 pts
10 pts
10 pts

CCHS – Cool to Care

What is Cool to Care?

Corner Canyon High School has adopted a partnership program called, “Cool to Care,” with local businesses that promotes and rewards students for positive behavior by providing incentives. One of CCHS’s school wide goals is to establish a school culture and community of caring by constantly reinforcing positive behavior with our entire student body. “Cool to Care” allows staff and faculty to reward students by handing out cards to students who demonstrate this positive behavior during school and affiliated school activities. Students can then place their respective “Cool to Care” card within one of several product (business sponsored) bins for a drawing at the end of each month, and for a grand prize at the end of a semester and at the end of the school year.

Examples of positive rewarded behavior may include:

- Reaching out to support other students
- Cleaning up trash on school grounds
- Promoting the welfare of other students
- Reporting incidents of bullying, harassment, discrimination, etc.
- Peer mentoring or supporting other students academically
• Promoting service to school and/or others

**Benefits to Students and Corner Canyon High School**

Cool to Care supports a social component to the PBIS (Positive Behavioral Interventions and Support) educational framework. Corner Canyon is committed to building a school climate and culture of respect, tolerance and acceptance, and “Cool to Care” provides an ongoing extrinsic incentive for students who promote both the general welfare of fellow students and school. Students will have increased opportunities for product and prize drawings of donated items (i.e., iPod, bicycle, iTunes gift cards, skateboard, electronics, apparel, etc.).

**Benefits to Local Business**

This is an opportunity for a business to market itself and retail goods in the high traffic main office at Corner Canyon High, receive a potential tax-deductible write-off, support public education, market to your local community, and enhance the positive school culture and climate of Corner Canyon High School.

To support or donate to Corner Canyon’s “Cool to Care” program:

**Contact:** Brian McGill, Assistant Principal  
**Phone:** 801-826-6403  
**Email:** brian.mcgill@canyonsdistrict.org

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**CHARGE Forward – Student Behavior and Expectations**

**PBIS – Positive Behavior Intervention Supports**

<table>
<thead>
<tr>
<th>CHARGE</th>
<th>Defined</th>
<th>Class</th>
<th>Halls</th>
<th>Assemblies</th>
<th>Commons</th>
<th>Café</th>
<th>Restroom</th>
<th>Events</th>
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<tbody>
<tr>
<td>Care</td>
<td>Courtesy</td>
<td>Assisting other students as appropriate</td>
<td>Pick up after yourself</td>
<td>Support presenter/s</td>
<td>Pick up after yourself</td>
<td>Pick up after yourself</td>
<td>Pick up after yourself</td>
<td>Support presenter/s</td>
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<tr>
<td></td>
<td>Compassion</td>
<td>Accepting others</td>
<td>Look for opportunities to help others</td>
<td>Adjust your noise level and actions to appropriate setting</td>
<td>Look for opportunities to help others</td>
<td>Make new friends</td>
<td>Make new friends</td>
<td>Make new friends</td>
</tr>
<tr>
<td></td>
<td>Charity</td>
<td>Being friendly</td>
<td>Make new friends</td>
<td>Be aware of others and your environment</td>
<td>Assist visitors</td>
<td>Assist visitors</td>
<td>Assist visitors</td>
<td>Assist visitors</td>
</tr>
<tr>
<td></td>
<td>Kindness</td>
<td>Care about learning – come prepared</td>
<td>Assist visitors</td>
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<tr>
<td></td>
<td>Friendship</td>
<td>Care about school</td>
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<td>Honor</td>
<td>Character</td>
<td>Be honest in</td>
<td>Use passing</td>
<td>Appropriately</td>
<td>Use the space</td>
<td>Use the space</td>
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<tr>
<td>Honesty</td>
<td>Integrity</td>
<td>Commitment</td>
<td>Example</td>
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<tr>
<td>Take pride in your work</td>
<td>Do your own work</td>
<td>Be committed to learning</td>
<td>Be an example to others</td>
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<th>Achieve</th>
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<tr>
<td>Attendance</td>
<td>Use appropriate interactions with others</td>
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<td>Rigor</td>
<td>Respect personal space</td>
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<tr>
<td>Excellence</td>
<td>Respect school property</td>
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<tr>
<td>High Expectations</td>
<td>Respect presenter/s &amp; guest speakers</td>
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<td>Best Effort</td>
<td>Have appropriate interactions with others</td>
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<tr>
<td>Success</td>
<td>Respect personal space</td>
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<tr>
<td>Life-Long Learning</td>
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<td>Challenge</td>
<td>Respect presenter/s &amp; guest speakers</td>
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<th>Positive Communication</th>
<th>Attitude</th>
<th>Acceptance</th>
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<tr>
<td>Communication</td>
<td>Respect diversity of others</td>
<td>Be present</td>
<td>Dress appropriately</td>
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<tr>
<td>Attitude</td>
<td>Respect technology</td>
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<td>Acceptance</td>
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- Set goals
- Learn from the presentation
- Be accountable for where you are supposed to be
- Make wise choices
- Use appropriate language
- Respect presenter/s & guest speakers
- Have appropriate interactions with others
- Respect personal space
- Respect school property
- Respect opponents
- Respect officials
- Respect visitors
- Respect instructional time
- Respect facilities
- Dress appropriately
- Wait your turn
- Thank those serving you
- Be aware of others’ needs (e.g., food allergies, dietary preferences)
- Make room for others
- Respect property – others/school
- Respect school song
- Respect staff members and students
- Respect staff /presenters & guests
- Respect personal space
- Respect opponents
- Respect officials
- Respect visitors
- Respect instructional time
- Respect facilities
- Dress appropriately
Give

“We make a living by what we get, we make a life by what we give”
-Winston Churchill

Service
Generosity
Community
Extra Mile

Engage

 Participate
Give 110%
Involvement
Be proactive
Actively Learning
Employ Critical Thinking
Focus

Show up
Contribute to class activities
Ask and answer questions
Be present in class
Make connections
Use time wisely

Pay attention to your surroundings
Engage in the message/presentation
Pay attention to your surroundings
Have positive interactions
Show appropriate eating behaviors
Mind your manners

Help others
Offer to assist
Leave it better than you found it
Give full attention
Give appropriate recognition
Give appropriate responses
Help others
Offer to assist
Leave it better than you found it
Help others
Offer to assist
Leave it better than you found it
Leave it better than you found it
Support school activities
Be involved

Forward
Maintain a focus on becoming college, career and citizenship ready

Academic Eligibility for Activities

Those students who represent Corner Canyon High School (CCHS) in any competitive activity must be academically eligible according to guidelines established by the Utah High School Activities Association (UHSAA) and CCHS (which may include a GPA above the 2.00 UHSAA standard). In order to participate, a student must:

• NOT have received more than (1) one failing grade in the previous quarter.
• AND must have maintained a 2.0 grade point average for the previous quarter.

Incompletes are considered "F's" until they are made up and the teacher gives the converted grade. For further information, see the UHSAA handbook and Region VII manual.

Violations of the Student Code of Conduct may result in an athlete's being disqualified from participation. Violations in student code of conduct (UHSAA and CCHS program standards) may result in suspension and/or removal from a program, club, or athletic team.
Region VII – Competition
(Athletics and Performing Arts)

Corner Canyon High School offers a wide variety of athletic teams and performance programs. These include, but not limited to: football, basketball, baseball, volleyball, softball, tennis, soccer, track, cross-country, golf, wrestling, drill, swimming, vocal and instrumental music, debate, and drama.

Region VII (CCHS) participates in competitive events as a member of the Utah High School Activities Association (UHSAA). CCHS is a 4A school and participates under the Region VII guidelines of the UHSAA. The schools in Region VII are as follows:

- **Skyline High School**, 3251 E. 3760 S., Salt Lake City, UT 84109
- **Olympus High School**, 4055 S. 2300 E., Holladay, UT 84121
- **SPA High School** (Music, Drama & Choir only), 2291 S. 2000 E., Salt Lake City, UT 84106
- **Murray High School**, 147 E. 5065 S., Murray, UT 84107
- **Corner Canyon High School**, 13943 S. 700 E., Draper, UT 54020
- **Timpanogos High School**, 1450 N. 200 E., Orem, UT 84057
- **Orem High School**, 175 S. 400 E., Orem, UT 84097
- **Mountain View High School**, 665 W. Center Street, Orem, UT 84057

Region classification is conducted every two years in November by the Utah High School Activities Association (UHSAA), and is determined by total enrollment of juniors and seniors for each school.

**Ticket Prices for Region VII Activities**

- **Students** at home games: Free with activity card
- **Students** at away games with activity card: $4.00 / without activity card: $5.00
- **Adults**: $5.00
- **Family Pass**: $20.00/game (immediate family only - limit 6 per pass, 2 adults, 4 children, must all be present to enter)

**Region VII Tournaments**

All spectators will be charged at Region Tournaments:

- **Students**: $4.00
- **Adults**: $5.00
- **Family Pass**: $20.00 (immediate family only – limit six per pass, 2 adults, 4 children, must all be present to enter)

**State Tournaments and Activities**
At CCHS, we look forward to many of our teams qualifying for State competition. In most cases the competition times are after school. However, in the event a State game or activity occurs during school hours, students will be excused to watch the event if the procedure listed below is followed:

1. An "Activity Release Form" for the event (available in the Main Office) must be signed by a parent and returned to the Main Office.
2. The student purchases a ticket at school and attends the scheduled event or activity.

**Ticket Prices for State Activities**

Ticket prices for State activities vary with each activity. Students are NOT admitted to State events free with activity cards.

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### Attendance Policy

Corner Canyon High School (CCHS) is an inclusive learning community devoted to the highest levels of academic achievement and performance. CCHS’s priority is to ensure that all students leave Corner Canyon college-and-career ready, through successful pursuit of post-secondary education. Research has demonstrated that attendance in school is one of the strongest predictors for academic achievement, success in the classroom (i.e. participation, critical thinking, effective communication, rehearsing, reciting, and receiving immediate feedback). We emphasize the importance of rigor, relevance, and relationships in all aspects of learning.

This educational construct and foundation for both school and life-long learning begins with attendance and participation in class, and developing a positive rapport with teachers. The educational process requires continuity of both instruction and ongoing learning. Frequent and routine absence from the day-to-day learning environment can significantly impede and disrupt student achievement and success in school, both short and long term. Excellent attendance establishes a pattern of responsibility, accountability, and shows commitment that ultimately will benefit students in high school, post-secondary education, in their chosen career path, and in life.

The Utah Compulsory Attendance law (53A-11-101), and CSD’s attendance policy (AA432), directs parents to require their children between the ages of six and eighteen to attend every official school day, and for schools to actively promote regular attendance. Therefore, Corner Canyon has developed this policy (in conjunction with parents) that adheres to Canyons School District's and Utah’s legal guidelines.

**CCHS Attendance Policy Objectives**

- Maximize student learning, achievement, and preparation for college
- Support students in becoming responsible and accountable for their education
- Help students with becoming more autonomous and independent in life
• Demonstrate respect for instructional leaders, staff, and peers
• Promote the highest level of student safety by knowing whereabouts of each student

RESPONSIBILITIES

Student:
• Attend class promptly on time every day with a focus on learning
• Utilize Skyward to monitor attendance, academic achievement (homework and grades) and earned credits
• Follow proper check-in and check-out procedures with attendance office
• Reach out to instructor to obtain and complete make-up work in the event of an absence or absences
• Follow attendance recovery protocol when attendance points accumulate beyond 4 points per class in a given quarter

Parent/Guardian:
• Support CCHS attendance policy and state law by ensuring student's regular attendance at school
• Make every effort to schedule medical appointments and family vacations that do not require loss of school/achievement time (refer to pre-excused/vacation absences section)
• Contact the attendance office in person or by phone (801-826-6410) to excuse absences (i.e. illness, medical, emergency, death of family or close friend, family travel, or other legitimate reasons) within five school days of the absence.
• Follow check-in and check-out protocol
• Utilize Skyward access to monitor student attendance, academic achievement (i.e. homework and grades), and earned credits

Faculty:
• Record roll promptly each period of each day, including tardies and absences
• Provide a relevant learning activity at the beginning of each class
• Emphasize the importance of punctuality by starting class immediately after tardy bell
• Provide a high quality learning environment through specific, tailored, and relevant curriculum
• Promote and/or reward students for attendance, in-class participation, and student achievement
• Communicate with CCHS administration when student attendance issues arise

Corner Canyon High School:
• Account for student attendance promptly and accurately
• Provide proper check-in and check-out notification (slips) upon authorization by a student’s parent/guardian
• Notify parent/guardian of absences by phone, electronic message exchange and/or letter
• Approve or deny application for pre-excused, vacation leave, attendance school, and “No-Grade” (NG) student appeals
• Work cooperatively with parent/guardian and students to improve significant or severe absenteeism and/or tardy issues
• Enforce and uphold both Canyons’ School District guidelines and Utah State Compulsory Education law which may include a referral to juvenile court for excessive absenteeism

ATTENDANCE

An absence is defined as any class period that a student does not attend. Students are marked accordingly: A= non-excused absence, G=Parent excused absence, N= School-excused absence, Z=verified truancy. A student arriving to class more than 10 minutes late will be marked with a W, which is also considered an absence. Students who arrive after the bell but within the first 10 minutes are considered tardy and receive a T.

At Corner Canyon High School (CCHS), a student’s absences and tardies will be added together (aggregate total). If a student accumulates a total of 5 or more (absences + tardies) the student will receive no credit for that class. Each class will be evaluated independently. The following table gives an example attendance report. The first four absences and tardies, which are in grey, are granted to the student and CANNOT be made up. This student would have to attend three and one half sessions of attendance school in order to get credit for these three classes. If students or parents have questions regarding make up, they should contact the attendance office at 801-826-6410.

<table>
<thead>
<tr>
<th>Course</th>
<th>Expression</th>
<th>8/25-8/29</th>
<th>9/1-9/5</th>
<th>9/8-9/12</th>
<th>9/15-9/19</th>
<th>9/22-9/26</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>M T W H F</td>
<td>M T W H F</td>
<td>M T W H F</td>
<td>M T W H F</td>
<td>M T W H F</td>
</tr>
<tr>
<td>CHEMISTRY</td>
<td>TEACHER, C105 E</td>
<td>3(A)</td>
<td>T T A W G</td>
<td>W W W W W</td>
<td>W W W W W</td>
<td>W W W W W</td>
</tr>
<tr>
<td></td>
<td>8/25/08 L: 6/6/09</td>
<td></td>
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</tr>
<tr>
<td>Lang Arts 11H</td>
<td>TEACHER, A202 E</td>
<td>2(A)</td>
<td>T T T G A</td>
<td>A A A A A</td>
<td>A A A A A</td>
<td>A A A A A</td>
</tr>
<tr>
<td></td>
<td>8/25/08 L: 6/6/09</td>
<td></td>
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</tr>
<tr>
<td>Tech Lab 3</td>
<td>TEACHER, N211 E</td>
<td>3(A)</td>
<td>G T T T T</td>
<td>T T T T T</td>
<td>T T T T T</td>
<td>T T T T T</td>
</tr>
<tr>
<td></td>
<td>8/25/08 L: 6/6/09</td>
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<td></td>
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</tr>
</tbody>
</table>

Students who have not met the attendance requirements (as outlined herein) but received a passing grade will receive a No Grade (NG) if the excessive absences/tardies are not made up through attendance school. Students will be required to attend a session of attendance school in order to avoid loss of credit for every tardy or absence exceeding 4 (per period). The 5th violation (per period) results in no grade (NG). Students having extenuating circumstances may follow the appeal process.

Students who have failed a class academically will receive an F regardless of their attendance.

Student Attendance Rewards

Students who have perfect attendance each quarter (and no more than 2 total tardies per quarter) will be invited to a recognition breakfast, hosted by the CCHS administration. Students who also demonstrate perfect attendance (and no more than two total tardies per quarter) will also receive recognition at the end of the school year.
**Pre-Excused Absences**

Some absences from school may be pre-excused. These occurrences are limited to religious observances, unique family occasions, and post-secondary/college campus visits. Pre-excused applications can be obtained from the attendance office and are subject to approval by the Attendance Committee and/or CCHS Administration. Pre-excused absences (P) do not count against the student’s attendance record. Completed applications must be submitted to the attendance office and/or CCHS Administration prior to the leave of the absence. Students are still responsible for making up all missed work during their leave, and are encouraged to coordinate such efforts prior to the leave.

**Vacation Release**

Canyons School District allows students up to ten (10) school days per school year for vacation release. Vacation release days (V) do not count against the student’s attendance record. Vacation release forms are available in the attendance office and must be submitted to the school prior to the leave of absence. Students are still responsible for making up all missed work during their vacation release period.

**Medical Release**

Students who have missed school due to a medical illness and/or procedure and who provide such verification with documentation will receive a “M” for a medical absence excusal. Medical excusals will not count towards a mark for attendance school. Long-term medical releases from school (beyond 10 days) should be handled through Canyons District Home and Hospital program, and will not count towards attendance marks. Students and parents/guardian must provide such documentation within five days of return to school to be considered for a medical excuse.

**School Excused Activities**

Students who participate in a school-sponsored activity (e.g. student government, choir, band, athletics, debate, etc.) will receive an “N” for their attendance mark. Students will be allowed to make-up the work missed for full credit, and the mark will not count against the attendance record.

**School Activity Participation**

For athletics, student government, clubs, and other programs with a minimum GPA requirement, an NG is counted as a failing grade until make-up is completed and recorded by the school registrar. As a result, NG status could impact a student’s ability to participate in school-related teams, programs and activities.
Information regarding each class and grading procedures will be included in each teacher’s individual disclosure document. Students will be required to contact their teachers to receive work, and complete it in a timely manner, from any class missed due to legitimate absences. Make-up work will be handled as per procedures outlined in teachers’ disclosure statements.

Parents/guardians are encouraged not to check out students for anything other than a legitimate illness or significant event that requires a student to miss school instructional time. Excessive absences may result in a mandatory student/parent conference and/or referral to District Truancy School, Draper Peer Court, and Juvenile Court for noncompliance with the Utah Compulsory Education Law.

ACCESS TO SCHOOL ATTENDANCE AND GRADE INFORMATION

Corner Canyon High School (CCHS) will be utilizing Skyward, a computerized attendance/grading program, which allows parents and students to access grading and attendance information daily using the internet. Students and parents should check frequently to determine any problems and resolve them quickly with the attendance office and/or Assistant Principal. Information regarding Skyward access will be distributed as students register. Parents may also contact the attendance office by calling 801-826-6410 between the hours of 7:00 a.m. and 3:00 p.m.

Check-In and Check-Out Protocol:

All check-ins and check-outs must be confirmed directly with a parent/guardian via telephone or in-person. Notes are not acceptable for check-in and check-out.

- **Check-in:** Students arriving during first period should go directly to class. They are accountable to the teacher for that period for being late. If students enter campus after the first period, they must check-in through the attendance office. They will be given a check-in notification (slip) to submit to that period’s teacher. If the student checks in properly, the attendance code will be changed to an “I” and will not count towards an attendance mark for attendance school.

- **Check-out:** If it becomes necessary for a student to leave school during the day, the student must check-out through the attendance office. If checked out properly, the attendance code will be coded as an “O” and will not count towards an attendance mark for attendance school. **If a student leaves school without following the check-out protocol (as herein defined), the student is coded with an unexcused absence (A).**

TRUANCIES AND TRESPASSING

Corner Canyon High School (CCHS) is a closed campus. During school hours, students are authorized to leave campus under the following terms;
1. To purchase lunch during lunchtime
2. To attend a Release Time class
3. To attend classes at the Canyons’ Technical Education Center or the Jordan Applied Technical Center (students who are issued a Tech Center Card.)
4. To work as a participant in the CWE (work study) or internship program (student issued a CWE or intern card.)
5. To return home or travel to a doctor’s office after checking out with parent permission (student will have a checkout slip from the Attendance Office.)
6. To participate in a school related excused activity (i.e. athletic event, band performance, etc.).

Assemblies and activities during the school day are designed for the entertainment, instruction, and social education of each student. When assemblies are scheduled, students are expected to attend the activity or they must report to an alternate school-supervised area.

Students found off-campus without permission during school hours are truant. **Students found on campus who are on release from campus under the guidelines outlined above will be considered trespassing.** Truant students and trespassing students will face consequences as determined by the administration and/or local law enforcement.

**ATTENDANCE SCHOOL AND AVOIDING LOSS OF CREDIT**

On the 5th violation (tardy or absence) and any subsequent absence or tardy, students must attend attendance school in order to receive credit for the class for the quarter. Attendance school sessions will be offered in the mornings and will be scheduled as needed. No charge will be associated with morning sessions.

Attendance school will begin promptly at 7:00 am on scheduled days. **No student will be admitted late under any circumstance.** For admittance to attendance school, students must have schoolwork in their possession. No food or drink will be permitted in the study area. Students talking or sleeping during attendance school will be dismissed and must attend another day. Electronic devices (i.e. iPhones, iPads, smartphones, etc.) are only allowed with prior administrative approval and can only be used for school purposes. Students are to be engaged with schoolwork during the attendance school session. Any student not working independently will be asked to leave and must attend another session on another day.

**Attendance School is from 7:00-7:50 am on Monday, Wednesday, and Friday.**
1 absence = 50 minutes. 1 tardy = 25 minutes. Students must arrive before 7:00 am or they will not be admitted.

School administration will determine if additional sessions are necessary. These sessions would be scheduled as per need and may take place after school and/or on Saturdays.
Attendance school schedules will be posted before mid-terms. All absences and tardies must be made up within the quarter in which they were received (unless a student receives a verified school absence the last week of the quarter). Students who receive a verified excused absence during the last week of the quarter will have the first week of the following quarter to make-up their attendance marks. If students have questions regarding their attendance they should contact the attendance office.

Made-up absences will be changed to a (B) on student attendance records. Made-up tardies will be changed to an (L) on student attendance records.

**APPEAL PROCESS**

If there are extenuating circumstances which result in a student’s exceeding the allowed absences, parents have the right to appeal. Reviews are reserved for uncontrollable attendance problems (i.e. bereavement, court appearance, or physician verifiable illness) The following will be strictly adhered to.

1. A parent must submit a typed or written legible letter to the school explaining the situation and why an exception should be made. Include parent contact information.
2. If there is an illness, a doctor’s note must accompany this letter.
3. All appeals must be submitted to the attendance office and should include all supporting notes and verification.

This appeal will then be evaluated by the administration.

**Attendance Definitions**

**Absence** - Students are considered absent from a class any time he/she is more than 10 minutes late and they are not present for roll. School activities and assemblies are considered part of the regular school day and students are required to attend. If students need to leave school during the day, they must check out through the attendance office.

**Excessive Absences** – Absences that extend beyond the allotted four per quarter (per period) and/or a significant number of absences hinder a student’s time in class which in-turn negatively impacts the student’s ability to learn. Such examples would qualify as excessive absences, according to definition by the State Office of Education, and the CCHS attendance policy.

**Unexcused Absence** - (A): Student is absent and the school receives no information from the parent/guardian explaining the absence.

**Truancy** - (Z): Parents/guardians and/or school are not aware of the reason for a student’s absence and/or parents/guardians, police or school personnel have verified the student’s absence as a .

**Guardian (Verified) Absence** - (G): The absence is excused when the parent/guardian has notified the school of a student’s absence within 5 days of the absence. Parent/Guardian has provided documentations of bereavement, verified emergencies, court appearances, or physician
verified illness. In the event that a verified guardian absence (G) results in an NG the absence may be appealed to the Attendance Committee and/or CCHS Administration, and the absence will be favorably considered. Students who miss class between a check-in and a check-out will also receive a (G), if proper check-in and check-out steps are followed.

**Tardy** - (T): The student enters class within the first 10 minutes after the tardy bell rings.

**Check-in/Check-out** - (I, O) A student comes or leaves school during a class and the parent/guardian has notified the attendance office. Note: any classes missed between the check-out and subsequent check-in will be considered a parent/guardian excused absence (G). A student must check-in and out through the attendance office to receive a proper (I) or (O) code, or the attendance office must receive a phone call from a parent/guardian verifying a check-in and/or out. Check-ins and outs do not count as a mark towards attendance school and are coded as such; if a student checks out within the second half of the period and checks in within the first half of the period (meaning he/she attended a majority of class).

**Pre-Excused Absence** - (P): The student and parent/guardian must apply and receive approval prior to the excused absence.

**Vacation Release Absence** - (V): The student and parent/guardian must apply and receive approval prior to the occurrence of the absence. Students are limited to 10 vacation absences in a given school year.

**Medical Release Absence** – (M): The student and parent/guardian has provided verified medical documentation (signed and authorized) by a medical doctor and/or physician and is considered excused from school.

**Suspension** – (S): The student has been suspended from school. Students will be allowed to make up the work missed and the missed days will not count towards marks for attendance school.

**Make-Up Absences** – (B): Students who have completed one 50 minutes session of attendance school.

**Make-Up Tardies** – (L): Students who have completed one 25 minutes session of attendance school.

**School Excused Activity** – (N): Students who are excused from school for a school related activity (e.g., Band, Choir, Athletics, Student Government, Debate, etc.). These codes will not count on the attendance record.
## Regular Bell Schedule

### Regular Schedule – 1<sup>st</sup> Lunch

<table>
<thead>
<tr>
<th>Time</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00 – 7:50</td>
<td>Charger Time</td>
</tr>
<tr>
<td>(Student time with faculty as needed)</td>
<td></td>
</tr>
<tr>
<td>7:55 – 9:25</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; &amp; 5&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td>(Announcements at end of period)</td>
<td></td>
</tr>
<tr>
<td>9:31 – 10:55</td>
<td>2&lt;sup&gt;nd&lt;/sup&gt; &amp; 6&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td>10:55 – 11:25</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; Lunch</td>
</tr>
<tr>
<td>11:31 – 12:55</td>
<td>3&lt;sup&gt;rd&lt;/sup&gt; &amp; 7&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td>1:01 – 2:25</td>
<td>4&lt;sup&gt;th&lt;/sup&gt; &amp; 8&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
</tbody>
</table>

Six minutes passing time

### Regular Schedule – 2<sup>nd</sup> Lunch

<table>
<thead>
<tr>
<th>Time</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00 – 7:50</td>
<td>Charger Time</td>
</tr>
<tr>
<td>7:55 – 9:25</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; &amp; 5&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td>(Announcements at end of period)</td>
<td></td>
</tr>
<tr>
<td>9:31 – 10:55</td>
<td>2&lt;sup&gt;nd&lt;/sup&gt; &amp; 6&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td>11:01 – 12:25</td>
<td>3&lt;sup&gt;rd&lt;/sup&gt; &amp; 7&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td>12:25 – 12:55</td>
<td>2&lt;sup&gt;nd&lt;/sup&gt; Lunch</td>
</tr>
<tr>
<td>1:01 – 2:25</td>
<td>4&lt;sup&gt;th&lt;/sup&gt; &amp; 8&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
</tbody>
</table>

Six minutes passing time
# Assembly Schedule
(Combined Assembly – Gym)

## 60 Minute Assembly – 1\textsuperscript{st} Lunch

<table>
<thead>
<tr>
<th>Time Slot</th>
<th>Description</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charger Time</td>
<td></td>
<td>7:00 – 7:50</td>
</tr>
<tr>
<td>1\textsuperscript{st} &amp; 5\textsuperscript{th} (Announcements)</td>
<td></td>
<td>7:55 – 8:05</td>
</tr>
<tr>
<td>Assembly</td>
<td></td>
<td>8:10 – 9:10</td>
</tr>
<tr>
<td>1\textsuperscript{st} and 5\textsuperscript{th}</td>
<td></td>
<td>9:16 – 10:13</td>
</tr>
<tr>
<td>2\textsuperscript{nd} &amp; 6\textsuperscript{th}</td>
<td></td>
<td>10:19 – 11:27</td>
</tr>
<tr>
<td>1\textsuperscript{st} Lunch</td>
<td></td>
<td>11:27 – 11:57</td>
</tr>
<tr>
<td>3\textsuperscript{rd} and 7\textsuperscript{th}</td>
<td></td>
<td>12:03 – 1:11</td>
</tr>
<tr>
<td>4\textsuperscript{th} &amp; 8\textsuperscript{th}</td>
<td></td>
<td>1:17 – 2:25</td>
</tr>
</tbody>
</table>

Six minutes passing time

## 60 Minute Assembly – 2\textsuperscript{nd} Lunch

<table>
<thead>
<tr>
<th>Time Slot</th>
<th>Description</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charger Time</td>
<td></td>
<td>7:00 – 7:50</td>
</tr>
<tr>
<td>1\textsuperscript{st} and 5\textsuperscript{th} (Announcements)</td>
<td></td>
<td>7:55 – 8:05</td>
</tr>
<tr>
<td>Assembly</td>
<td></td>
<td>8:10 – 9:10</td>
</tr>
<tr>
<td>1\textsuperscript{st} and 5\textsuperscript{th}</td>
<td></td>
<td>9:16 – 10:13</td>
</tr>
<tr>
<td>2\textsuperscript{nd} &amp; 6\textsuperscript{th}</td>
<td></td>
<td>10:19 – 11:27</td>
</tr>
<tr>
<td>3\textsuperscript{rd} &amp; 7\textsuperscript{th}</td>
<td></td>
<td>11:33 – 12:41</td>
</tr>
<tr>
<td>2\textsuperscript{nd} Lunch</td>
<td></td>
<td>12:41 – 1:11</td>
</tr>
<tr>
<td>4\textsuperscript{th} &amp; 8\textsuperscript{th}</td>
<td></td>
<td>1:17 – 2:25</td>
</tr>
</tbody>
</table>

Six minutes passing time
### Assembly Schedule

(Dual Assembly Schedule - Auditorium)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>60 Minute 1st Assembly</td>
<td></td>
</tr>
<tr>
<td>Charger Time</td>
<td>7:00 – 7:50</td>
</tr>
<tr>
<td>1st and 5th (Announcements)</td>
<td>7:55 – 8:05</td>
</tr>
<tr>
<td>1st Assembly</td>
<td>8:10 – 9:10</td>
</tr>
<tr>
<td>1st and 5th</td>
<td>9:15 – 10:15</td>
</tr>
<tr>
<td>2nd and 6th</td>
<td>10:20 – 11:28</td>
</tr>
<tr>
<td>1st Lunch</td>
<td>11:28 – 11:58</td>
</tr>
<tr>
<td>3rd and 7th</td>
<td>12:03 – 1:11</td>
</tr>
<tr>
<td>4th and 8th</td>
<td>1:16 – 2:25</td>
</tr>
<tr>
<td>Five minutes of passing time</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>60 Minute 2nd Assembly</td>
<td></td>
</tr>
<tr>
<td>Charger Time</td>
<td>7:00 – 7:50</td>
</tr>
<tr>
<td>1st and 5th (Announcements)</td>
<td>7:55 – 8:05</td>
</tr>
<tr>
<td>1st and 5th</td>
<td>8:10 – 9:10</td>
</tr>
<tr>
<td>2nd and 6th</td>
<td>10:20 – 11:28</td>
</tr>
<tr>
<td>3rd and 7th</td>
<td>11:33 – 12:41</td>
</tr>
<tr>
<td>2nd Lunch</td>
<td>12:41 – 1:11</td>
</tr>
<tr>
<td>4th and 8th</td>
<td>1:16 – 2:25</td>
</tr>
<tr>
<td>Five minutes of passing time</td>
<td></td>
</tr>
</tbody>
</table>
Check Cashing and Change Policy

The school does not cash checks. We accept checks only for the exact amount of registration fees and approved school expenses. We do not accept two-party or out-of-state checks. Insufficient funds checks will be turned over to a collection agency that charges $20.00 per check. Change is not made in the main office. The main office will take payments from 7:00 a.m. – 3:00 p.m., during regular school hours.

Class Changes

It is important for students to make wise decisions when choosing classes, based upon their Plan for CCR (College and Career Readiness), graduation requirements and future post-secondary and career goals. Please refer to the CCHS Course Catalog and see your guidance counselor or CTE Coordinator for assistance before making schedule adjustments. Students are encouraged to make all course requests and build their personal schedules online via the Skyward Student Information System. Any student-initiated class change that is nonessential will require a $5.00 fee to be paid prior to the class change. If a student requests multiple class changes (beyond the first initial visit with his/her counselor), the fee is $10.00. If the class change/s cannot be accommodated, the change fee will be refunded.

All nonessential class changes will be addressed during the first week of each semester. There will be no nonessential changes at the end of a quarter. After the first week of each semester, class changes will only be made with administrative approval. Transferring out of a class after the second week of a term may result in an “F” grade being assigned and loss of credit. Transferring into a class after the second week may result in no grade being assigned (“NG”) and no credit being earned. Essential class changes (e.g. level changes, class required in senior year for graduation, gap in schedule, etc.) will not be charged to the student. Essential class changes will be handled by assigned counselors prior to the start of school and during the first week each semester. It is the student’s responsibility to ensure that he/she has a full eight-period schedule.

Clubs and Student Organizations

CCHS welcomes the opportunity to create and establish new student clubs and organizations during this inaugural year. Club applications will be available on the first day of school in the main office. Some clubs and organizations have already been established and are listed below by activity and advisor. Clubs require at least seven students committed to ongoing participation and a faculty advisor (curricular) or monitor (non-curricular). Students will have an opportunity to participate in a “club rush” week at the beginning of school to sign-up for various clubs and
Cheerleading: Coach, Whitney Lunt - Membership Requirements: Varsity Cheerleaders are members of the Junior and Senior class and are chosen in the spring by judges through a tryout process. JV and Sophomore Cheerleaders are also selected by judges. Students must have a minimum of a 3.00 GPA, and no “F” grades to be eligible.

Dance Company: Advisor, Jamie Crowther - Membership Requirements: A student must be a freshman, sophomore, junior or senior, have a 2.50 GPA for tryouts and eligibility, and a 3.00 GPA to participate in performances.

DECA: Advisor, Jon Hansen – DECA is an association of marketing students which prepares emerging leaders and entrepreneurs in marketing, finance, hospitality and management.

Drill Team: Coach, Brionna Anderson - Membership Requirements: Students must have a 2.00 cumulative GPA to be considered eligible to tryout, maintain a 2.5 GPA to compete/perform, have high dance skills and technique, and be willing to commit to extensive amounts of time for extra-curricular activities. They perform at halftime for the varsity football and basketball games and compete in Region/State contests.

FBLA: Advisors, Joel Smith & Chelsi Nielsen - Each year thousands of students launch promising and rewarding careers through participation in Future Business Leaders of America (FBLA), which promotes business and business-related fields. FBLA bridges the gap between the classroom and the business world by giving students an opportunity to learn first-hand about the business community. FBLA offers a variety of activities that promote leadership development. Whether at the district, state, regional, or national level, participating in FBLA offers members the opportunity to form useful and lasting networks.

FCCLA: Advisor, Charri Jensen - Family, Career, and Community Leaders of America is a national organization that encourages personal growth, prepares students for a career, fosters family and community involvement, and helps students become leaders. As a member, one can receive recognition for individual accomplishments, take responsibility for chapter projects, and be a leader in one's family, school, and community. FCCLA focuses on the multiple roles of family member, wage earner and community leader. Members develop skills for life through character development, creative and critical thinking, interpersonal communication, practical knowledge and career preparation.

Forensics Team (Debate): Advisor, Erin Pack-Jordan - Membership Requirements: Students must have a GPA of 2.5 or higher and must be enrolled in a debate class. A commitment to spend extra time after school and on weekends in competitions is also required. Members will enhance their communication skills while competing with other Utah high schools. This is a great way to meet other students from across the nation. Forensics is a sanctioned and recognized program of the Utah High School Activity Association (UHSAA). There are additional fees to participate in Debate.
French Club: Advisor, Charlotte Finlinson - This club is for students to expand their exposure to the French language and culture.

German Club: Advisor, Kristana Miskin- The purpose of this club is to promote an awareness of the German culture as well as to build a bridge to understanding different cultures other than our own.

HOSA (Health Occupation Students of America – Future Health Professionals): Advisor, Lisa Prudden - is a national student organization, dedicated to attracting, motivating, and preparing qualified students for careers in the health care industry. Students must be enrolled in a Health Science class at CCHS or a medical technical program at the Canyons Technical Center. Activities are designed to develop personal and social skills, civic, and career success qualities.

Hockey Club: Monitor, Mary Bailey – is a club created to promote a positive experience in competition ice hockey. The club is founded on good sportsmanship, superior effort and a having fun.

Lacrosse Club: Monitors, Boys – TBD, Girls – TBD - is an opportunity to promote a positive experience in competitive lacrosse.

Mountain Biking Club: Monitor, Kathy Meyers - This club sport seeks to strike a balance between being a competitive individual and team sport while retaining some gentler recreational club qualities. For athletes new to cycling, immediate immersion into training, racing and the pressure to perform may be intimidating. This is the reason the League has carefully designed individual racing classes so beginners, intermediate and advanced riders are pitted only against peers of similar ability and experience. The National Interscholastic Cycling Association has established this league on 5 core principles: Inclusivity, Equality, Strength of Mind, Body, and Character. The club will strive diligently to create a program that embodies these core principles and creates an environment of success and FUN for our riders.

National Honor Society (NHS): Advisor, Amber Rogers - The CCHS Chapter of the National Honor Society welcomes membership of those students with a 3.67+ GPA. Any junior or senior who meets one of the following requirements may qualify as a candidate and make application for membership in the fall of the student's junior or the beginning of the senior year: (I) students whose class schedule includes at least four academic classes with a cumulative GPA of 3.75, or (2) students with a GPA of 3.67+ with an unusually rigorous class schedule. The activities usually include an opening induction ceremony, service projects, and a spring activity. Members of the society also often offer tutoring services to other students in the school.

Newspaper Staff Club: Advisor, Arna Clark - Membership Requirements: See advisor for information. The (student newspaper) staff provides students with realistic journalism experiences, including research, writing, reporting, interviewing, computer work, and layout work. It is a close-knit, hard-working "family" of juniors and seniors whose many talents come together every five to six weeks to produce a quality publication that includes news articles, features, editorials, art, sports, current events, entertainment, and ads. The newspaper club also
participates in two state and at least one national competition.

**Peer Leadership Team (PLT):** Advisors, Russell Boyer and Stephen Park - Members are involved in a variety of activities such as Red Ribbon Week, The Great American Smoke-Out and Project Graduation. Students are also involved in educating CCHS's student body about drugs and alcohol abuse and assist in prevention efforts. PLT members must be drug and alcohol-free, excellent role models, good examples to other students, and advocate for others. Members will maintain a 3.0 G.P.A., should be positive examples to everyone and have a positive attitude.

**PTSA:** Advisor, Joel Smith - The PTSA is an organization created to involve students in activities that enhance CCHS through student recognition, individual development and service. It is open to all students who are paid members of PTSA (dues $6.00). They meet monthly to sponsor and assist with parent and student forums, student recognition awards, etc. The PTSA Executive Board of officers serve as leaders and advocates amongst the larger student body at CCHS.

**Skills USA:** Advisor, Tim McNeill – Helps America to have a skilled work force, and aims to empower its members to become world-class workers, leaders and responsible American citizens.

**TSA (and Robotics/Automation):** Advisor, Joey Newman – Technology Student Association fosters personal growth, leadership, and opportunities in technology, innovation, design, and engineering. CCHS offers a unique opportunity through this STEM (Science, Technology, Engineering and Mathematics) blended organization. Students will also prepare to compete in the annual regional FIRST Robotics competition each March in Utah.

**Additional Opportunities**

**Academic Letters** - The Counseling Center processes and distributes all Academic Letters.

**Athletic Letters** - The coaches of each sport will establish qualification criteria, process, and distribute all Athletic Letters to eligible players/participants.

**School Store/Retail** - (Operated by DECA) - Teaches retail skills by selling food, school supplies and CC swag during lunch. Students must be currently enrolled in a marketing class to participate.

**Honor Roll** - All students with a 3.5 or higher GPA become Honor Roll students.

**Internships** - Students have the opportunity to explore various career fields by spending one semester working with local business and industry professionals as well as government agencies. See your assigned counselor and/or Ms. Nielsen (Internship Coordinator) for more information.

**Preschool (Mini Chargers)** - Students apply child development skills in a preschool setting.
Sterling Scholars - Outstanding students are selected in each department based on GPA, leadership, activities, and community service.

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**CCHS - Student Center**

**Comprehensive Counseling and Guidance Program (CCGP):**

CCHS Counselors adhere to the following student advocacy and support model throughout the school year:

**Individual Planning:** Counselors assist students with post-secondary and career planning through a variety of guidance activities, and individual planning as outlined in the student’s Plan for CCR (College and Career Readiness) conference below.

Each year every student and his/her parents will meet with a guidance counselor to assess and evaluate goals established for post-secondary education through a formal Plan for CCR. During the CCR conference, the following items will be covered:

- Progress toward graduation
- Four-year course sequence plan (build, review and reflect)
- Diploma status (Basic, Honors & Advanced)
- State scholarship programs/incentives (Regents’ Scholarship, New Century, Centennial, etc.)
- College & university admissions & scholarship (merit and need-based) requirements and deadlines
- FAFSA (Free Application for Federal Student Aid) assistance and priority filing
- Other scholarship and financial aid (state and federal grants, student loans, and other potential sources of federal financial aid)
- Review of relevant educational assessments (PLAN, ACT, PSAT, SAT, CRT’s, Accuplacer/CE benchmark, CTE Skills Testing, and results for the new Common Core adaptive testing in Language Arts and Mathematics)
- College, career and citizenship (service and leadership) goals
- Review of 4 four-year plan and confirmation of course selection for the following year as it relates to college and career field selection

The Plan for CCR will be tailored to each grade level as well, and include several classroom presentations.

- **Freshman Year:** Plan-CCR conferences in classroom with parent invitations
- **Sophomore Year:** Small group Plan-CCR conferences in classroom with parent invitations
- **Junior Year:** Individual Plan-CCR conferences with student and parent
Senior Year: Individual Plan-CCR conferences with student and parent, including a senior high school exit interview and/or transition to post-secondary education.

Responsive Services: Counselors provide individual and group counseling based upon the priority needs as determined by students, parents, and faculty. Counselors will keep all counseling information confidential (FERPA – Federal Education Rights to Privacy Act), unless intent to harm self and/or others is expressed and/or shared. Counselors will work to build prevention and intervention programs and efforts (e.g. substance use/abuse, coping with stress, grief, and loss, divorce, bullying, harassment, suicide, social media use, school success, etc.) aimed at creating a positive and healthy culture and climate for individual students, the student body at large, and our surrounding school community.

Guidance Curriculum: Counselors will work with teachers and the school community to develop, implement and evaluate, ongoing lessons and curriculum targeted at college, career, and citizenship planning. Counselors will integrate the latest technology websites and applications aimed at helping students with individualized personal outcomes relating to career interests, learning styles, and relative association with post-secondary and career aptitudes. Counselors will also work in tandem with the 10th grade “College and Careers” class that backs Driver Education.

Systems Support: Counselors support other tasks, coordination, and other activities that promote the general welfare of the students, faculty, community and administration as needed (e.g., coordination and administration of such programs as Advanced Placement, CollegeBoard, and ACT supported programs).

*Refer to the CCHS Course Catalog for additional information regarding high school graduation requirements, diploma standards, and course offerings at Corner Canyon HS.

The CCHS Student Center will also offer services through a full-time School Psychologist, Registrar (grades, records, and transcripts), CTE Coordinator (Concurrent Enrollment, CTSO’s – Career and Technology Student Organizations, Work Release, Internships, and other coordination of CTE course offerings), WBL (Work-Based Learning) Assistants, Diploma and Scholarship Aide, and full-time clerical support to coordinate the CCSC (Corner Canyon Student Center).

Contact the CCHS Student Center for more information at 801-826-6420.

Achievement Testing

As part of our focus and mission to properly prepare students for high school graduation and the competitive demands of post-secondary admissions and scholarships, CCHS provides students with the opportunity to complete state-mandated testing (e.g., CRT’s and the new Utah Core Adaptive Assessment System – 2014-2015), college admissions exams (PLAN, PSAT, ACT and
SAT), referral for level placement exams (Concurrent Enrollment - Accuplacer), and early college credits through Advanced Placement (AP) exams.

<table>
<thead>
<tr>
<th>Test</th>
<th>What is it for?</th>
<th>Who takes it?</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACT American College Test</td>
<td>College admission test for all Utah and most western region colleges. Students can take the exam multiple times w/o penalty.</td>
<td>Juniors/Seniors</td>
</tr>
<tr>
<td>AP Exams Advanced Placement</td>
<td>Earn college credit with a passing score</td>
<td>AP Students</td>
</tr>
<tr>
<td>CRT Criterion Reference Tests</td>
<td>Measures competency and mastery in core subjects (Language Arts, Math, &amp; Science)</td>
<td>All students</td>
</tr>
<tr>
<td>PSAT/NMSQT Preliminary Scholastic Aptitude Test / National Merit Scholarship Qualifying Test</td>
<td>Practice SAT and potential for scholarship</td>
<td>Juniors</td>
</tr>
<tr>
<td>PLAN</td>
<td>A practice ACT test that provides feedback regarding college readiness and prospective careers of interest</td>
<td>Sophomores</td>
</tr>
<tr>
<td>SAT</td>
<td>College admission test mostly for eastern and colleges. Can be taken more than once without penalty.</td>
<td>Junior/Senior</td>
</tr>
</tbody>
</table>

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### Dances and Activity Calendar

**PTSA Welcome Back Stomp**
- Thursday, Aug. 22
- CCHS Students Only
- Tennis Courts
- 7-9:00 pm

**Homecoming Dance**
- Saturday, Sept 28
- Boy’s choice
- Commons
- 7-10:00 pm

**Senior Week**
- October 8 - 11

**Student Activity Night (Seniors Planning)**
- Saturday, Oct. 12
- CCHS Students Only
- Commons
- 7-9:00 pm
Masquerade Ball
Saturday, Nov. 02           Girl’s Choice
Commons                   7-10:00 pm

Student Activity Night
Saturday, Dec. 7           CCHS Students Only
Commons                   7-9:00 pm

Freshmen Week
January 27 - 31

Student Activity Night (Freshmen Planning)
Saturday, February 1       CCHS Students Only
Commons                   7-9:00 pm

Valentine’s Dance
Saturday, Feb. 8           Girl’s Choice
Commons                   7-10:00 pm

Sophomore Week
March 10 - 14

Student Activity Night
Saturday, March 15         CCHS Students Only
Commons                   7-9:00 pm

Junior Week
April 21 - 25

Junior Prom
Saturday, April 26         Boy’s/ Junior’s Choice
Garden Place (This is the Place) 7-10:00 pm

Senior Dinner Dance
Friday, May 16             Non-Date - Seniors Only
The Leonardo               6:30 pm – 10:00 pm

Yearbook Stomp
Friday, May 30             CCHS Students
Commons                   4-7:00 pm
Student Discipline
Dangerous and/or Disruptive Conduct
(JK-R-2, Administrative Regulation)

The following conduct is defined as "dangerous or disruptive conduct" and is prohibited on school property, at school-sponsored activities, or while traveling in school-funded or school-dispatched vehicles.

1. Possessing (regardless of intent), using, selling or attempting to possess, use or sell any firearm, weapon, knife, explosive device, noxious or flammable material, firework, chemical weapon, martial arts weapon or other instrument including those which eject a projectile or substance of any kind, or any replica or facsimile of any of the above, whether functional or nonfunctional, whether designed for use as a weapon or for some other use.

2. Causing, or attempting, threatening or conspiring to cause damage to personal or real property, or causing or attempting, threatening or conspiring to cause harm to a person through:

   2.1. Possession or distribution of drugs or alcoholic beverages. (See Policy—JICH—Drugs and Alcohol Use by Students)

   2.2. Sexual harassment or fabrication of sexual harassment charges with malicious intent to defame character.

   2.3. Arson—the willful and malicious destruction of any part of a building or its contents or occupants by use of fire or explosive.

   2.4. Burglary—breaking, entering or remaining in a structure without authorization during the hours when the premises are closed to students.

   2.5. Theft/Larceny/Stealing—the intentional unlawful taking and/or carrying away of property belonging to or in the lawful possession or custody of another.

   2.6. Criminal Mischief—willful or malicious injury or damage in excess of $300 to public property or to real or personal property belonging to another.

   2.7. Battery—the unlawful and intentional touching or striking of another person against his or her will.

   2.8. Assault—placing another person in fear or apprehension of a harmful or offensive touching, whether or not a touching is actually intended or occurs.

   2.9. Hazing—(See Policy—JICFA—Hazing and Bullying)
2.10. Vandalism—willfully defacing, cutting, marring, injuring, damaging, or losing school or staff property. Official grade transcripts and diplomas may be withheld until the student or the student's parent(s)/guardian has paid for the damage or made appropriate restitution.

2.11. Gang-related Activity—dangerous or disruptive activity, which may include but is not necessarily limited to the following:

2.11.1. wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign or other things which evidence membership in a gang;

2.11.2. using a name which is associated with or attributable to a gang; or

2.11.3. designating turf or an area for gang activities, occupation, or ownership.

2.12. Bullying—(See Policy—JICFA—Hazing and Bullying)

2.13. Involvement in any activity which violates federal, state or local law or regulation, disrupting normal school proceedings, or causing, or attempting, threatening or conspiring to cause other students to violate federal, state or local law or regulation or to disrupt school proceedings, or attempting, threatening or conspiring to do any of these. These activities include, but are not limited to: extortion, forgery, lewdness, and distributing obscene materials.

3. Students with prior knowledge of dangerous or disruptive behavior have the duty to report such behavior to school administration. Students that fail to report such behavior are subject to appropriate disciplinary sanctions.

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Hazing and Bullying
(JICFA-R, Administrative Regulation)

1. Canyons School District (CSD) strictly prohibits any student or school employee from engaging individually or collectively in any form of hazing or bullying on school property, in conjunction with any school activity, or involving any person associated with a school activity regardless of where it occurs. Students or school employees who initiate, promote, and/or engage in hazing, bullying, cyberbullying, harassment, or retaliation activities will face disciplinary action, up to and including suspension, expulsion, loss of participation in extracurricular activities, probation, and/or termination of employment. In addition, conduct that may rise to level of suspect criminal activity will be referred to law enforcement.

2. This regulation does not prohibit expressive activity protected by the First Amendment of the United States Constitution.

(JICFA-R-1, Student Discipline)
1. Students who initiate, promote, and/or engage in hazing, bullying, cyberbullying, or retaliation activity shall be subject to discipline under the District’s student discipline policy.

2. Students who observe hazing, bullying, cyberbullying, or retaliation activities have a duty to report such behavior to school administration. Students that fail to report such behavior are subject to appropriate disciplinary sanctions under the District’s student discipline policy.

3. Students who make false allegations of hazing, bullying, cyberbullying, harassment, or retaliation activity may be subject to disciplinary action, up to and including:

   3.1. positive behavioral interventions;
   3.2. suspension; or
   3.3. loss of participation in extracurricular activities for students.

   (JICFA-R-5, Terms and Definitions)

“Bullying:” means intentionally or knowingly committing an act that:

   endangers the physical health or safety of a school employee or student;
   involves any brutality of a physical nature such as whipping, beating, branding, calisthenics, bruising, electric shocking, placing of a harmful substance on the body, or exposure to the elements;
   involves consumption of any food, liquor, food, or other substance;
   involves other physical activity that endangers the physical health and safety of a school employee or students; or
   involves physically obstructing a school employee’s or student’s freedom to move; and
   is done for the purpose of placing a school employee or student in fear of physical harm to the school employee or student; or harm to property of the school or employee or student.

“Hazing:” means intentionally or knowingly committing an act that:

   endangers the physical health or safety of a school employee or student;
   involves any brutality of a physical nature such as whipping, beating, branding, calisthenics, bruising, electric shocking, placing of a harmful substance on the body, or exposure to the elements;
   involves consumption of any food, liquor, food, or other substance;
   involves other physical activity that endangers the physical health and safety of a school employee or students; or
   involves physically obstructing a school employee’s or student’s freedom to move; and
   is done for the purpose of initiation or admission into, affiliation with, holding office in, or as a condition for, membership or acceptance, or continued membership or acceptance, in any school or school sponsored team, organization, program or event; or
   if the person committing the act against a school employee or student knew that the school
employee or student is a member of, or candidate for, membership with a school, or school
sponsored team, organization, program, or event to which the person committing the act belongs
or participates in.

“Cyberbullying:” means using the Internet, a cell phone, or another device to send or post text,
video, or an image with the intent or knowledge, or with reckless disregard, that the text, video,
or image will hurt, embarrass, or threaten an individual, regardless of whether the individual
directed, consented to, or acquiesced in the conduct, or voluntarily accessed the electronic
communication.

“Harassment:” means repeatedly communicating to another individual, in an objectively
demeaning or disparaging manner, statements that contribute to a hostile learning or work
environment for the individual.

“Retaliate:” means an act or communication intended as retribution against a person for
reporting bullying, hazing, harassment, or cyberbullying, or to improperly influence the
investigation of, or the response to, a report of bullying or hazing.

“School employee:” means school teachers, school staff, school administrators, and all others
employed directly or indirectly, by the school, school board, or school district.

______________________________________________________________________________

Student Conduct
(JIC-R)

1. Classroom Behavior
1.1. Students shall conduct themselves in a manner that contributes to a productive learning
atmosphere for themselves and their classmates. Students are expected to be attentive,
cooperative, and industrious while in the classroom. Students who habitually disrupt or destroy
the learning atmosphere shall be disciplined according to the procedures established in Policy—
JK—Student Discipline.

2. Behavior at Assemblies and Activities
2.1. Assemblies and activities shall be considered special student privileges where
participation is contingent upon appropriate behavior. Students shall show respect to all
performers. Students who disturb, disrupt, or show disrespect shall lose the privilege of
attending and may be subjected to disciplinary action as outlined in Policy—JK—Student
Discipline and School Exclusions.

3. Protection and Care of School Property
3.1. Students shall be expected to use school equipment and facilities appropriately and to
behave in such a way that school property is preserved and protected. Students may be
disciplined for improper use or treatment of school facilities and/or equipment.

4. Behavior at Competitive Events
4.1. Students are expected to demonstrate sportsmanship at all competitive events and to conduct themselves according to the rules of fair play both as spectators and participants. While healthy competition is encouraged, cheating or rude and disruptive conduct shall not be tolerated.

5. Patriotism and Respect for the Flag
5.1. The Flag of the United States of America shall be appropriately displayed at all schools in keeping with customary and accepted practices. Students shall show proper respect for their country's emblem. Instruction should include the frequent repeating of the Pledge of Allegiance by students and teachers. Discourteous treatment of the flag or other national symbols shall be cause for disciplinary action.

6. Use of Alcohol, Tobacco, Narcotics, and Drugs
6.1. Student use or possession of: alcohol, tobacco, narcotics, and prescription drugs (beyond what is allowed by policy) is prohibited by law. Students who violate this policy shall be disciplined according to the guidelines set forth in Policy—JICH—Drugs and Alcohol Use By Students—as well as referral to law enforcement as this behavior does constitute a violation of the law.

7. Cellular Telephones
7.1. Possession of a cellular telephone by a student is a privilege that may be forfeited by any student that uses their cell phone inappropriately. A student who possesses a cellular phone shall assume responsibility for its care. At no time shall the District be responsible for preventing theft, loss, or damage to cell phones brought onto school property.

7.2. Cellular telephone and other electronic devices may be used during classroom time, instructional activities, and field trips for instructional purposes at the discretion of the school administration and/or teacher delivering instruction. In such cases, the teacher will help students to clearly understand positive and negative behaviors associated with such utilization by outlining the benefits of appropriate use and consequences of improper use in the class disclosure documents.

7.3. Exceptions to this policy may be granted by school administration on a case-by-case basis to accommodate family emergencies or medical necessity. Students violating these guidelines will be disciplined in accordance with District Policy—JK—Student Discipline.

8. Electronic Devices
8.1. Any use of an electronic device that exploits personal information, disrupts the educational process, invades personal privacy or compromises the integrity of educational programs is strictly prohibited. Students violating these guidelines will be disciplined in accordance with District Policy—JK—Student Discipline.

(JIC-R-1, Dangerous and Disruptive Conduct)

1. Students who engage in dangerous or disruptive conduct, including bringing any weapon or facsimile of a weapon to school, committing arson, burglary, larceny, criminal mischief, battery
or assault, or who engage in activities, which violate federal, state or local laws, shall be excluded from school. (See, District Policy—JK—Student Discipline).

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**School Dress and Grooming**  
(JIC-R-2)

1. Students shall dress in a manner that shows respect for the educational environment and is befitting the day’s activities. Students’ clothing and jewelry must not present a health or safety hazard or distraction, which would disrupt the educational mission. Disruption is defined as reactions by other individuals to the clothing or adornment, which causes the teacher/administrator to lose the attention of the students, to modify or cease instructional activities, or to deal with student confrontations or complaints.

1.1. Items that disrupt the educational mission shall not be allowed. Personal items such as clothing, paraphernalia, jewelry, backpacks, fanny packs, gym bags, water bottles, etc., shall be free of writing, pictures, or any other insignias, which are crude, vulgar, profane, violent, or sexually suggestive.

1.2. Items which bear advertising, promotions and likeness of tobacco, alcohol, or drugs or which are contrary to the educational mission, shall not be allowed.

1.3. All students shall maintain their hair, mustaches, sideburns, and beards in a clean, well-groomed manner. Hair, which is so conspicuous, extreme, odd in color or style that it draws undue attention, disrupts, or tends to disrupt or interfere with the learning atmosphere at the school, shall not be allowed.

2. All students shall wear clean clothing. Clothing, jewelry, accessories and piercings which are so conspicuous, extreme, or odd that they may draw undue attention, disrupt, or tend to disrupt, interfere with or pose a health or safety issue to the learning atmosphere at the school, shall not be allowed.

3. Students shall not wear clothes that are mutilated, cut off, or immodest, e.g., short shorts, mini skirts, bare midriffs, halter-tops, spaghetti straps, tank shirts, or similar clothing. Clothing shall cover the midriff, underwear, backs, and cleavage at all times. Skirts, dresses and shorts must be at least mid-thigh length or longer when seated.

4. Students shall comply with the laws that govern wearing military uniforms and insignias (Title 10, USC §771-772, and Army Regulations 670 1 §29-4).

5. Hats of any kind are not allowed within the building except as part of an approved activity, for religious, or medical purposes.

6. School officials may require students to wear certain types of clothing for health or safety
reasons in connection with certain specialized activities.

7. Gang-related clothing, colors, and paraphernalia shall not be allowed in schools or activities. School officials will determine what constitutes “gang” clothing, colors, and paraphernalia after consultation with law enforcement agencies, as needed.

8. Shoes shall be worn at all times that ensure personal safety and hygiene.

(JIC-R-3, School Dress and Grooming at Graduation)

1. In order to maintain dignity and decorum at high school commencements, students participating in commencement exercises are subject to the dress and grooming standards articulated in section JIC-R-2 of this policy and wear the prescribed cap and gown during the ceremony* without additional ornamentation or decoration. Personal items such as clothing, accessories or jewelry that draw undue attention or detract from the dignity and decorum of the occasion shall not be allowed. Mantles, cords, insignias or medals signifying achievement, honor or recognition are restricted to awards issued and approved for display at graduation by the local high school “during the ceremony” refers to the entire duration of the commencement program, from opening processional to completion of the recessional.

Drug and Alcohol Policy
(JICH-R)

1. The Administration recognizes the need to prevent the possession, use, and distribution of illegal drugs, alcoholic beverages, and other prohibited substances.

2. Therefore, the possession, use, or distribution, by students, of any substance listed in the (accompanying administrative regulations) is prohibited on school district property, during school hours, and at any school-sponsored extra-curricular program or activity including those held off of the school property.

(JICH-R-1, Prohibited Illegal Substances)

1. Prohibited Illegal Substances:

1.1. All substances defined as illegal in Utah Code §58-37-1 et seq.

1.2. Alcoholic beverages as defined in Utah Code §32A-1-105

1.3. Any psychotoxic chemical substance used illegally as defined in Utah Code §76-10-107

1.4. Illegal possession or use of prescription medications containing any quantity of controlled substances listed in Utah Code §58-37-4.
(JICH-R-2, Illegal Substance Violations)

1. Possession (Personal or Property) or Use (Consumption, Inhalation, or Injection)

1.1. First Violation

1.1.1. A student possessing or using prohibited illegal substances for the first time will be suspended from school pending a meeting with the school administrator and parents. At the meeting the student and parents will be given a choice between the following two disciplinary consequences:

1.1.1.1. The student will be placed in a home-based alternative education program for ten (10) school days. Parents will be required to coordinate homework assignments with a designated school representative.

1.1.1.2. The student and his/her parent(s) will enroll in a Canyons District Early Intervention Drug and Alcohol Class. The student will be able to return to school after attending the first session of the class. Parents will be required to coordinate homework assignments with a designated school representative during the intervening time. If the requirements of the class are not met, the student will automatically be placed in a home-based alternative education program for ten (10) school days less the number of school days missed during the intervening time between the violation and the first class session.

1.2. Second Violation

1.2.1. A student possessing or using prohibited illegal substances for the second time will be suspended from school pending a meeting with the school administrator and parents. At the meeting, the student will be placed in a home-based alternative education program for forty-five (45) school days. In addition, the student who has a second violation must submit to a written assessment for potential substance dependence. A confirmation of the assessment must be received by the Civil Rights and Accommodations Office before the student is readmitted to school.

1.3. Third Violation and beyond

1.3.1. A student possessing or using prohibited illegal substances for the third time and beyond will be suspended from school pending a meeting with the school administrator and parents. At the meeting, the student will be placed in a home-based alternative education program for forty-five (45) school days. In addition, the student who has a third violation must submit to a written assessment for potential substance dependence. A confirmation of the assessment must be received by the Civil Rights and Accommodations Office before the student is readmitted to school.

2. Distribution (Selling, Sharing, or Delivering)
2.1. First Violation

2.1.1. A student distributing prohibited illegal substances for the first time will be suspended from school pending a meeting with the school administrator and parents. At the meeting, the student will be placed in a home-based alternative education program for forty-five (45) school days. In addition, the student who has a distribution violation must submit to a written assessment for potential substance dependence. A confirmation of the assessment must be received by the Civil Rights and Accommodations Office before the student is readmitted to school.

2.2. Second Violation

2.2.1. A student possessing, using, or distributing prohibited illegal substances following a first distribution violation will be suspended from school pending a meeting with the school administrator and parents. At the meeting, the student will be placed in a home-based alternative education program for one-hundred eighty (180) school days. In addition, the student who has a second violation must submit to a written assessment for potential substance dependence. A confirmation of the assessment must be received by the Civil Rights and Accommodations Office before the student is readmitted to school.

(JICH-R-3, Prohibited Medication Substances)

Prescription medications in excess of a recommended 8-hour dosage.

2. Over-the-counter medications in excess of a recommended 8-hour dosage.

(JICH-R-4, Medication Substances Violations)

1. Possession (Personal or Property)

1.1. First Violation

1.1.1. A student possessing medication substances (over-the-counter or prescription medications in excess of a recommended 8-hour dosage) for the first time will be suspended pending a meeting with the school administrator and parents. At the meeting, this policy will be reviewed and written documentation of the violation will be placed in the student’s disciplinary file. The student will be readmitted to school after the meeting.

1.1.1.1. NOTE: The provisions of this section apply only to possession of over-the-counter or prescription medications in excess of a recommended 8-hour dosage. Distribution of any amount of over-the-counter or prescription medications is prohibited and will be dealt with according to the distribution guidelines outlined in this policy.

1.2. Second Violation
1.2.1. A student possessing medication substances in excess of a recommended 8-hour dosage for the second time will be suspended from school pending a meeting with the school administrator and parents. At the meeting the student and parents will be given a choice between the following two disciplinary consequences:

1.2.2. The student will be placed in a home-based alternative education program for ten (10) school days. Parents will be required to coordinate homework assignments with a designated school representative.

1.2.3. The student and his/her parent(s) will enroll in a Canyons District Early Intervention Drug and Alcohol Class. The student will be able to return to school after attending the first session of the class. Parents will be required to coordinate homework assignments with a designated school representative during the intervening time. If the requirements of the class are not met, the student will automatically be placed in a home-based alternative education program for ten (10) school days less the number of school days missed during the intervening time between the violation and the first class session.

2. Distribution (Selling, Sharing, or Delivering)

2.1. First Violation

2.1.1. A student distributing substances listed in JICH—R-4, 2 (over-the-counter medications) for the first time will be suspended pending a meeting with the school administrator and parents. At the meeting, this policy will be reviewed. Disciplinary consequences for distributing over-the-counter medication will be determined by the school administration based on the severity of the violation.

2.1.2. A student distributing prescription medications for the first time or over-the-counter medications for the second time will be suspended from school pending a meeting with the school administrator and parents. At the meeting, the student will be placed in a home-based alternative education program for forty-five (45) school days. In addition, the student who has a distribution violation must submit to a written assessment for potential substance dependence. A confirmation of the assessment must be received by Civil Rights and Accommodations Office before the student is readmitted to school.

2.2. Second Violation

2.2.1. A student distributing prescription medications for the second time will be suspended from school pending a meeting with the school administrator and parents. At the meeting, the student will be placed in a home-based alternative education program for one-hundred eighty (180) school days. In addition, the student who has a distribution violation must submit to a written assessment for potential substance dependence. A confirmation of the assessment must be received by the Civil Rights and Accommodations Office before the student is readmitted to school.
(JICH-R-5, Procedures)

1. Due process procedures outlined in policy AS67--Student Discipline and School Expulsions will be followed in the administration of this policy.

2. All illegal violations covered by this policy will be reported to an appropriate law enforcement agency. Canyons School District will enforce the disciplinary consequences outlined in this policy independent of any court action.

3. Students apprehended by school district employees or law enforcement officials for illegal violations covered by this policy while off-campus during regular school hours shall be subject to the guidelines of this policy.

4. Resorting occurs when a student is apprehended by school district employees or law enforcement officials for being present in a vehicle where illegal substances listed in the guidelines of this policy are being used or possessed and the use or possession is open, obvious, apparent, and not concealed. Resorting violations will be dealt with according to the “possession and use of illegal substances” guidelines of this policy.

5. Students found in possession of drug paraphernalia as defined in Utah Code §58-37a will be dealt with according to the “possession and use of illegal substances” guidelines of this policy.

6. During the time a student is on the home-based alternative education program, the student may not be a spectator or participant in any school-sponsored extra-curricular program or activity including those held off of the school property.

7. If the designated days of home-based alternative education can not be completed by the end of the regular school year, the home-based alternative education program must be completed at the beginning of the following school year.

8. If a senior is placed on the home-based alternative education program, and that placement coincides with the end of the school year, the student will not be allowed to participate in graduation exercises. The diploma will be awarded upon completion of the home-based alternative education program and all other graduation requirements.

9. District personnel will assist with identifying appropriate agencies qualified to make written assessment of potential substance dependence for students who violate the guidelines of this policy. These assessments will be at the expense of the parent(s).

10. Records will be maintained on all violations. A student with more than one violation will be considered a repeat offender even if the earlier violation(s) occurred in a prior school year or a different Canyons District school.

11. In addition to the disciplinary consequences outlined in this policy, a student will be
suspended or removed from participation in leadership positions, candidacy for leadership positions, school organizations, and athletic teams upon violations of the guidelines covered in this policy.

12. Utah Code §53A-11 requires educators to report information of suspected substance abuse among students to their parents. When student substance abuse is suspected, educators will complete a Suspected Abuse Report form and submit it to the designated school administrator for referral to parents. Canyons School District and its employees will not be held responsible for any costs that result from the information provided on the Suspected Abuse Report form.

13. Canyons School District will award credit for education when students are in drug and/or alcohol use treatment programs. The treatment program must meet the Utah State Department of Human Services license qualifications.

13.1. One (1.0) elective credit may be earned for completion of an in-patient treatment program.

13.2. Required and elective credit may also be earned during in-patient treatment through participation in an accredited educational program. A maximum of five and one-half (5.5) instructional hours per day may be applied toward credit.

13.3. One (1.0) elective credit may be earned for participation in an approved aftercare program. The student must submit a schedule of the aftercare program and verification of regular attendance. One-quarter (.25) credit will be awarded for each forty-five (45) hours of aftercare participation.

Expulsion Policy Summary

Canyons School District students and employees are entitled to a learning/working environment which is free from unlawful and violent acts. Therefore, the Canyons District Board of Education shall not tolerate acts of violence, use or possession of weapons, criminal behavior, or gang activity in schools, on school property, or in the proximity of schools or school activities. Students whose actions pose a threat to the health and/or safety of a student or staff member shall be suspended and possibly expelled from school. (Utah Code Annotated 76) (Utah House Bill 41).

Fee Schedule

2013 - 2014

I. Required Fees

(For fully or partially enrolled students)
Activity Fee..........................................................$ 45.00
II. Elective Fees and Charges

Entry Level Elective
Class Fee ................................ $20.00 maximum

Advanced Level Elective
Class Fee ................................ $30.00 maximum
  Limitation not applicable to elective Career and Technical Education (CTE) projects)
Class Changes $ 5.00
  (Non essential, student-requested class changes)
Class Changes (multiple).................................$ 10.00
Make-up Quarter(.25) Credit Class.......................$ 35.00
Non-District Test Proctoring............................$ 35.00
Enrichment Labs .........................................$ 35.00
  (After school AP programs)
Driver Education Class ................................$ 95.00
Summer Driver Education Class........................$140.00
Fitness for Life Competency Test........................$ 35.00
Fitness for Life Make-up Test...........................$ 35.00
Content Area Competency Test .........................$ 85.00
Algebra 1, American Government and
Citizenship, Biology Computer Literacy,
Earth Systems, General Financial Literacy,
Language Arts 12, World Geography
World Languages
Canyons Symphony Orchestra............................$ 85.00
Music Instrumental Rental...............................$ 80.00
  (Per instrument)
Yearbooks ................................................$48.00
Parking Permit ..........................................$ 10.00
**USOE required fee for state tests administered at Granite School District Testing Center.

III. Extracurricular Participation Fees

Baseball ..................................................$ 75.00
Basketball ...............................................$ 60.00
Cross Country .........................................$ 60.00
Debate ...................................................$ 75.00
Drama ....................................................$ 40.00
Drill Team ................................................$ 45.00
Football ...................................................$130.00
Golf .......................................................$ 100.00
Music Performing Groups
  Instrumental ..........................................$ 45.00
  Vocal ...................................................$ 45.00
Soccer ...................................................$ 70.00
Softball ..................................................$ 75.00
Swimming ...............................................$ 65.00
Tennis ....................................................$ 55.00
Track ......................................................$ 60.00
Volleyball ...............................................$ 60.00
Wrestling ..................................................$ 60.00
IV. Maximum Personal Per Student Uniform Expenditures

Drill Team .................................................. $600.00
Cheerleaders/Songleaders
  Varsity .................................................. $500.00
  Junior Varsity ........................................ $300.00
  Sophomore ............................................ $300.00
Performing Groups
  Dance .................................................... $250.00
  Color Guard .......................................... $300.00
  Marching Band ....................................... $500.00
  Music ................................................... $150.00
  School Officers ..................................... $200.00

*Fees may be waived in accordance with state regulations. For information on fee waivers, refund policies, and other details, contact your school administrator.

*A Learning Management System (LMS) is a tool to facilitate the delivery of digital learning blended with traditional in-class experiences. At this time, Canvas was selected as the LMS for every high school student because of its extensive use in Utah’s colleges and universities, along with its ability to increase collaboration among students, teachers, and parents. Students will use Canvas to write, read, and do math, while learning and practicing valuable 21st Century skills.

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### Canyons School District

<table>
<thead>
<tr>
<th></th>
<th>Breakfast</th>
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<tr>
<td>Reduced</td>
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</tbody>
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**Fines**

Fines will be assessed to cover the cost of damage or loss of school property such as books, desks, etc. Students must pay all fines, and other financial responsibilities by the end of each quarter, or transcripts will be withheld until the obligation is cleared. A fine for vandalism will be assessed and the cost of repairs/replacement will be assessed to the student.

Senior Cap, gown and yearbooks will be withheld from students until all fines are paid.

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**Hall Passes**

Students will not be allowed out of class without a hall pass. In order to receive assistance and support in the office areas during class time, students will need to show a valid hall pass. Students are required to have hall passes visible at all times during school.
Alternative Ways to Earn High School Credits

To ensure that Canyons School District will accept make-up credit, students must check with their school counselors for prior approval before taking these classes. High school credits will only begin accrual after the completion of the 8th grade year. Potential sources of alternative credits and accredited programs are listed below:

- CCHS GradPoint
- CVHS (Canyons Virtual High School): [www.cvhs.canyonsdistrict.org](http://www.cvhs.canyonsdistrict.org)
- Electronic High School: [www.ehs.uen.org](http://www.ehs.uen.org)
- Valley High Summer School (Jordan School District): [www.valley.jordan.k12.ut.us](http://www.valley.jordan.k12.ut.us)
- BYU Independent Study: [http://is.byu.edu/site/](http://is.byu.edu/site/)

Accredited Private Schools

Canyons School District accepts credits from any accredited private school, direct-instructional program, or online program; typically ones accredited by AdvancED or the Northwest Association of Schools and Colleges.

Concurrent Enrollment - Students enrolled in concurrent programs take courses at the high school, which have been approved for both high school and college (dual) credit.

Early Admissions - A student is admitted to a college during his/her junior and/or senior year and also registers at CCHS. The student attends university classes and receives credit for both high school graduation and college.

Canyons Technical Education Center (CTEC) - A student may attend both CCHS and the Technical Center. Programs are offered which give high school credit and lead to a career and/or a certificate in an applied technology area.

Students should see their counselors for additional information as to how and when to apply for these options and the potential impact associated with post-secondary admissions/transition.

Incident Investigation Protocol

1. The student is suspended while the incident is investigated.
2. The student is given the opportunity to tell his or her version of the incident through due process.
3. If the incident is not immediately resolved, parents are invited to an informal conference.
4. Following the parent conference, one or more of the following disciplinary actions may be taken:
   - the student may be referred to anger management classes, court/law enforcement agencies, Canyons Family Education Center, and/or other programs
the student is placed on an academic and/or behavioral contract
the student is assigned school and/or community service
the student serves in-school suspension or detention
the student is referred to Draper Peer Court
the student pays restitution for damages or harm
the parent agrees to attend classes with the student
the student is suspended for up to ten days
the student is suspended to a District-Level hearing
the student is expelled from the school and/or the District

Internet Responsible Access and Use Conduct Guidelines
Canyons School District

All members of the Canyons School District community agree to follow school rules and commit to the District’s values. These values include:

- A commitment of integrity
- A respect of the rights and feelings of others
- A love of learning and diversity
- A respect of one’s self

To maintain these values we all agree to support the needs of the District community. You can read a detailed summary of your responsibilities below.

- A word-processing, spreadsheet, presentation
- Network folders, images, video, and stored files
- Research tools, library catalogs and associated memberships in online resources
- E-mail, web-pages, log files and cache files

Tampering with CSD technology or another person’s work is prohibited and could result in the loss of all rights to use computers at CSD, including user accounts and network access. Violations of this policy are also subject to disciplinary action up to and including suspension and/or expulsion.

As the line between the actual and the virtual world of the Internet grows increasingly blurry, students should take care to conduct themselves in both realms in accord with the community standards outlined herein. This caution particularly applies to the use of online social software including blogs, wikis, and other social networking technologies.

I understand:
- When using District resources (network, software or hardware) or on school time, I represent the Canyons School District, even if I am using these resources away from or outside the District network.
• If I knowingly enable others to violate these rules, I may be held accountable as if I broke the rule myself.
• Any violation of the rules can result in the loss of my privileges to use computer devices at school in addition to possible disciplinary action up to and including suspension and/or expulsion.

I will:
• Respect the work and privacy of others throughout the CSD Network.
• Use my applications, e-mail accounts and, CSD Network space appropriately, for school-related activities.
• Store my documents and files in places that are assigned to me.
• Abide by the Canyons School District copyright policy.
• Make an effort to keep my home computer free from viruses and other destructive materials and report any virus detections to a member of the technology staff.
• Report to a responsible adult any inappropriate or suspicious activity that may violate this Responsible Use Policy.

I will not:
• Save or install files and/or software on equipment without the authorization of a faculty member or the network administrators.
• Use CSD technology resources for commercial activity or to seek monetary gain.
• Intentionally introduce a virus or other harmful code anywhere on the CSD Network.
• Make attempts to circumvent security systems, including filters and computer policies.
• Access, download, store or print inappropriate, obscene or pornographic material.
• Use CSD technology resources to store or to transfer software used primarily for hacking, eavesdropping, or network administration.
• Annoy, hinder or harass others with offensive, obscene, abusive, malicious, embarrassing or threatening language or images.
• Communicate with inappropriate or abusive language.

When I create content that is saved on the network or posted on school websites, I will:
• Be considerate and respect the privacy of others.
• Identify myself as the author of all content created.
• Clearly indicate when the content was written.
• Give credit to others for their ideas.

Mobile Devices
• The unapproved or disruptive use of communication features on cellular devices while on district premises is prohibited.
• Students will receive instruction on the appropriate and academic uses of mobile devices.

Privacy
• I will not attempt to discover or use other user’s login name or password, nor will I share my passwords. If I become aware of another individual’s password, I will inform that
person and/or a responsible adult.

- The Canyons School District respects the importance of online social networking sites to students who use these sites as a means of communication with peers. Students must understand the public nature of these sites and the risks, responsibilities, and accountability that they, as site managers, must assume if they participate. They also must understand that because student identities are linked with the District (and because of the impact such sites can have on school accountability, public image and student safety), public-facing student profiles will be monitored.

**The Ethical Use of Virtual Materials**
- I will not copy or transfer any copyrighted software.
- I will properly cite all online materials that I transfer and use in my work.
- Content created with and saved on CSD network and technology tools is the property of the District.
- If I leave the District community, I may take copies of anything I created, but the content that I created at CSD can continue to be used by the District for educational purposes such as publications and presentations.

**My Use of CSD Content or School Information on Non-CSD Websites**
- Content about the Canyons School District, anywhere on the World Wide Web, should observe all aspects of the District’s Responsible Use Policy.
- Official School files or documents are not to be posted on non-CSD sites.
- I understand that the official CSD website represents the District. No representation of CSD should be made on any website, newsgroup, bulletin board, through e-mail or through any other means without the permission of the District’s administration.

**Getting My Content Approved for the CSD Website**
- Any individual or organization wishing to post content on the CSD website should e-mail preliminary information to webmanager@canyonsdistrict.org. An initial judgment will then be made of the appropriateness of the posting and other technical issues. Advance notice for special projects is imperative.

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**Insurance**

Student insurance is available to all members of the student body at a minimal cost. It is recommended that all students have some type of health and accident insurance. Neither the school nor the Canyons School District Board of Education is an insurance agent nor does the school or the district carry insurance on individual students. The district does provide the opportunity for an insurance company to serve students. Students participating in athletics must have insurance coverage.
### Student & Teacher Consultation Time

The school day will begin at 7:55 am with the tardy bell for first period. Teachers' contracted work time is 7:00 -3:00 pm, Monday through Friday.

- **Monday, Wednesday and Friday, 7:05 -7:50 am:**
  - Student-Teacher Collaborative Time
  - Teachers will be in classrooms and available to students for additional support and instruction, test/quiz makeup, study sessions, tutoring, etc.

- **Tuesdays and Thursdays, 7:00 – 7:50 am:**
  - Teacher-Teacher Collaborative Time
  - This time is reserved for teacher collaboration, professional development, departmental, linked learning and faculty meetings.

- **Monday – Friday, 2:30 – 3:00 pm:**
  - Consult and coordinate your individual needs for additional support outside of class time with your teachers.

### Lockers

Hall lockers will be issued during the August registration or when a student registers at a later date. Students will be issued a single locker. Freshmen and sophomores should expect to share lockers. The locker location and combination is computer generated and is given out randomly. Students may not choose their locker location.

**Locker Security**

In order to protect your locker items, it is important that you practice the following rules:

- Stay in your assigned locker.
- Do not give out your locker combination to other students!
- Do not leave valuables in your locker.

**Care of Locker**

Lockers are school property. Students are responsible for keeping lockers clean both inside and out. Any damage such as writing, scratches, or dents may result in the loss of locker privileges and students may be required to pay a fine for vandalism.

Students are responsible to notify the Attendance Office if their locker is in need of repair or if it has been vandalized. Students will be held responsible for any unreported damage to their lockers.
Locker Searches
School officials reserve the right to search any or all school lockers at any time. Illegal items found in lockers may be confiscated and students to whom the lockers are assigned may be prosecuted. Pictures displayed in lockers must conform to the standards of Canyons School District.

Loss of Personal Property
Canyons School District is not responsible for any personal property that is lost, stolen, or vandalized and which may have been entrusted for storage and/or safekeeping by Canyons School District or any employee of Canyons School District. There is no provision that allows payment for any personal item that is taken from Canyons School District.

Lost and Found
The lost and found area is located in the Attendance Office. Campus security will help students look for and possibly find lost items. All Lost and Found items that are not claimed within one week after the last day of school will be given to charity.

Parent/Teacher Conferences
Regular parent/teacher conferences are scheduled for October (fall) and February (spring). These conferences foster clear communication between parents and teachers. Parents are strongly encouraged to attend both conferences.

Anytime parents have concerns about their student's progress, they should contact the teacher by phone and/or email to set up an appointment. Appointments will be made outside of regularly scheduled classroom time.

Parent Teacher Student Association (PTSA)
CCHS encourages all parents, teachers, and students to join the PTSA. The PTSA provides many services to the school and allows the entire CCHS community to have input into improving Corner Canyon High. The dues for PTSA are $6.00 and may be paid by separate check at registration.
Parking

State law indicates that each school district and school within the district will designate parking areas and that those parking areas may have rules enforced by the school, a parking security agency (e.g. Spectrum Security), and/or local law enforcement (e.g. Draper City Police). CCHS has designated areas for student and faculty parking. Students will be required to park only in parking stalls designated for student parking. Students who choose to park in non-designated student parking stalls (e.g. handicapped, faculty, administrative, or other reserved parking), or park illegally, may be subject to parking citations, parking boots, and/or towing off school grounds at the owner’s expense.

Each vehicle parked at CCHS must have a current school year parking permit properly displayed. Permits cost $10.00 each, and may be obtained from the Main Office. Permits MUST be displayed properly on the rearview mirror of the vehicle, and must be present in the proper vehicle on the premise. Failure to properly display a permit will result in a citation. Repeated citations may result in a parking boot. Parking permits are only good for the current identified school year on the permit, and must be purchased annually.

Each permit holder must have a valid Utah driver license. Those students who park in the parking lot must obey all rules and state laws. In addition, each student must provide written permission from a parent/guardian to drive a motor vehicle to school. In accordance with state laws, vehicles without a valid CCHS parking permit that is displayed appropriately, may be ticketed, tagged with a sticker, booted, or towed at the owner's expense.

The student's vehicle may be searched when on school property if school authorities have reasonable suspicion to believe that materials in violation of state, county, municipal, or school codes are stored within the vehicle. Any such materials or other improper items found during the course of the search may be seized and used as evidence in school disciplinary hearings and legal proceedings.

Repeat offenses of parking violations may result in the car being booted or towed at the owner’s expense.

All cars parked on the driver education range must be moved by 3:00 p.m. Cars not moved are subject to towing at the owner’s expense.

Drop Off/Pick-up Zone
CCHS parents who bring their students to school in cars or car pools are asked to use the West entry/exit “round about” off of 700 E. (CCHS front entrance), for student drop-off in the morning and pick-up in the afternoon. Parents who drop off and pick up at other entry/exit points may be subject to citations administered by Draper City Police.

It is suggested that students take advantage of car-pooling and/or district buses and limit driving to necessary situations to minimize traffic and support a clean air environment.
Phone Information & Resources

CORNER CANYON HIGH SCHOOL 801- 
Main Office 826-6400
- Payments and receipting, general questions,
  and contacting faculty and principal
Attendance Office 826-6410
- Check-ins/outs, notification of absences,
  and contacting school nurse and assistant principals
Student Center 826-6420
- Counselors, CTE programs, school psychologist,
  and post-secondary planning
Registrar 826-6430
  Enrollment, student records, immunizations and transcripts

Canyons School District Board of Education 826-5000

Canyons Family Education Center 826-8190
  The Canyons Family Center provides a spectrum of individual and family-based counseling, student-support groups and parent-
education classes. The services, which include preliminary counseling sessions that help our experienced school psychologists
determine what services may be needed to meet a family’s specific needs, whether as a result of an emotional crisis or not, are
provided at no cost to families in Canyons School District.

Children’s Health Insurance Program (CHIP) 1-877-KIDS-NOW

Canyons Medicaid Outreach Services 826-7272

Utah High School Activities Association 566-0681
  The UHSAA is the leadership organization for high school athletic and fine arts activities in Utah. Since 1927, the UHSAA has
led the development of education-based interscholastic athletic and fine arts activities that help students succeed in their
lives. The belief is these activities are an essential part of the high school experience and go a long way to improving academic
performance and producing better citizens.

Resources and Services:
RISK Line (24 hours a day - 7 days a week) 565-7475
Alcoholics Anonymous & Alateen 484-7871
Child/Adult Abuse Hotline 487-9811
Community Counseling Center 355-2846
Detox Center (for alcohol/drug detoxification) 363-9400
Pregnancy Counseling Services 355-7444
Children’s Service Society of Utah 355-7444
Rape Crisis Center 467-7273
Spouse/Child Abuse Shelter/YMCA 355-2804
Salt Lake Valley Mental Health 566-4423
Suicide Prevention 800-273-8255
Health/Aids Hotline 800-366-2437

Libraries
Draper Library, 1136 E. Pioneer Rd. 943-4636
Sandy Library, 10100 S. Petunia Way 943-4636
Whitmore Library, 2197 E. Fort Union Blvd. 943-4636
Refunds

Students Transferring Out of the District
1. Fees are fully assessed and fully refundable for the first four weeks of the school year.
2. The school will issue a check according to refund schedule (available in main office). Checks will be mailed to the parent/guardian.
3. A student's activity card shall be returned to the school (the day of check-out) to receive the activity fee refund.

Students Transferring Within the District
1. If a student has a fee waiver agreement, it is the parent/guardian’s responsibility to have the waiver forwarded to the school receiving the student. All fees are fully refundable before the first day of school. The yearbook fee is refundable to students who withdraw from school before October 30th. All other fees are not refundable.

Right to Appeal

Parents have the right to appeal a student suspension of more than ten (10) days by contacting Compliance and Civil Rights at the Canyons School District Office at 801-826-5351.

Report Cards

Report cards will be issued to students approximately one week after the end of each quarter.

School Lunch

Students will have the privilege and opportunity of eating at the brand new state of the art Corner Canyon Café. Lunch options will include a variety of fresh and delicious choices and a well-balanced meal. A well-balanced breakfast is offered at a cost of $1.10; lunch is offered to students at a cost of $2.00 per day. A la carte lunch is also available for students wishing to purchase single food items. Prices range from $2.25 to $3.00. All persons eating in the café are expected to (a) dispose of all lunch litter in waste cans, (b) leave the table and floor clean, and (c) return trays, plates, and utensils to the dishwashing area. Students who fail to comply with these rules of common courtesy (such as throwing food and sitting on tables) will be requested to assist in cleaning the cafeteria area and may lose school lunch privileges. Repeated or serious offenses may result in suspension/parent conference, etc.
Parent Contact

Parents should not call or text their children at school except in cases of emergency. Persons other than parents or legal guardians are not allowed to contact students at school, nor obtain release of students from school. The school telephone system is used for school business and should not be used by students except in emergency situations. Parents are required to contact the attendance office to formally check-out their student vs. text or calling the student directly.

Smart Phones & PED’s (Personal Electronic Devices)

Possession of a smart phone or other type of PED (personal electronic device – ipod, ipad, tablet, etc., is a privilege that may be forfeited by any student who uses a device inappropriately. Students who possess a smart phone or other PED, shall assume responsibility for its care. At no time shall the District be responsible for preventing theft, loss or damage to smart phones or PED’s brought onto school property. Smart phones and other PEDs' use during classroom time and field trips is at the discretion of the teacher and/or faculty member and will be based on the relevancy to instructional activities. Smart phones and other PEDs are to be used for the purpose of learning and use should be relevant to the learning activity and discretion of each faculty member. Exceptions to this policy may be granted by the school administration on a case-by-case basis to accommodate family emergencies or medical necessity.

Smart phones and other PEDs which are used illegally or to defame, harass, cyberbully, intimidate, and/or threaten others, will be investigated by the school administration and/or local law enforcement.

Tobacco

A student possessing tobacco in the school building or on the school grounds will be asked to surrender this material to school personnel and will be issued a Tobacco Violation Citation. These reports will be sent to the District Office and then to Juvenile Court for possible court action. If this procedure fails to achieve the desired results, the student will be suspended from school and a parent conference will be necessary for reinstatement.

Visitors

Our large student population precludes having visitors at CCHS during the school day. Siblings of students (not enrolled at CCHS) are not to be brought to the high school by their older
brothers and sisters during the regular school day. Please comply with the "NO VISITOR" policy. Any individual who is visiting CCHS is required to officially check-in at the main office and display the proper visitor badge so it is clearly visible to all patrons.

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## Graduation Requirements
Class of 2014 and 2015
(Juniors and Seniors)

<table>
<thead>
<tr>
<th></th>
<th>Standard Diploma</th>
<th>Advanced Diploma</th>
<th>Honors</th>
<th>Regents’ Scholarship* (9-12)</th>
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<td>4.0</td>
<td>4.0</td>
<td>4.0</td>
<td>4.0</td>
</tr>
<tr>
<td><strong>Math</strong> (Minimum of Algebra, Geometry, Algebra 2)</td>
<td>3.0</td>
<td>3.0</td>
<td>3.0</td>
<td>3.0</td>
</tr>
<tr>
<td><strong>Science</strong> (Minimum of 2 credits from: Earth, Biology, Chemistry &amp; Physics)</td>
<td>3.0</td>
<td>3.0</td>
<td>3.0</td>
<td>3.0</td>
</tr>
<tr>
<td><strong>Social Studies</strong> Geography for Life, 1.0 World Civilizations 1.0 U.S. History, 0.5 Government &amp; Citizenship</td>
<td>3.5</td>
<td>3.5</td>
<td>3.5</td>
<td>*Check with Higher Ed Utah for approved courses</td>
</tr>
<tr>
<td><strong>Financial Literacy</strong></td>
<td>0.5</td>
<td>0.5</td>
<td>0.5</td>
<td>0.5</td>
</tr>
<tr>
<td><strong>P.E./Health</strong></td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
</tr>
<tr>
<td><strong>Fine Arts</strong></td>
<td>1.5</td>
<td>1.5</td>
<td>1.5</td>
<td>1.5</td>
</tr>
<tr>
<td><strong>CTE</strong></td>
<td>1.0</td>
<td>1.0</td>
<td>1.0</td>
<td>1.0</td>
</tr>
<tr>
<td><strong>Computer Tech</strong></td>
<td>0.5</td>
<td>0.5</td>
<td>0.5</td>
<td>0.5</td>
</tr>
<tr>
<td><strong>World Languages</strong> Grades 8-12 Grades 9-12 for Regents’ Scholarship</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td>*To earn a Regent’s Scholarship, Students must graduate from high school, therefore non-core classes and electives need to be completed.</td>
</tr>
<tr>
<td><strong>Electives</strong></td>
<td>8.0</td>
<td>6.0</td>
<td>6.0</td>
<td>6.0</td>
</tr>
<tr>
<td><strong>Required</strong></td>
<td>27.0</td>
<td>27.0</td>
<td>27.0</td>
<td>27.0</td>
</tr>
<tr>
<td><strong>Required Core Classes</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>Required Non-Core Classes</strong></td>
</tr>
</tbody>
</table>

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56
Competency tests are not accepted to meet eligibility for the Regents’ Scholarship, NCAA, and some colleges/universities.

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Application for the Advanced or Honors Diploma must be submitted to the Counseling Center before April 1.

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### Class of 2016
(Sophomores)

<table>
<thead>
<tr>
<th></th>
<th>Standard Diploma</th>
<th>Advanced Diploma</th>
<th>Honors</th>
<th>Regents’ Scholarship* (9-12)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>English Language Arts</strong></td>
<td>4.0</td>
<td>4.0</td>
<td>4.0</td>
<td>4.0</td>
</tr>
<tr>
<td><strong>Math</strong></td>
<td>3.0 (Minimum of Secondary Math III)</td>
<td>3.0 (Minimum of Secondary Math III)</td>
<td>3.0 (Minimum of Secondary Math III)</td>
<td>4.0 (Minimum of Secondary Math III)</td>
</tr>
<tr>
<td><strong>Science</strong></td>
<td>3.0 (Minimum of 2 credits from: Earth, Biology, Chemistry &amp; Physics)</td>
<td>3.0 (At least two credits of lab-based science Biology, Chemistry, or Physics)</td>
<td>3.0 (At least two credits of lab-based science Biology, Chemistry, or Physics)</td>
<td>3.0 (At least two credits of lab-based science Biology, Chemistry, or Physics)</td>
</tr>
<tr>
<td><strong>Social Studies</strong></td>
<td>3.0 (1.0 Geography for Life, .5 World Civilizations 1.0 U.S. History, .5 Government &amp; Citizenship)</td>
<td>3.0 (1.0 Geography for Life, .5 World Civilizations 1.0 U.S. History, .5 Government &amp; Citizenship)</td>
<td>3.0 (1.0 Geography for Life, .5 World Civilizations 1.0 U.S. History, .5 Government &amp; Citizenship)</td>
<td>3.5 (1.0 Geography for Life, .5 World Civilizations 1.0 U.S. History, .5 Government &amp; Citizenship)</td>
</tr>
<tr>
<td><strong>Financial Literacy</strong></td>
<td>0.5</td>
<td>0.5</td>
<td>0.5</td>
<td>0.5</td>
</tr>
<tr>
<td><strong>P.E./Health</strong></td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
</tr>
<tr>
<td><strong>Fine Arts</strong></td>
<td>1.5</td>
<td>1.5</td>
<td>1.5</td>
<td>1.5</td>
</tr>
</tbody>
</table>

In addition, you must meet the ACT College Readiness Benchmark scores for Honors Diploma:

- **English**: 18
- **Reading**: 21
- **Math**: 22
- **Science**: 24

To earn a Regent’s Scholarship,
Students must graduate from high school, therefore non-core classes and electives need to be completed.

<table>
<thead>
<tr>
<th>CTE</th>
<th>Computer Tech</th>
<th>CTE</th>
<th>Computer Tech</th>
<th>CTE</th>
<th>Computer Tech</th>
<th>CTE</th>
<th>Computer Tech</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0</td>
<td></td>
<td>1.0</td>
<td></td>
<td>1.0</td>
<td></td>
<td>1.0</td>
<td></td>
</tr>
</tbody>
</table>

**World Languages**  
Grades 8-12  
Grades 9-12 for Regents' Scholarship

<table>
<thead>
<tr>
<th>Electives</th>
<th>8.5</th>
<th>Electives</th>
<th>6.5</th>
<th>Electives</th>
<th>6.5</th>
<th>Electives</th>
<th>5.0</th>
</tr>
</thead>
</table>

In addition, you must meet the ACT College Readiness Benchmark scores for Honors Diploma:
- **English:** 18
- **Reading:** 21
- **Math:** 22
- **Science:** 24

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**Class of 2017**  
(Freshmen)

<table>
<thead>
<tr>
<th>Standard Diploma</th>
<th>Advanced Diploma</th>
<th>Honors</th>
<th>Regents' Scholarship* (9-12)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>English Language Arts</strong></td>
<td><strong>4.0</strong></td>
<td><strong>English Language</strong></td>
<td><strong>4.0</strong></td>
</tr>
</tbody>
</table>

---
## Arts

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>0.5</td>
<td>To earn a Regent's Scholarship, students must graduate from high school and complete 2.0 fine arts credits.</td>
</tr>
<tr>
<td>Math</td>
<td>0.5</td>
<td>Students must graduate from high school and complete 4.0 credits including a math class beyond Secondary Math III.</td>
</tr>
</tbody>
</table>

## Science

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Literacy</td>
<td>0.5</td>
<td>To earn a Regent's Scholarship, students must graduate from high school and complete 2.0 fine arts credits.</td>
</tr>
<tr>
<td>Art</td>
<td>0.5</td>
<td>Students must graduate from high school and complete 4.0 credits including a math class beyond Secondary Math III.</td>
</tr>
<tr>
<td>World Languages</td>
<td>2.0</td>
<td>Students must graduate from high school and complete 4.0 credits including a math class beyond Secondary Math III.</td>
</tr>
</tbody>
</table>

## Social Studies

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Geography for Life</td>
<td>0.5</td>
<td>Students must graduate from high school and complete 4.0 credits including a math class beyond Secondary Math III.</td>
</tr>
<tr>
<td>World Civilizations</td>
<td>1.0</td>
<td>Students must graduate from high school and complete 4.0 credits including a math class beyond Secondary Math III.</td>
</tr>
<tr>
<td>U.S. History</td>
<td>0.5</td>
<td>Students must graduate from high school and complete 4.0 credits including a math class beyond Secondary Math III.</td>
</tr>
<tr>
<td>Government &amp; Citizenship</td>
<td>0.5</td>
<td>Students must graduate from high school and complete 4.0 credits including a math class beyond Secondary Math III.</td>
</tr>
<tr>
<td>General Elective</td>
<td>0.5</td>
<td>Students must graduate from high school and complete 4.0 credits including a math class beyond Secondary Math III.</td>
</tr>
</tbody>
</table>

## Electives

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>World Languages</td>
<td>2.0</td>
<td>Students must graduate from high school and complete 4.0 credits including a math class beyond Secondary Math III.</td>
</tr>
<tr>
<td>World Languages</td>
<td>2.0</td>
<td>Students must graduate from high school and complete 4.0 credits including a math class beyond Secondary Math III.</td>
</tr>
<tr>
<td>World Languages</td>
<td>2.0</td>
<td>Students must graduate from high school and complete 4.0 credits including a math class beyond Secondary Math III.</td>
</tr>
</tbody>
</table>

## Total Credits Required

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Required</td>
<td>28.0</td>
<td>Students must graduate from high school and complete 4.0 credits including a math class beyond Secondary Math III.</td>
</tr>
</tbody>
</table>

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