WE ARE

CORNER CANYON
HIGH SCHOOL
2018-19

ONE • FEARLESS • GRATEFUL • THE CHANGE • COMMITTED
CARING • ACCEPTING • TENACIOUS • CHARGERS
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Dear Chargers,

The mission of Corner Canyon High School is to inspire excellence in education, in character, and in life.

It is my pleasure to be the principal this sixth year of Corner Canyon High School. We owe much to the teachers, current students, and CCHS alumni in guiding our school to where it is today, and it is my hope that we continue to build upon the excellence that has already been established.

Our school motto, Semper Excelsius, means Always Higher. As a faculty and staff, we pledge to provide rich academic and co-curricular activities linked with personal connections and community support. As students, your responsibility is to do your best, be your best, and help others to be their best. This doesn’t mean being perfect. It means finding the right balance in your life to involve yourself in school activities, and look for opportunities to learn and grow. The experience you have in high school is largely one of your own creation, so get to know what resources and opportunities are available to you and take advantage of them.

Our goal at Corner Canyon is to support all learners in our community in achieving their potential, master core standards, and attain the skills necessary to be successful in college, in careers, and in life. Challenge yourselves and choose a rigorous program of study that will attract post-secondary institutions and future employers. The standards you set for yourselves in high school will shape the people you will one day become.

CARE, HONOR, ACHIEVE, RESPECT, GIVE, ENGAGE

Let’s CHARGE into this year with enthusiasm, dedication, and pride.

Semper Excelsius!

Darrell Jensen, Principal
School Administration

Main Office 801-826-6400
Attendance Office 801-826-6410

Principal
Darrell Jensen 801-826-6401

Assistant Principals
Quentin Linde A-D 801-826-6413
Christian Cowart E-K 801-826-6414
Bruce Eschler L-Q 801-826-6415
Marsha Morgan R-Z 801-826-6412

Student Center

Student Center 801-826-6420
Deb Clarke - Registrar 801-826-6430

Counselors
Misty Jolley A-Cl 801-826-6421
Amy Hardcastle Co-Hal 801-826-6422
Sandra Steele Ham-Le 801-826-6525
Sally Matsen Li-Ng 801-826-6424
Dina Kohler Ni-Sh 801-826-6425
Phil Handley Si-Z 801-826-6422

CTE Coordinator
Wayne Dittmore 801-826-6441

School Psychologist
Julie Daye 801-826-6429

Speech, Language Technician
Jeanne Shaw 801-826-6460
CCHS Student Government
2018-2019

**Student Body Officers**
Luke Warnock - President
Gray Jackson – Vice President
Ashley Belnap - Secretary
Josee Haycock - Historian
Cooper Burden - Communications
Gabe Fankhauser - Public Relations
Baylor Jeppsen - Activities
Mitch Anderson – Spirit and Pride
Morgan Hart - Art
Julia Tolk and Austin Bowler – Tech

**Seniors**
Brynn Thayer
Baylee Springer
Cameron McDonald
Allie Engen
Remington Lowry

**Juniors**
Emma Overturf
Carson Delgrosso
Crew Jensen
Andrew Bui

**Sophomores**
Chloe Call
Jake Branca
Spencer Townsend
Parker Sanderson
Corbin Haycock

**Freshmen**
Clark Crowshaw
Bella Nibley
Lucas Grimes
Cole Anderson
The theme for the 2018-2019 CCHS school year is “We Are”. This theme focuses entirely on inclusion and making sure everyone feels like a member of the charger family. There will be a new final word in the theme every month which encompasses the main focus of that month.

They are as follows:

**August & September**
We Are One. To be one is to be united as a kind, cohesive, supportive unit. If we are all one, anything is possible.

**October**
We Are Fearless. To be fearless is to go forth into the unknown without any hesitations. Take chances and make history.

**November**
We Are Grateful. To be grateful is to show our thanks and appreciation for everything important in our lives.

**December**
We Are the Change. In the season of giving, the most important thing is to be the change. Whether that be through a charitable donation or a kind gesture in the streets, December is the time to make a difference.

**January**
We Are Committed. To be committed is to not give up on any task that you have undertaken. Committing to carrying it out to the very end will go a long way in helping you achieve your goals.

**February**
We Are Caring. February is the month to express your love and how much you care. Use this opportunity to your advantage and never miss a chance to let a loved one know how you feel.

**March**
We Are Accepting. In a world filled with hate and negativity, the one thing we could all use is acceptance. Focus on including outsiders. This is the month to embrace and celebrate our diversity.

**April**
We Are Tenacious. Spirits can run short near the end of the rigorous school year. With finals in April, it is our chance to be tenacious and show that we can and will fight through with vigor.

**May**
We Are Chargers. As the year winds down, we all look back and reminisce on the fond memories we have accumulated throughout the year. We all had different paths, but the one thing we all have in common is that **We Are Chargers**.

We hope that each and every student takes these themes to heart and uses them to remember what is important and how to make a difference. It should be known that when you go to Corner Canyon High School, not only are you a charger, but **We Are**.

Sincerely, your friends, the 2018-19 Student Body Officers
Corner Canyon High School has a large and diverse student body consisting of students with many differing talents and abilities. The purpose of the Charger Medallion is to encourage and challenge students to be involved in a wide variety of areas while attending Corner Canyon High School. The hope is to have students that are well rounded and have participated in many activities throughout their 4 years as Chargers. Students must have attended Corner Canyon High School all 4 years to be eligible. No previous activities done at other schools will be accepted.

A student must earn a minimum of 200 points to qualify for this award. Points are accumulated from 9th to 12th grade. Points are allotted under the categories below and reflect our C.H.A.R.G.E motto. Signatures verifying participation from administrators, supervisors, teachers, counselors, or coaches from the respective area they supervise is required. Please use the accompanying application.

**Application does not get turned in until Senior Year. See Attendance office for hard copy and point calculating sheet.**

<table>
<thead>
<tr>
<th>CARE</th>
<th>HONOR</th>
<th>ACHIEVE</th>
<th>RESPECT</th>
<th>GIVE</th>
<th>ENGAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AP TEST (3 or Higher)</td>
<td>Running for SBO or Class Office</td>
<td>Activity Membership</td>
<td>State Sterling Scholar</td>
<td>S.B.O</td>
<td>Club Membership</td>
</tr>
<tr>
<td>5pts. (Each Test)</td>
<td>5 pts. Per election per year</td>
<td>5 pts. Per membership per year</td>
<td>15 pts.</td>
<td>20 pts.</td>
<td>5pts. Per club per year</td>
</tr>
<tr>
<td>(AP teacher)</td>
<td>(SBO Advisor)</td>
<td>(Activity Advisor)</td>
<td>(Sterling Scholar Advisor)</td>
<td>(SBO Advisor)</td>
<td>(Club Advisor)</td>
</tr>
<tr>
<td>Raise GPA 1 pt. from previous gpa (2.0 to 3.0)</td>
<td>Mealt Scholar Semi Finalist</td>
<td>Academic Letter</td>
<td>No more than 4 &quot;Absence&quot; marks for entire year, excluding &quot;N&quot; marks only</td>
<td>15 pts. Per year</td>
<td>S.B.O Competition</td>
</tr>
<tr>
<td>5pts.</td>
<td>15 pts.</td>
<td>10 pts. Per sport</td>
<td>(Attendance Office)</td>
<td>(SBO Advisor)</td>
<td>10 pts per competition</td>
</tr>
<tr>
<td>(Admin or Counselor)</td>
<td>(Counselor)</td>
<td>(Athletic Director Or Coach)</td>
<td>(Club Advisor)</td>
<td>(CIE Advisor)</td>
<td>(CIE Advisor)</td>
</tr>
<tr>
<td>Honor Roll (3.5 or Higher)</td>
<td>Mealt Scholar Finalist</td>
<td>Athletic Letter</td>
<td>No more than 4 &quot;Tardy&quot; marks for entire year, excluding &quot;N&quot; marks only</td>
<td>Peer Tutor</td>
<td>Athletics Team Member</td>
</tr>
<tr>
<td>5pts. Per quarter</td>
<td>20 pts.</td>
<td>5 pts. Per sport</td>
<td>(Attendance Office)</td>
<td>5 pts. Per year</td>
<td>10 pts. Per quarter</td>
</tr>
<tr>
<td>(Admin or Counselor)</td>
<td>(Counselor)</td>
<td>(Athletic Director Or Coach)</td>
<td>(Club Advisor)</td>
<td>(CIE Advisor)</td>
<td>(Coach)</td>
</tr>
<tr>
<td>4.0 GPA</td>
<td>All State Team Selection</td>
<td>State Top 2 (Team)</td>
<td>Perfect Attendance</td>
<td>Hope Squad</td>
<td>Athletics Team Manager</td>
</tr>
<tr>
<td>10 pts.</td>
<td>10 pts. Per program</td>
<td>(Athletic Director Or Coach)</td>
<td>No attendance marks all year, excluding &quot;N&quot; marks only</td>
<td>10 pts. Per year</td>
<td>10 pts. Per team</td>
</tr>
<tr>
<td>(Admin or Counselor)</td>
<td>(Athletic Director Or Coach)</td>
<td>(Athletic Director Or Coach)</td>
<td>(Attendance Office)</td>
<td>(HOPE Squad Advisor)</td>
<td>(Coach)</td>
</tr>
<tr>
<td>10 pts.</td>
<td>Academic All State</td>
<td>School Sterling Scholar</td>
<td></td>
<td>P.I.T</td>
<td>School Musical/Kay</td>
</tr>
<tr>
<td>(Athletic Director Or Coach)</td>
<td>15 pts.</td>
<td>(Sterling Scholar Advisor)</td>
<td></td>
<td>10 pts. Per year</td>
<td>10 pts. Per play</td>
</tr>
<tr>
<td>Performing Arts/Stage Tech/Debate Region Winner</td>
<td>State Competitor Finalist (Non-UHSAA)</td>
<td>10 pts. (Performing Arts Advisor)</td>
<td></td>
<td>(P.I.T Advisor)</td>
<td>(Teacher/Guard)</td>
</tr>
<tr>
<td>10 pts.</td>
<td>10 pts.</td>
<td>(Performing Arts Advisor)</td>
<td></td>
<td>(Teacher/Coach)</td>
<td>(Teacher/Advisor)</td>
</tr>
<tr>
<td>(Performing Arts Advisor)</td>
<td>StateFinality/Winner</td>
<td>National Competitor Finalist</td>
<td></td>
<td>Freshman Mentor</td>
<td>Regional State Solo Ensemble</td>
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<tr>
<td>15 pts.</td>
<td>15 pts.</td>
<td>(Non-UHSAA)</td>
<td></td>
<td>5 pts. Per year</td>
<td>15 pts. Per year (Teacher)</td>
</tr>
<tr>
<td>(Performing Arts Advisor)</td>
<td>(Performing Arts Advisor)</td>
<td>(Advisor)</td>
<td></td>
<td>(Academic Coach)</td>
<td>(Teacher)</td>
</tr>
</tbody>
</table>
Developing a Positive School Climate & Culture

At Corner Canyon High School we value each and every student and want to ensure **student success** at all levels and involvement. We encourage students to become involved in at least two activities (at a minimum) to magnify their overall experience with school, academics, and the CCHS community. Research has demonstrated that students who are engaged, involved, and participate in both curricular and non-curricular activities receive better grades, and report a better overall experience in high school. This is the platform we hope all Chargers strive to accomplish.

As faculty and staff, we will strive to develop a strong college-going culture that focuses on not only completing high school, but properly preparing students for post-secondary education, and skills (leadership, effective communicators, collaborators, etc.) to be successful in a career and life.

As part of developing a positive school culture and climate at CCHS, we will also emphasize the importance of **relationships** and respect for one another, promoting and rewarding **rigor** in all aspects of studies and programs, and apply **relevance** in learning across the spectrum of curriculum offerings at Corner Canyon High School. At CCHS, we take pride in ensuring our students can develop critical thinking and analytical skills in further helping to foster higher- order thinking and learning, in helping each student become a productive and engaging citizen.

Furthermore, CCHS places a strong emphasis on STEAM (Science, Technology, Engineering, Arts, and Science) based initiatives with programs such as Engineering Design, Robotics & Automation, Investigative Science and Research Methods (preparing students for local, regional and worldwide Science fair competition), Physics with Technology, Geography with Technology, Architectural Design, Computer Animation, Computer Graphic Design, Social Media Marketing, Digital Photography, and advanced Mathematics, including Concurrent Enrollment and AP (Advanced Placement), both early college courses.

In further supporting this school culture and climate at CCHS, we will incorporate PBIS (Positive Behavioral Interventions and Supports) structures that extrinsically reward students for:

- Academic achievement
- Participation in school programs, clubs, activities and athletics
- Demonstrating acceptance and respect for others
- Showing outstanding leadership
- Positive civic and community engagement
- Service learning
CCHS – Cool to Care

What is Cool to Care?

Corner Canyon High School has adopted a partnership program called, “Cool to Care,” with local businesses that promotes and rewards students for positive behavior by providing incentives. One of CCHS’s school wide goals is to establish a school culture and community of caring by constantly reinforcing positive behavior with our entire student body. “Cool to Care” allows staff and faculty to reward students by handing out cards to students who demonstrate this positive behavior during school and affiliated school activities. Students can then place their respective “Cool to Care” card within one of several product (business sponsored) bins for a drawing at the end of each month, and for a grand prize at the end of a semester and at the end of the school year.

Examples of positive rewarded behavior may include:
- Reaching out to support other students
- Cleaning up trash on school grounds
- Promoting the welfare of other students
- Reporting incidents of bullying, harassment, discrimination, etc.
- Peer mentoring or supporting other students academically
- Promoting service to school and/or others

Benefits to Students and Corner Canyon High School

Cool to Care supports a social component to the PBIS (Positive Behavioral Interventions and Support) educational framework. Corner Canyon is committed to building a school climate and culture of respect, tolerance and acceptance, and “Cool to Care” provides an ongoing extrinsic incentive for students who promote both the general welfare of fellow students and school. Students will have opportunities for smaller item rewards from the school store and/or product and prize drawings of donated items (i.e., gift cards, etc.)

Benefits to Local Business

If interested in donating items, this is an opportunity for a business to market itself and retail goods in the high traffic main office at Corner Canyon High, receive a potential tax-deductible write-off, support public education, market to your local community, and enhance the positive school culture and climate of Corner Canyon High School.

To support or donate to Corner Canyon’s “Cool to Care” program:
## CHARGE Forward – Student Behavior and Expectations

**PBIS – Positive Behavior Intervention Supports**

<table>
<thead>
<tr>
<th>CHARGE</th>
<th>Defined</th>
<th>Class</th>
<th>Halls</th>
<th>Assemblies</th>
<th>Commons</th>
<th>Café</th>
<th>Restroom</th>
<th>Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>Care</td>
<td>Courtesy</td>
<td>Assisting other students as appropriate</td>
<td>Pick up after yourself</td>
<td>Support presenter/s</td>
<td>Pick up after yourself</td>
<td>Pick up after yourself</td>
<td>Pick up after yourself</td>
<td>Support presenter/s</td>
</tr>
<tr>
<td></td>
<td>Compassion</td>
<td></td>
<td></td>
<td>Adjust your noise level and actions to appropriate setting</td>
<td>Look for opportunities to help others</td>
<td>Look for opportunities to help others</td>
<td>Support presenter/s</td>
<td>Adjust your noise level &amp; actions to the appropriate setting</td>
</tr>
<tr>
<td></td>
<td>Charity</td>
<td>Accepting others</td>
<td>Look for opportunities to help others</td>
<td>Make new friends</td>
<td>Make new friends</td>
<td>Make new friends</td>
<td>Make new friends</td>
<td>Be aware of others around you</td>
</tr>
<tr>
<td></td>
<td>Kindness</td>
<td>Being friendly</td>
<td></td>
<td>Be aware of others and your environment</td>
<td>Be new friends</td>
<td>Assist visitors</td>
<td>Assist visitors</td>
<td>Show school spirit</td>
</tr>
<tr>
<td></td>
<td>Friendship</td>
<td>Care about learning – come prepared</td>
<td>Assist visitors</td>
<td>Support presenter/s</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Honor</td>
<td>Character</td>
<td>Be honest in all dealings</td>
<td>Use passing time appropriately</td>
<td>Appropriately acknowledge other's achievements</td>
<td>Use the space appropriately</td>
<td>Use the space appropriately</td>
<td>Use the space appropriately</td>
<td>Appropriately acknowledge others' achievements</td>
</tr>
<tr>
<td></td>
<td>Honesty</td>
<td>Take pride in your work</td>
<td></td>
<td>Show respect for the national anthem</td>
<td></td>
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<td></td>
<td>Show respect for national anthem</td>
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<tr>
<td></td>
<td>Integrity</td>
<td>Do your own work</td>
<td></td>
<td>Show respect for the school song</td>
<td></td>
<td></td>
<td></td>
<td>Show respect for school song</td>
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<tr>
<td></td>
<td>Commitment</td>
<td>Be committed to learning</td>
<td></td>
<td>Show respect for presenters &amp; guests</td>
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<td></td>
<td>Show respect for presenters / guests</td>
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<tr>
<td></td>
<td>Example</td>
<td>Be an example to others</td>
<td></td>
<td></td>
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<td></td>
<td>Show school spirit</td>
</tr>
<tr>
<td>Achieve</td>
<td>Attendance</td>
<td>Set goals</td>
<td>Be accountable for where you are supposed to be</td>
<td>Learn from the presentation</td>
<td>Be accountable for where you are supposed to be</td>
<td>Make wise choices</td>
<td>Use time wisely</td>
<td>Appropriately acknowledge other's achievements</td>
</tr>
<tr>
<td></td>
<td>Rigor</td>
<td>Exceed expectations</td>
<td>Punctuality</td>
<td>Pay attention</td>
<td>Be to class on time</td>
<td></td>
<td>Use only when necessary</td>
<td>Show respect for school song</td>
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<tr>
<td></td>
<td>Excellence</td>
<td>Strive for excellence</td>
<td></td>
<td></td>
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<td></td>
<td>Show respect for presenters / guests</td>
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<td></td>
<td>High</td>
<td></td>
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<td>Show school spirit</td>
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<td>Respect visitors</td>
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<td></td>
<td></td>
<td></td>
<td>Represent the school well</td>
</tr>
<tr>
<td>Expectations</td>
<td>Challenge</td>
<td>Respect</td>
<td>Give</td>
<td>Engage</td>
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<tr>
<td><strong>Success</strong></td>
<td>Best Effort</td>
<td>Positive Communication</td>
<td>“We make a living by what we get, we make a life by what we give”</td>
<td>Participate</td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Life-Long Learning</strong></td>
<td><strong>Challenge yourself</strong></td>
<td><strong>Attitude</strong></td>
<td>-Winston Churchill</td>
<td><strong>Give 110%</strong></td>
<td></td>
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</tr>
<tr>
<td><strong>Challenge</strong></td>
<td><strong>Be present</strong></td>
<td><strong>Acceptance</strong></td>
<td>Service</td>
<td>Involvement</td>
<td></td>
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</tr>
<tr>
<td><strong>Expectations</strong></td>
<td><strong>Pick up after yourself</strong></td>
<td><strong>Inclusion</strong></td>
<td>Generosity</td>
<td>Be proactive</td>
<td></td>
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</tr>
<tr>
<td><strong>Best Effort</strong></td>
<td><strong>Have appropriate interactions with others</strong></td>
<td><strong>Dress appropriately</strong></td>
<td>Community</td>
<td>Actively Learning</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Success</strong></td>
<td><strong>Respect personal space</strong></td>
<td><strong>Support others ideas</strong></td>
<td>Extra Mile</td>
<td>Employ Critical Thinking</td>
<td></td>
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</tr>
<tr>
<td><strong>Life-Long Learning</strong></td>
<td><strong>Respect property – school and others</strong></td>
<td><strong>Use technology for educational purposes</strong></td>
<td><strong>Give full attention</strong></td>
<td><strong>Pay attention to your surroundings</strong></td>
<td></td>
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</tr>
<tr>
<td><strong>Challenge</strong></td>
<td><strong>Respect staff &amp; students</strong></td>
<td></td>
<td><strong>Help others</strong></td>
<td><strong>Show up</strong></td>
<td></td>
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<td></td>
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<tr>
<td></td>
<td><strong>Have appropriate interactions with guest speakers</strong></td>
<td></td>
<td><strong>Help to assist</strong></td>
<td><strong>Contribute to class activities</strong></td>
<td></td>
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</tr>
<tr>
<td></td>
<td><strong>Respect school property</strong></td>
<td></td>
<td><strong>Give appropriate recognition</strong></td>
<td><strong>Pay attention to your surroundings</strong></td>
<td></td>
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</tr>
<tr>
<td></td>
<td><strong>Have appropriate interactions with others</strong></td>
<td></td>
<td><strong>Give appropriate responses</strong></td>
<td><strong>Have positive interactions</strong></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td></td>
<td><strong>Wait your turn</strong></td>
<td></td>
<td><strong>Help others</strong></td>
<td><strong>Mind your manners</strong></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td><strong>Respect property – others &amp; school</strong></td>
<td></td>
<td><strong>Offer to assist</strong></td>
<td><strong>Contribute in a positive way</strong></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Leave it better than you found it</strong></td>
<td></td>
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</tbody>
</table>
Focus
Use time wisely
Maintain a focus on becoming college, career and citizenship ready

**Academic Eligibility for Activities**

Those students who represent Corner Canyon High School (CCHS) in any competitive activity must be academically eligible according to guidelines established by the Utah High School Activities Association (UHSAA) and CCHS (which may include a GPA above the 2.00 UHSAA standard). In order to participate, a student must:

- NOT have received more than (1) one failing grade or NG in the previous quarter.
- AND must have maintained a 2.0 grade point average for the previous quarter.

Incompletes are considered "F's" until they are made up and the teacher gives the converted grade. For further information, see the UHSAA handbook and Region VII manual.

Violations of the Student Code of Conduct may result in an athlete’s being disqualified from participation. Violations in student code of conduct (UHSAA and CCHS program standards) may result in suspension and/or removal from a program, club, or athletic team.

**Region VII – Competition**

(Athletics and Performing Arts)

Corner Canyon High School offers a wide variety of athletic teams and performance programs. These include, but not limited to: football, basketball, baseball, volleyball, softball, tennis, soccer, track, cross-country, golf, wrestling, drill, swimming, vocal and instrumental music, debate, and drama.

Region VII (CCHS) participates in competitive events as a member of the Utah High School Activities Association (UHSAA). CCHS is a 5A school and participates under the Region VII guidelines of the UHSAA. The schools in Region VII are as follows:

- **Alta High School**, 11055 S 1000 E, Sandy, UT 84094
- **Brighton High School**, 2220 Bengal Blvd, Cottonwood Heights, UT 84121
- **Corner Canyon High School**, 13943 S. 700 E., Draper, UT 54020
- **Cottonwood High School**, 5715 S 1300 E, Murray, UT 84121
- **Jordan High School**, 95 Beedigger Blvd, Sandy, UT 84070
- **Timpview High School**, 3570 Timpview Dr, Provo, UT 84604

Region classification is conducted every two years in November by the Utah High School Activities Association (UHSAA), and is determined by total enrollment of juniors and seniors for each school.
Ticket Prices for Region VII Activities

• **Students at home** games: Free with activity card
• **Students at away** games with activity card: $4.00 / without activity card: $5.00
• **Adults:** $5.00
• **Family Pass:** $20.00/game (immediate family only - limit 6 per pass, 2 adults, 4 children, must all be present to enter)

Region VII Tournaments

All spectators will be charged at Region Tournaments:

• **Students:** $4.00
• **Adults:** $5.00
• **Family Pass:** $20.00 (immediate family only – limit six per pass, 2 adults, 4 children, must all be present to enter)

State Tournaments and Activities

At CCHS, we look forward to many of our teams qualifying for State competition. In most cases the competition times are after school. However, in the event a State game or activity occurs during school hours, students will be excused to watch the event if the procedure listed below is followed:

1. An "Activity Release Form" for the event (available in the Main Office) must be signed by a parent and returned to the Main Office prior to the excusal time.
2. The student purchases a ticket at school and attends the scheduled event or activity.

Ticket Prices for State Activities

Ticket prices for State activities vary with each activity. Students are NOT admitted to State events free with activity cards.

Attendance Policy

Corner Canyon High School (CCHS) is an inclusive learning community devoted to the highest levels of academic achievement and performance. CCHS’s priority is to ensure that all students leave Corner Canyon college-and-career ready, through successful pursuit of post-secondary education. Research has demonstrated that attendance in school is one of the strongest predictors for academic achievement, success in the classroom (i.e. participation, critical thinking, effective
communication, rehearsing, reciting, and receiving immediate feedback). We emphasize the importance of rigor, relevance, and relationships in all aspects of learning.

This educational construct and foundation for both school and life-long learning begins with attendance and participation in class, and developing a positive rapport with teachers. The educational process requires continuity of both instruction and ongoing learning. Frequent and routine absence from the day-to-day learning environment can significantly impede and disrupt student achievement and success in school, both short and long term. Excellent attendance establishes a pattern of responsibility, accountability, and shows commitment that ultimately will benefit students in high school, post-secondary education, in their chosen career path, and in life.

The Utah Compulsory Attendance law (53A-11-101), and CSD’s attendance policy (AA432), directs parents to require their children between the ages of six and eighteen to attend every official school day, and for schools to actively promote regular attendance. Therefore, Corner Canyon has developed this policy (in conjunction with parents) that adheres to Canyons School District’s and Utah’s legal guidelines.

_SB 204: Notwithstanding Chapter 11, Part I, Compulsory Education Requirements, an LEA shall record an excused absence for a scheduled family event or a scheduled proactive visit to a health care provider if:_

(a) the parent or guardian submits a written statement at least one school day before the scheduled absence; and

(b) the student agrees to make up course work for school days missed for the scheduled absence in accordance with LEA policy.

**CCHS Attendance Policy Objectives**

- Maximize student learning, achievement, and preparation for college
- Support students in becoming responsible and accountable for their education
- Help students with becoming more autonomous and independent in life
- Demonstrate respect for instructional leaders, staff, and peers
- Promote the highest level of student safety by knowing whereabouts of each student

**RESPONSIBILITIES**

**Student:**
- Attend class promptly on time every day with a focus on learning
- Utilize Skyward to monitor attendance, academic achievement (homework and grades) and earned credits
- Follow proper check-in and check-out procedures with attendance office
- Reach out to teachers to obtain and complete make-up work in the event of an absence or absences
- Follow attendance recovery protocol when absences/tardies exceed the allotted 4 per class in a given quarter and do attendance school make up sessions for NG’s

**Parent/Guardian:**
• Support CCHS attendance policy and state law by ensuring student's regular attendance at school
• Make every effort to schedule medical appointments and family vacations that do not require loss of school/achievement time (refer to pre-excused/vacation absences section)
• Follow check-in and check-out protocol—see policy below
• Utilize Skyward access to monitor student attendance, academic achievement (i.e. homework and grades), and earned credits
• Notify Corner Canyon High School attendance office 801-826-6410 if a student will be missing school.

Faculty:
• Record roll promptly each period of each day, including tardies and absences
• Provide a relevant learning activity at the beginning of each class
• Emphasize the importance of punctuality by starting class immediately after tardy bell
• Provide a high quality learning environment through specific, tailored, and relevant curriculum
• Promote and/or reward students for attendance, in-class participation, and student achievement
• Communicate with CCHS administration when student attendance issues arise

Corner Canyon High School:
• Account for student attendance promptly and accurately
• Provide proper check-in and check-out notification (slips) upon authorization by a student’s parent/guardian
• Notify parent/guardian of absences by phone, electronic message exchange and/or letter
• Approve or deny application for pre-excused, vacation leave, attendance school, and “No-Grade” (NG) student appeals
• Work cooperatively with parent/guardian and students to improve significant or severe absenteeism and/or tardy issues
• Enforce and uphold both Canyons’ School District guidelines and Utah State Compulsory Education law which may include a referral to juvenile court for excessive absenteeism

**Student Attendance Rewards**

Students who have perfect attendance each quarter (No A, C, E, T, W, G) will receive a sweet treat courtesy of the CCHS administration. Seniors who also demonstrate perfect attendance will also receive recognition at the end of their senior school year if they apply for the Attendance honor cord.

**Vacation Release**

Canyons School District allows students up to ten (10) school days per school year for vacation release. Vacation release days (V) do not count against the student’s attendance record. Vacation release forms are available in the attendance office and must be
submitted to the school prior to the leave of absence. Students are still responsible for making up all missed work during their vacation release period. A parent must call in to the attendance office 801-826-6410 to request a vacation release form; students will need time to then get signatures of all teachers and must turn it back in to the attendance office PRIOR to the absences. Absences will not be vacation excused for forms turned in after the absence dates.

**School Excused Activities**

Students who participate in a school-sponsored activity (e.g. student government, choir, band, athletics, debate, etc.) will receive an “N” for their attendance mark. Students will be allowed to make-up the work missed for full credit, and the mark will not count against the attendance record. Students need to get their excusal forms prior to the absence from their advisor/coach and take it to their teachers to get signed and receive work for the missed classes.

**School Activity Participation**

For athletics, student government, clubs, and other programs with a minimum GPA requirement, an NG is counted as a failing grade until make-up is completed and recorded by the school registrar. As a result, NG status could impact a student’s ability to participate in school-related teams, programs and activities.

Information regarding each class and grading procedures will be included in each teacher's individual disclosure document. Students will be required to contact their teachers to receive work, and complete it in a timely manner, from any class missed due to legitimate absences. Make-up work will be handled as per procedures outlined in teachers’ disclosure statements.

Parents/guardians are encouraged not to check out students for anything other than a legitimate illness or significant event that requires a student to miss school instructional time. **Excessive absences may result in a mandatory student/parent conference and/or referral to District Truancy School, Draper Peer Court, and Juvenile Court for noncompliance with the Utah Compulsory Education Law.**

**ACCESS TO SCHOOL ATTENDANCE AND GRADE INFORMATION**

Corner Canyon High School (CCHS) will be utilizing Skyward, a computerized attendance/grading program, which allows parents and students to access grading and attendance information daily using the internet. **Students and parents should check frequently to determine any problems and resolve them quickly with the attendance office and/or Assistant Principal.** Information regarding Skyward access will be
distributed as students register. Parents may also contact the attendance office by calling 801-826-6410 between the hours of 7:05 a.m. and 3:00 p.m.

**Check-In and Check-Out Protocol:**

They are accountable to the teacher for that period for being late (the teacher will mark a T for the tardy or W for way late). Unless they have documentation student i.e. Dentist note, Doctor’s note, Court note, Obituary or Wedding Announcement is brought into the attendance office within 3 school days to excuse an absence. **Parent notes will not excuse check in/check out.** If students enter campus after the first ten minutes of any other periods, they must check-in through the attendance office.

**Check-out:** If it becomes necessary for a student to leave school during the day, the student must check-out through the attendance office. A parent/guardian must call the attendance office 801-826-6410 and give permission for student to check out. The student will receive a check out slip from the attendance office permitting them to leave. **Student must provide documentation i.e. Dentist note, Doctor’s note, Court note, Funeral program, Wedding Announcement, College Visit agenda, flight itinerary, or rescheduled/cancelled flight itinerary when he/she returns to the attendance office within 3 school days Parent notes will not excuse check in/check out.**

*It is not necessary for the Parent/Guardian to come into the building to check a student out. Parent/guardian must call at least 1 hour prior to the student needing to leave the building unless it is an emergency. A student runner is sent to the class room to take a note to the student checking out or is called over the PA system at class breaks.*

- If a student leaves school without following the check-out protocol (as herein defined), the student is coded with an unexcused absence (A) that cannot be excused after the student leaves the building and will have to be made up in attendance school sessions after 4 per class.
- **If a student leaves campus without checking out**---parents cannot call later to excuse the absence. All check outs must be done prior to the student leaving campus. Parents/Guardians need to call in at least 2 hours (unless it is an emergency) before the checkout time so that students can be called during class breaks over the PA to come to the attendance office and pick up their check out slip. Students are not called down out of class for a check out (unless it is an emergency) or are not sent for during a class. Also---end of the day check outs need to be called in prior to 1pm in order for students to be called over the PA to get their slip; students will not be sent a check out slip for the last part of their last class of the day.
- **DURING LUNCHES THE ATTENDANCE OFFICE IS UNABLE TO LOCATE STUDENTS. PLEASE NOTE THE BELL SCHEDULES LISTED BELOW (IN HANDBOOK) AND KNOW YOUR STUDENT’S ASSIGNED LUNCH WHEN REQUESTING A CHECK OUT DURING THIS TIME PERIOD. YOU WILL NEED TO**
INFORM YOUR STUDENT PRIOR TO THE LUNCH PERIOD TIMES ABOUT A CHECKOUT IN ORDER FOR THEM TO LEAVE AT THE APPROPRIATE TIME. ANNOUNCEMENTS OVER THE PA ARE NOT ABLE TO BE MADE DURING LUNCHES DUE TO OTHER CLASSES BEING IN SESSION AND CANNOT BE DISRUPTED.

- ALSO—students in a class, when a parent requests a check out, are not able to be called out by the attendance office. Individual teachers’ rooms cannot be paged or disrupted during class time. Only during class breaks are students called down to pick up check out slips.

TRUANCIES AND TRESPASSING

Corner Canyon High School (CCHS) is a closed campus. During school hours, students are authorized to leave campus under the following terms:

1. To purchase lunch during lunchtime
2. To attend a Release Time class
3. To attend classes at the Canyons’ Technical Education Center or the Jordan Applied Technical Center (students who are issued a Tech Center Card.)
4. To work as a participant in the Work Release class or internship program (student issued a work release or intern card.)
5. To return home or travel to a doctor’s office after checking out with parent permission (student will have a checkout slip from the Attendance Office.)
6. To participate in a school related excused activity (i.e. athletic event, band performance, etc.).

Assemblies and activities during the school day are designed for the entertainment, instruction, and social education of each student. When assemblies are scheduled, students are expected to attend the activity and behave in a respectful and appropriate manner.

Students found off-campus without permission during school hours are truant. Students found on campus who are on release from campus under the guidelines outlined above will be considered trespassing and may be charged. Truant students and trespassing students will face consequences as determined by the administration and/or local law enforcement.

ATTENDANCE SCHOOL AND AVOIDING LOSS OF CREDIT MAKE-UP PROCEDURES FOR CLEARING NO-GRADES (NG)

ATTENDANCE MAKE-UP PROCEDURES AND AVOIDING NGs FOR ATTENDANCE MARKS DATED WITHIN THE CURRENT QUARTER

On the 5th violation (tardy or absence) and any subsequent absence or tardy, students may attend Attendance School in the morning from 7:05 AM to 7:50 AM. One attendance school excuses one
unexcused absence, half an attendance school excuses one tardy. **Attendance School is only run the last TWO WEEKS of the quarter.** Students may also make up **two absences or four tardies** during Charger Time with the teacher that assigned the marks. **This must be pre-arranged** and an attendance slip must be filled out and submitted to the attendance office by the teacher. Anything beyond this is at the teacher’s discretion. **Charger Time is Monday, Wednesday and Thursday from 7:05 a.m. to 7:50 a.m.** Students are expected to be there the full time if seeking NG credit.

Attendance school will begin promptly at 7:05 am on scheduled days. **No student will be admitted late under any circumstance.** For admittance to attendance school, students must have schoolwork in their possession. No food or drink will be permitted in the study area. Students talking or sleeping during attendance school will be dismissed without receiving any credit, and must attend another day. Electronic devices (i.e. iPhones, iPads, smartphones, etc.) are only allowed with prior administrative approval and can only be used for school purposes. Students are to be engaged with schoolwork during the attendance school session. Any student not working independently will be asked to leave and receive no credit, and must attend another session on another day.

1 non-excused absence (A, C, G, or W) = 50 minutes. 1 tardy (T) = 25 minutes. 2 tardies (T) = 50 minutes. Students must arrive by 7:05 am or they will not be admitted.

Attendance school schedules will be posted before mid-terms—see website or in the attendance office. **All non-excused absences (A, C, G, W) and tardies (T) must be made up within the quarter in which they were received.** If students have questions regarding their attendance they should contact the attendance office.

Made-up absences in attendance school (A, C, G, W) will be changed to a (M-AB) on student attendance records. Made-up tardies (T) will be changed to an (M-T) on student attendance records.

**LOSS OF CREDIT (NG) CLEARING PROCEDURES FOR ATTENDANCE MARKS OLDER THAN THE CURRENT QUARTER**

Students who fail to make up attendance during the quarter the mark was recorded will need to complete the following steps:
1. Pick up an attendance make-up option card in the main office or attendance office. This card may also be printed from CCHS website.
2. Follow the directions of the card obtaining all the signatures and information for verification.
3. Turn the attendance make-up option card into the attendance office. Attendance marks will not be cleared until options chosen are verified. This process could take up to one week.

**Sample Attendance Make-up Option Card:** Students making up deficient attendance marks must complete one or more of the following options and turn this option card with documented
signatures/info., etc. into the Attendance Office. Each option on the card is considered 1 hour of time. Please know that attendance will not change until completed options are verified (Option Card on next page).

Students who continue non-attendance habits after an NG is recorded continue to accumulate time that must be cleared before the initial NG can be cleared. The following rules will be used to calculate non-attendance make-up hours:

1. NG’s from the previous quarter = 1 hour or option of make-up time per NG
2. NG’s older than one quarter = 2 hours (options) of make-up time per NG
3. NG’s older than one academic year = 3 hours (options) of make-up time per NG
4. NG’s older than two academic years = 4 hours (options) of make-up time per NG
5. NG’s older than three academic year = 5 hours (options) of make-up time per NG

Name: ___________________ Student # _______________ Grade: 9 10 11 12

**Corner Canyon High School NG Make-up Option Card 2016-2017**: Students making up deficient attendance marks must complete one or more of the following options and turn this option card with required signatures and info. into the Attendance Office. Please know that attendance will not change until completed options are verified with the appropriate signatures. Each option is considered “one hour” of time (see last option for hours needing to be complete for NGs older than one quarter).

- 10 consecutive school days of perfect attendance, including no tardies, will erase one NG (for the purposes of perfect attendance, approved school/class activities do not count).
- **Administrator or Attendance Secretary Signature:**
- Students who earn zero NGs in a quarter may erase all NGs from the immediate, previous quarter within the same academic year.
- **Administrator / Counselor or Attendance Secretary Signature:**
- Attending 10 Charger Time mornings during a current quarter verified by teachers will erase an NG. To verify, students must turn in a log with printed teacher name and signatures into attendance office. (Log is on reverse side of this card)
- Students who recover a class quarter credit by CHVS, Online Learning Lab, or other approved after school programs, will remove one NG.
- **Counselor or Online Learning Lab Teacher Signature:**
- Students who complete verifiable hours of service at school arranged with a custodian will erase NGs at the following rate: previous quarter = 1 hr/NG, older than one quarter = 2 hrs/NG, older than one academic year = 3 hrs/NG, older than two academic years = 4 hrs/NG, older than three academic years = 5 hrs/NG.
- Custodial service hours log (reverse side) must be submitted with appropriate signatures to attendance office.

**Attendance Definitions**

**Absence** - Students are considered absent from a class any time he/she is more than 10 minutes late and they are not present for roll. School activities and assemblies are considered part of the regular school day and students are required to attend. If students need to leave school during the day, they must check out through the attendance office.

**Excessive Absences** – Absences that extend beyond the allotted four per quarter (per period) and/or a significant number of absences hinder a student’s time in class which in-turn negatively impacts the student’s ability to learn. Such examples would qualify as excessive absences, according to definition by the State Office of Education, and the CCHS attendance policy.
Absence - (A): Student is absent and the school receives no information from the parent/guardian explaining the absence.

Truancy - (A-VT): Parents/guardians and/or school are not aware of the reason for a student’s absence and/or parents/guardians, police or school personnel have verified the student’s absence as a truancy.

Guardian Call - (G) The parent calls to check a student in/out, missing one or more class periods, and does not bring in any official documentation within 3 days of the absence.

Parent Written Note Absence - (E): The absence is when the parent/guardian has notified the school of a student’s absence within 3 days of the absence with a phone call or a written note that includes parent signature and parent phone number. Students who miss class between a check-in and a check-out will also receive a (E), if proper check-in and check-out steps are followed and official documentation is received.

Way Late—(W): Student checks in at the attendance office after the ten minute Tardy window and is given a slip to enter class, during the first half of a class, missing 10-70 minutes of class and does not have a parent/guardian written excusal note.

Tardy - (T): The student enters class within the first 10 minutes after the tardy bell rings.

Check-in/Check-out (C) – see above Check in/Check out Protocol Section

Vacation Release Absence - (E-V): The student and parent/guardian must apply and receive approval prior to the occurrence of the absence with signatures completed. Students are limited to 10 vacation absences in a given school year.

Suspension – (S): The student has been suspended from school. Students will be allowed to make up the work missed and the missed days will not count towards marks for attendance school.

Make-Up Absences – (M-AB): Students who have completed one 50 minutes session of attendance school that have been recorded.

Make-Up Tardies – (M-T): Students who have completed one 25 minutes session of attendance school that have been recorded.

School Excused Activity – (N): Students who are excused from school for a school related activity (e.g., Band, Choir, Athletics, Student Government, Debate, field trip, etc.). These codes will not count on the attendance record.

ATTENDANCE POLICY - QUICK GLANCE

Arriving to school late DURING 1st/5th period:
• Go directly to class for a T (first 10 minutes)
• If you are more than 10 minutes late go to the attendance office.
• You may bring official documentation to excuse a W within 3 days (i.e. note from doctor, dentist, or court, obituary, wedding announcement).
• Note from parent/guardian will not excuse check in/check outs. Tardies cannot be excused.

Absent All Day:
• Parent/guardian must call or provide note within 3 days to excuse (E).

Check Out Procedure:
• Parent/guardian may call between 7:30 A.M and 1:30 P.M to check student out.
• Due to the high volume of calls received, a parent/guardian should provide at least 1 hour notice to check a student out in a non-emergency. This can be done via phone and is not necessary to come into the building. Runners are not always immediately available to send check-out notes to class. Your patience is appreciated.
• Check outs will be coded with a “C-O”. For Attendance School purposes, a “C” can only be excused with verification of doctor appointment, family event (wedding, etc.), or other official documentation within 3 days (see Attendance School make-up below). However, a “C” is excused in regards to class make-up work.
• Students need to receive a check out slip before he/she leaves. Failure to obtain a check out slip before leaving school will result in an unexcused absence (A) that cannot later be excused and will need to be made up in attendance school after 4 per class.

Attendance School Make-Up:
• Each term, student absences “A”, “C”, “G” “W” and tardy “T” will be added together (aggregate total). If a student accumulates a total of 5 or more per class, per quarter (non-excused absences –A, W, C, G and tardy--T) the student will receive an NG (no grade) for that class. An Attendance School session will be required for each absence beyond four in a class to make up that absence or tardy. Each class will be evaluated independently. If students or parents have questions regarding make up, they should contact the attendance office at 801-826-6410. (e.g. 3rd period: E, T, C, C, A, A => would require one session of attendance school).

Student Deliveries

Students will NOT be able to have items delivered to them during classes. Parents who need to drop off necessary items (ie calculator, homework, etc) can bring them to the attendance office, labeled with student name and grade, and a student will be called down over the PA during class breaks only to come down to the attendance office and pick them up. Runners will not be sent with any items into classrooms to deliver them to students. The attendance office is also unable to accept deliveries of flowers, balloons, food items, etc; please do not send these to CCHS.
## Regular Bell Schedule

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
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<tbody>
<tr>
<td>Charger Time</td>
<td>7:05 – 7:55</td>
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<tr>
<td>1st &amp; 5th</td>
<td>7:55 – 9:18</td>
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<td>2nd &amp; 6th</td>
<td>9:24 – 10:52</td>
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<td>1st - Lunch</td>
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<tr>
<td>3rd &amp; 7th</td>
<td>11:33 – 12:56</td>
</tr>
<tr>
<td>3rd &amp; 7th</td>
<td>10:58 – 12:21</td>
</tr>
<tr>
<td>2nd - Lunch</td>
<td>12:21 – 12:56</td>
</tr>
<tr>
<td>4th &amp; 8th</td>
<td>1:02 – 2:25</td>
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</table>

## Assembly Schedule

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
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<tbody>
<tr>
<td>Charger Time</td>
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<td>8:00 – 9:00</td>
</tr>
<tr>
<td>1st &amp; 5th</td>
<td>9:05 – 10:15</td>
</tr>
<tr>
<td>2nd Assembly</td>
<td>9:15 – 10:15</td>
</tr>
<tr>
<td>2nd &amp; 6th</td>
<td>10:20 – 11:25</td>
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<td>1st - Lunch</td>
<td>11:25 – 12:00</td>
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<td>3rd &amp; 7th</td>
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<tr>
<td>2nd - Lunch</td>
<td>12:35 – 1:10</td>
</tr>
<tr>
<td>4th &amp; 8th</td>
<td>1:15 – 2:25</td>
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</tbody>
</table>
Check Cashing and Change Policy

The school does not cash checks. We accept checks only for the exact amount of registration fees and approved school expenses. We do not accept two-party or out-of-state checks. Insufficient funds checks will be turned over to a collection agency and service fees will be applied. Change is made in the main office only when paying for specific fees. The main office will take payments from 7:00 a.m. – 2:00 pm.

Corner Canyon High School Schedule Change Policy
Registration Policy and Procedures

Students are advised of their academic standing and graduation requirements every year through CCRs, deficiency notices, and at any time through Skyward. Students input their own course requests and alternates into Skyward every spring. Students should also input requests for any classes for which they plan to audition or try out. The total number of credits for these requests should not exceed 8.0. The total number of credits for alternates should be at least 2.0. Since students choose their courses and their alternates, they then can confidently remain in the courses in which they are placed at the beginning of the year.

Students receive a first run of their schedules through Skyward in May. At this time, the arena-scheduling window will open to allow students to make any minor adjustments or additions. There will be one more window for online changes in August for any final problem solving.

If there is an error in a schedule (reasons listed below) that cannot be solved by the student, the student is advised to fill out the schedule change form and wait in line during designated schedule change dates. (Usually one afternoon and one morning – see website for details.) Again, there should be very few schedule changes necessary as students request their own courses. This is not the time for academic advising or 4-year planning, as these interactions will be specific and quick.

Schedule changes WILL be made by the counseling staff for the following reasons (based on availability):
- Academic misplacement i.e. student has chosen the wrong level of class or has chosen a class without meeting the pre-requisite
- Program change i.e. student has been accepted into an audition or try out class
- Missing an academic class i.e. student is missing a core class such as English, history, math or science
- Missing a graduation requirement i.e. a senior student is missing a course necessary to graduate in the upcoming school year or a junior student is missing US history
- Hole in schedule
- Adding Education Release, Work Release, or Tech Center

Students are responsible for making up all work missed in the new class when class changes are made before the first 10 days of a quarter. Due to unforeseen, extenuating circumstances, students withdrawing from a class during a quarter after the first 10 days and prior to the last 10 days, will carry their current grade on the withdrawal date to the subsequent “like” class or new school. Otherwise, a withdraw ‘F’ will be issued on the
transcript. In the event of extenuating, medical circumstances (verified with official medical, documentation), an NC may be issued with administrative approval.

Schedule changes WILL NOT be made by the counseling staff for the following reasons (but certainly can be made by the student during the open arena window if possible):

- Student or parent do not like the teacher
- Teacher is too hard or not hard enough
- Class is perceived by the student to be too difficult
- Switching from one elective to another
- Student wants a different lunch
- Student wants to have classes with friends

Personality conflicts will not be justification for changing a class. All conflicts should be resolved in a mature, professional manner. We ask that the student and parent FIRST meet with the teacher and work through the problem. If a resolution cannot be reached, then the parent or teacher should contact an administrator to mediate the issue. If a class change is then granted by an administrator, it will be based on subject availability and made with the least impact to the student’s schedule.

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**Clubs and Student Organizations**

CCHS welcomes the opportunity to create and establish new student clubs and organizations during the district designated open dates. Clubs require at least seven students committed to ongoing participation and a faculty supervisor (curricular) or monitor (non-curricular). Students will have an opportunity to participate in a “club rush” week at the beginning of the school year to sign-up for various clubs and roles in participating.

**Art Club:** Advisor, Amelia Davis; promoting art appreciation in different genres of art.

**Cheerleading:** Coach, Whitney Lunt - Membership Requirements: Varsity Cheerleaders are members of the Junior and Senior class and are chosen in the spring by judges through a tryout process. JV and Sophomore Cheerleaders are also selected by judges. Students must have a minimum of a 3.00 GPA, and no “F” grades to be eligible.

**Chinese Club:** Advisor, Jessie Peng

**Dance Company**: Advisor, Jamie Crowther - Membership Requirements: A student must be a freshman, sophomore, junior or senior, have a 2.50 GPA for tryouts and eligibility, and a 3.00 GPA to participate in performances.

**DECA:** Advisor, Jon Hansen – DECA is an association of marketing students which prepares emerging leaders and entrepreneurs in marketing, finance, hospitality and management.

**Drama Club:** Supervisor, Phaidra Atkinson; students participate in events and activities celebrating all aspects of the theater arts.

**Drill Team:** Coach, Jordan Peterson - Membership Requirements: Students must have a 2.00 cumulative GPA to be
considered eligible to tryout, maintain a 2.5 GPA to compete/perform, have high dance skills and technique, and be willing to commit to extensive amounts of time for extra-curricular activities. They perform at halftime for the varsity football and basketball games and compete in Region/State contests.

**FBLA:** Advisors, Joel Smith & Chelsi Nielsen - Each year thousands of students launch promising and rewarding careers through participation in Future Business Leaders of America (FBLA), which promotes business and business-related fields. FBLA bridges the gap between the classroom and the business world by giving students an opportunity to learn first-hand about the business community. FBLA offers a variety of activities that promote leadership development. Whether at the district, state, regional, or national level, participating in FBLA offers members the opportunity to form useful and lasting networks.

**FCCLA:** Advisor, Charri Jensen - Family, Career, and Community Leaders of America is a national organization that encourages personal growth, prepares students for a career, fosters family and community involvement, and helps students become leaders. As a member, one can receive recognition for individual accomplishments, take responsibility for chapter projects, and be a leader in one's family, school, and community. FCCLA focuses on the multiple roles of family member, wage earner and community leader. Members develop skills for life through character development, creative and critical thinking, interpersonal communication, practical knowledge and career preparation.

**FIDM Fashion Club:** Advisor, Charri Jensen

**Forensics Team (Debate):** Advisor, Erin Pack-Jordan - Membership Requirements: Students must have a GPA of 2.5 or higher and must be enrolled in a debate class. A commitment to spend extra time after school and on weekends in competitions is also required. Members will enhance their communication skills while competing with other Utah high schools. This is a great way to meet other students from across the nation. Forensics is a sanctioned and recognized program of the Utah High School Activity Association (UHSAA). There are additional fees to participate in Debate.

**HOSA (Health Occupation Students of America – Future Health Professionals):** Advisor, Lisa Prudden - is a national student organization, dedicated to attracting, motivating, and preparing qualified students for careers in the health care industry. Students must be enrolled in a Health Science class at CCHS or a medical technical program at the Canyons Technical Center. Activities are designed to develop personal and social skills, civic, and career success qualities.

**Hockey Club:** Monitor, Darrell Jensen – is a club created to promote a positive experience in competition ice hockey. The club is founded on good sportsmanship, superior effort and a having fun.

**Interact (Service):** Advisor, Tyler Fowler

**Lacrosse Club:** Monitors, Boys – Tony Cannon, Girls – Amanda Toler: An opportunity to promote a positive experience in competitive lacrosse.

**Math Club:** Advisor, Royce Shelley

**Mountain Biking Club:** Monitor, Kathy Meyers - This club sport seeks to strike a balance between being a competitive individual and team sport while retaining some gentler recreational club qualities. For athletes new to cycling, immediate immersion into training, racing and the pressure to perform may be intimidating. This is the reason the League has carefully designed individual racing classes so beginners, intermediate and advanced riders are pitted only against peers of similar ability and experience. The National Interscholastic Cycling Association has established this league on 5 core principles: Inclusivity, Equality, Strength of Mind, Body, and Character. The club will strive diligently to create a program that embodies these core principles and creates an environment of success and FUN for our riders.

**National Honor Society (NHS):** Advisor, Amber Rogers - The CCHS Chapter of the National Honor Society welcomes membership of those students with a 3.67+ GPA. Any junior or senior who meets one of the following
requirements may qualify as a candidate and make application for membership in the fall of the student's junior or the beginning of the senior year: (1) students whose class schedule includes at least four academic classes with a cumulative GPA of 3.75, or (2) students with a GPA of 3.67+ with an unusually rigorous class schedule. The activities usually include an opening induction ceremony, service projects, and a spring activity. Members of the society also often offer tutoring services to other students in the school.

Newspaper Staff: Advisor, Arna Clark - Membership Requirements: See advisor for information. The (student newspaper) staff provides students with realistic journalism experiences, including research, writing, reporting, interviewing, computer work, and layout work. It is a close-knit, hard-working "family" of juniors and seniors whose many talents come together every five to six weeks to produce a quality publication that includes news articles, features, editorials, art, sports, current events, entertainment, and ads. The newspaper club also participates in two state and at least one national competition.

Peer Leadership Team (PLT): Advisors, Russell Boyer and Stephen Park - Members are involved in a variety of activities such as Red Ribbon Week, The Great American Smoke-Out and Project Graduation. Students are also involved in educating CCHS's student body about drugs and alcohol abuse and assist in prevention efforts. PLT members must be drug and alcohol-free, excellent role models, good examples to other students, and advocate for others. Members will maintain a 3.0 G.P.A., should be positive examples to everyone and have a positive attitude.

PTSA: Advisor, Kathryn Myers - The PTSA is an organization created to involve students in activities that enhance CCHS through student recognition, individual development and service. It is open to all students who are paid members of PTSA (dues $6.00). They meet monthly to sponsor and assist with parent and student forums, student recognition awards, etc. The PTSA Executive Board of officers serve as leaders and advocates amongst the larger student body at CCHS.

Shakespeare Club: Advisor, Mark Oram

Skills USA: Advisor, Tim McNeill – Helps America to have a skilled work force, and aims to empower its members to become world-class workers, leaders and responsible American citizens.

Additional Opportunities

Academic Honor Cords for Seniors—-Students can get applications online on the website and complete and turn in for recognition at graduation and Senior Awards night.

Academic Letters – The main office processes and distributes all Academic Letters.

Athletic Letters - The coaches of each sport will establish qualification criteria, process, and distribute all Athletic Letters to eligible players/participants.

School Store/Retail - (Operated by DECA) - Teaches retail skills by selling food, school supplies and CC swag during lunch. Students must be currently enrolled in a marketing class to participate.

Honor Roll - All students with a 3.5 or higher GPA become Honor Roll students.

Internships - Students have the opportunity to explore various career fields by spending one semester working with local business and industry professionals as well as government agencies. See your assigned counselor for more information.

Preschool (Mini Chargers) - Students apply child development skills in a preschool setting.
**Sterling Scholars** - Outstanding students are selected in each department based on GPA, leadership, activities, and community service.

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**Student Center**

CCHS Counselors adhere to the Utah Model for Comprehensive Counseling and Guidance:

**Individual Planning**: Counselors assist students with post-secondary and career planning through a variety of guidance activities, and individual planning as outlined in the student’s Plan for CCR (College and Career Readiness) conference. The Plan for CCR is tailored to each grade level.

**Responsive Services**: Counselors assist students in a variety of ways i.e. individual counseling, consultation, crisis counseling and referrals to appropriate agencies.

**Guidance Curriculum**: Counselors work with teachers and the school community to develop, implement and evaluate ongoing lessons and curriculum targeted at college, career, and citizenship planning.

**Systems Support**: Counselors support other tasks and activities that promote the general welfare of the students, faculty, community and administration.

The CCHS Student Center also offers services through a full-time School Psychologist, Registrar (grades, records, and transcripts), CTE Coordinator, WBL (Work-Based Learning), Diploma and Scholarship Aide, and full-time clerical support to coordinate Student Center.

For more information go to ccstudentcenter.weebly.com or call 801-826-6420.
Achievement Testing

As part of our focus and mission to properly prepare students for high school graduation and the competitive demands of post-secondary admissions and scholarships, CCHS provides students with the opportunity to complete state-mandated testing (e.g. SAGE), college admissions exams (PLAN, PSAT, ACT and SAT), referral for level placement exams (Concurrent Enrollment - Accuplacer), and early college credits through Advanced Placement (AP) exams.

<table>
<thead>
<tr>
<th>Test</th>
<th>What is it for?</th>
<th>Who takes it?</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACT</td>
<td>College admission test for all Utah and most western region colleges. Students can take the exam multiple times w/o penalty.</td>
<td>Juniors/Seniors</td>
</tr>
<tr>
<td>AP Exams</td>
<td>Earn college credit with a passing score</td>
<td>AP Students</td>
</tr>
<tr>
<td>SAGE</td>
<td>Measures competency and mastery in core subjects (Language Arts, Math, &amp; Science)</td>
<td>All students</td>
</tr>
<tr>
<td>PSAT/NMSQT</td>
<td>Practice SAT and potential for scholarship</td>
<td>Juniors</td>
</tr>
<tr>
<td>PLAN</td>
<td>A practice ACT test that provides feedback regarding college readiness and prospective careers of interest</td>
<td>Sophomores</td>
</tr>
<tr>
<td>SAT</td>
<td>College admission test mostly for eastern and colleges. Can be taken more than once without penalty.</td>
<td>Junior/Senior</td>
</tr>
</tbody>
</table>
## School Dance Calendar

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PTSA Welcome Back Stomp</strong></td>
<td>TBA</td>
<td>CCHS Students</td>
<td>7-9 pm</td>
</tr>
<tr>
<td><strong>September Dance</strong></td>
<td>Girls Choice</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Homecoming Dance</strong></td>
<td>Saturday, Oct. 13th</td>
<td>Boys’ Choice</td>
<td>7-10 pm</td>
</tr>
<tr>
<td><strong>Black &amp; White Formal</strong></td>
<td>Saturday, Nov. 10th</td>
<td>Girls’ Choice</td>
<td>7-10:00 pm</td>
</tr>
<tr>
<td><strong>Charity Dance</strong></td>
<td>Boys Choice</td>
<td>Dec. 1st</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Cheapskate Dance (students can earn this dance during the charity drive)</strong></td>
<td>Boys Choice</td>
<td>Jan 26th</td>
<td>Non-Date – CCHS students only 7-10:00 pm</td>
</tr>
<tr>
<td><strong>Sweethearts Ball</strong></td>
<td>Girls’ Choice</td>
<td>Saturday, Feb. 9th</td>
<td>7-10:00 pm</td>
</tr>
<tr>
<td><strong>MORP</strong></td>
<td>Girls’ choice</td>
<td>Saturday, March 9th</td>
<td>7-10:00 pm</td>
</tr>
<tr>
<td><strong>Junior Prom</strong></td>
<td>Boys’ Choice</td>
<td>Saturday, April 13th</td>
<td>7-10:00 pm</td>
</tr>
<tr>
<td><strong>Senior Dinner Dance</strong></td>
<td>Non-Date – Seniors Only</td>
<td>Friday, March 31st</td>
<td>6:30 pm – 9:00 pm</td>
</tr>
</tbody>
</table>

Location TBA
*Dance times and locations are subject to change. See online school calendar for latest information.

**Remind SIGN UP**

Sign up for CCHS's Student Center Remind!

Why? To receive text messages giving you important information about test dates, college deadlines, guest speakers, college visits, student center events, etc.!

How? Text the message below to (720) 545-1003

For Freshmen text the code @cchs2021
For Sophomores text the code @cchs2020
For Juniors text the code @cchs2019
For Seniors text the code @cchs2018

**Student Conduct**

(JKR—1)

1. Students are expected to be safe, civil, and respectful.

2. A school-wide framework for positive student interaction and positive social skills shall be developed at each school to involve students and blend academic and behavioral instruction.

3. Students in need of additional support shall be identified according to the District’s model of continuous improvement for academic and positive behavioral support. To improve student behavior school personnel shall review and consider the following variables: structure of school settings for success; instruction of responsible behavior; and observable student behavior.

4. School staff is responsible to interact positively with students and correct misbehavior calmly, consistently, and immediately where the infraction occurs.

5. For issues of substantial disruption school personnel shall refer to the substantial disruption section of the policy.

**Student Discipline**

**Substantial Disruption and Dangerous Conduct**

(JKR-3, Administrative Regulation)

The following conduct is defined as "dangerous or disruptive conduct" and is prohibited on school property, at school-sponsored activities, or while traveling in school-funded or school-
dispatched vehicles.

1. “Substantial Disruption and Dangerous Conduct”: Substantial Disruption and Dangerous Conduct is conduct for which suspension shall or may be imposed, and is prohibited on school property, at school-sponsored activities, or while traveling in school-funded or school-dispatched vehicles (e.g., buses). (Suspension procedures please see JKR—4).

1.1. A student shall be suspended or expelled from a public school for any serious violation that affects another student or staff member, or serious violation occurring in a school building, in or on school property, while traveling in school-funded or school-dispatched vehicles, or in conjunction with any school activity, including:

1.1.1. possession, control, or actual or threatened use of a real weapon, explosive, or noxious or flammable material;

1.1.2. the actual or threatened use of a lookalike weapon with intent to intimidate another person or to disrupt normal school activities;

1.1.3. the sale, control, or distribution of a drug or controlled substance, an imitation substance, or drug paraphernalia; or

1.1.4. an act involving force or threatened use of force which if committed would be a felony or class A misdemeanor (See JKR, Exhibit 1).

1.2. A student who commits a serious violation of 1.1 involving a real or look alike weapon, explosive, or flammable material shall be suspended for a period not less than a year subject to:

1.2.1. Within 45 school days after the expulsion student shall appear before superintendent’s designee, accompanied by a parent or legal guardian to determine what conditions should be met by the student or student’s parent to return to school; or if the student should be placed on probation in a regular school setting or an alternative school setting to maintain safety of students and faculty.

1.3. A student may be suspended for any of the following:

1.3.1. Frequent or flagrant willful disobedience, defiance of property authority, or disruptive behavior, including the use of foul, profane, vulgar, or abusive language;

1.3.2. Willful destruction or defacing of school property;

1.3.3. Behavior or threatened behavior which poses an immediate and significant threat to the welfare or safety of other students or school personnel or to the operation of the school;

1.3.4. Possession, control, or use of an alcoholic beverage;
1.3.5. Behavior that threatens harm to the school property, to a person associated with the school, or property associated with the person; or

1.3.6. Possession of pornographic material on school property.

1.3.7. Any student conduct violation as listed in JKR, Exhibit 2.

1.4. Disruptive behavior and conduct occurring while traveling in school-funded vehicles (e.g., buses) should be treated as disruptive behavior and conduct on school property. Decisions regarding student transportation privileges are delegated to the school administration or to a District Hearing Panel as warranted (See JKR—5).

1.4.1. Riding a school bus is a privilege conditioned upon compliance with appropriate school conduct, unless riding a school bus is part of a student’s special education individualized education plan (IEP).

1.4.2. Student transportation decisions must comply with federal and state law, and associated rules and regulations for special education students and/or student transportation. Schools and District Hearing Panelists should consult with district specialists as appropriate.

2. Students with prior knowledge of dangerous and disruptive behavior have the duty to report such behavior to school administration. Students that fail to report such behavior are subject to appropriate disciplinary sanctions.

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**Hazing and Bullying**

(JKR—7, Administrative Regulation)

1. Hazing and bullying activities are abusive and illegal behaviors that harm victims and negatively impact the school environment.

2. Canyons School District strictly prohibits any student or school employee from engaging individually or collectively in any form of hazing or bullying on school property, in conjunction with any school activity, or involving any person associated with a school activity regardless of where it occurs. Students or school employees who initiate, promote, and/or engage in hazing, bullying, cyberbullying, harassment, or retaliation activities will face disciplinary action, up to and including suspension, expulsion, loss of participation in extracurricular activities, probation, and/or termination of employment. In addition, conduct that may rise to the level of suspect criminal activity will be referred to law enforcement.

3. Student Discipline and Duty to Report:

3.1. Students who initiate, promote, and/or engage in hazing, bullying, cyberbullying, or retaliation activity shall be subject to discipline under this policy.
3.2. Students who observe hazing, bullying, cyberbullying, or retaliation activities have a duty to report such behavior to school administration. Students that fail to report such behavior are subject to appropriate disciplinary sanctions under this policy.

3.3. Students who make false allegations of hazing, bullying, cyberbullying, harassment, or retaliation activity may be subject to disciplinary action, up to and including:

3.3.1. positive behavioral interventions;

3.3.2. suspension; or

3.3.3. loss of participation in extracurricular activities for students.

4. School Employee Discipline

4.1. School employees who initiate, promote, and/or engage in hazing, bullying, cyberbullying, harassment, or retaliation activities shall be subject to adverse employment action, including probation or termination for cause under the District’s orderly termination policies.

4.2. School employees who become aware of hazing, bullying, cyberbullying, or harassment activity shall promptly report the incident to the principal or his/her designee so that the incident can be promptly investigated and appropriate action taken.

4.3. School employees who fail to give notice to his/her immediate supervisor required under this policy have committed an unprofessional practice and shall be subject to adverse employment action, including probation and termination for cause under the District’s orderly termination policies and may result in discipline against an educator’s license.

4.4. School employees who make a false allegation of hazing, bullying, cyberbullying, harassment, or retaliation activity may be subject to discipline.

5. Notice and Reporting Requirements

5.1. The Office of the Superintendent authorizes the District Administration to adopt procedures to allow for anonymous reporting of hazing, bullying, cyberbullying, harassment, or retaliation activities. A report of hazing, bullying, cyberbullying, harassment, or retaliation activity may be made anonymously, but formal disciplinary action may not be based solely on the basis of an anonymous report.

5.2. The District Administration shall develop standard procedures for promptly reporting to law enforcement hazing, bullying, cyberbullying, harassment, or retaliation activities that may rise to the level of suspect criminal activity.

5.3. The submission of a good faith complaint report will not affect the reporter’s grades, learning or working environment, future employment, or work assignment.
5.4. Principal/Administrator

5.4.1. The principal or his/her designee shall investigate reports of hazing, bullying, cyberbullying, harassment, or retaliation activities consistent with this policy.

5.4.2. The principal or his/her designee shall follow the administrative procedures, including notification to the Superintendent’s designee as appropriate.

6. Dissemination and Training

6.1. Canyons School District shall adopt procedures for publicizing this policy to school employees, students, and parents/guardians.

6.2. Prior to any student or employee or volunteer coach participating in a public school sponsored athletic program, both curricular and extracurricular, or extracurricular club or activity, a student or coach shall participate in bullying and hazing prevention training.

7. Definitions for JKR—6:

7.1. “Bullying”: means intentionally or knowingly committing an act that endangers the physical health or safety of a school employee or student that:

7.1.1. involves any brutality of a physical nature such as whipping, beating, branding, calisthenics, bruising, electric shocking, placing of a harmful substance on the body, or exposure to the elements;

7.1.2. involves consumption of any food, liquor, or other substance;

7.1.3. involves other physical activity that endangers the physical health and safety of a school employee or students; or

7.1.4. involves physically obstructing a school employee’s or student’s freedom to move; and

7.1.5. is done for the purpose of placing a school employee or student in fear of physical harm to the school employee or student; or harm to property of the school or employee or student.

7.1.6. The conduct in 7.1-7.1.5, constitutes bullying, regardless of whether the person against whom the conduct is committed, directed, consented to, or acquiesced in, the conduct.

7.2. “Hazing”: means intentionally or knowingly committing an act that endangers the physical health or safety of a school employee or student that:

7.2.1. involves any brutality of a physical nature such as whipping, beating, branding, calisthenics, bruising, electric shocking, placing of a harmful substance on the body, or exposure
to the elements;

7.2.2. involves consumption of any food, liquor, or other substance;

7.2.3. involves other physical activity that endangers the physical health and safety of a school employee or students; or

7.2.4. involves physically obstructing a school employee’s or student’s freedom to move; and

7.2.5. is done for the purpose of initiation or admission into, affiliation with, holding office in, or as a condition for, membership or acceptance, or continued membership or acceptance, in any school or school sponsored team, organization, program or event; or

7.2.6. if the person committing the act against a school employee or student knew that the school employee or student is a member of, or candidate for, membership with a school, or school sponsored team, organization, program, or event to which the person committing the act belongs or participates in.

7.2.7. The conduct in 7.2-7.2.6, constitutes hazing, regardless of whether the person against whom the conduct is committed, directed, consented to, or acquiesced in, the conduct.

7.3.“Cyberbullying”: means using the Internet, a cell phone, or another device to send or post text, video, or an image with the intent or knowledge, or with reckless disregard, that the text, video, or image will hurt, embarrass, or threaten an individual, regardless of whether the individual directed, consented to, or acquiesced in the conduct, or voluntarily accessed the electronic communication.

7.4.“Harassment”: means repeatedly communicating to another individual, in an objectively demeaning or disparaging manner, statements that contribute to a hostile learning or work environment for the individual.

7.5.“Retaliate”: means an act or communication intended as retribution against a person for reporting bullying, hazing, harassment, or cyberbullying, or to improperly influence the investigation of, or the response to, a report of bullying or hazing.

7.6.“School employee”: means school teachers, school staff, school administrators, and all others employed directly or indirectly, by the school, school board, or school district.

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**Student Dress Code:**

(JKR – 8)

1. Students shall dress in a manner that shows respect for the educational environment and is befitting the day’s activities. Students’ clothing and jewelry must not present a health or safety
hazard or distraction, which would disrupt the educational mission. Disruption is defined as reactions by other individuals to the clothing or adornment, which causes the teacher/administrator to lose the attention of the students, to modify or cease instructional activities, or to deal with student confrontations or complaints.

1.1. Students shall dress in a manner suitable to the day’s activities consistent with the standards of health, safety, and acceptable behavior.
1.2. Student clothing and accessories must not present a health or safety hazard or distraction, which would disrupt the educational mission. Disruption is defined as reactions by other individuals to the clothing or adornment, which causes the teacher/administrator to lose the attention of students, to modify or cease instructional activities, or deal with student confrontations or complaints.
1.3. Dress code standards prohibit: immodest or suggestive clothing; apparel advocating illegal or inappropriate behavior or language; head wear; gang symbols; disruptive apparel; and unsafe apparel.
1.3.1. Students shall not wear clothes that are mutilated, cut off, or immodest. (e.g., short shorts, mini-skirts, bare midriffs, halter-tops, spaghetti straps, tank shirts, or similar clothing).
1.3.2. Clothing shall cover the midriff, underwear, backs, and cleavage at all times. Skirts, dresses and shorts must be at least mid-thigh length or longer when seated.

1.4. The student dress code standards include, but are not limited to the following:
1.4.1. All students shall wear clean clothing.
1.4.2. Shoes shall be worn at all times to ensure personal safety and hygiene.
1.4.3. Items that disrupt the educational mission shall not be allowed.
1.4.4. Clothing that may draw undue attention, disrupt, interfere with or pose a health or safety issue to the learning atmosphere, shall not be allowed.
1.4.5. Items which bear advertising, promotions and likeness of tobacco, alcohol, or drugs or which are contrary to the educational mission, shall not be allowed.
1.4.6. Personal items such as clothing, paraphernalia, jewelry, backpacks, gym bags, water bottles, etc., shall be free of writing, pictures, or any other insignias, which are crude, vulgar, profane, violent, or sexually suggestive.
1.4.7. Gang-related clothing, colors, and paraphernalia shall not be allowed in school or activities. School officials will determine what constitutes “gang” clothing, colors, and paraphernalia after consultation with law enforcement agencies as needed.
1.4.8. Hats of any kind are not allowed within the building except as part of an approved activity, or for religious or medical purposes.
1.4.9. Students shall comply with the laws that govern wearing military uniforms and insignias (Title 10) USC § 771-772, and Army Regulations 670-1 §29-4.
1.4.10. Accommodations must be made for students whose religious beliefs are substantially affected by dress code requirements.
1.5. School officials may require students to wear certain types of clothing for health and safety reasons in connection with certain specialized activities.
1.6. Students who violate dress code provisions may be subject to student discipline and due process procedures must be followed.
2. School Dress and Grooming – Graduation:
2.1. In order to maintain dignity and decorum at high school commencements, students participating in commencement exercises are subject to the dress and grooming standards articulated in this policy and are required to wear the prescribed cap and gown during the ceremony without additional ornamentation or decoration.
2.2. Personal items such as clothing, accessories or jewelry that draw undue attention or detract from the dignity and decorum of the occasion shall not be allowed. Mantles, cords, insignias or medals signifying achievement, honor or recognition are restricted to awards issued and approved for display at graduation by the local high school.
2.3. During the ceremony refers to the entire duration of the commencement program from opening processional to completion of the recessional.

Drug and Alcohol Policy
(JKR—6)

1. The Administration recognizes the need to prevent the possession, use, and distribution of illegal drugs, alcoholic beverages, and other prohibited substances.

2. Therefore, the possession, use, or distribution, by students, of any substance listed in the (accompanying administrative regulations) is prohibited on school district property, during school hours, and at any school-sponsored extra-curricular program or activity including those held off of the school property.

JKR—6 Illegal Substances and Violations

1. Students who possess, use, or distribute illegal drugs, alcoholic beverages, or prohibited illegal substances on school district property, during school hours, or at school functions are subject to school discipline.

2. Prohibited Illegal Substances:

2.1. All substances defined as illegal in Utah Code §58-37-1, et seq;

2.2. Alcoholic beverages as defined in Utah Code §32B-1-102;

2.3. Any psychotoxic chemical substance used illegally as defined in Utah Code §76-10-107;

2.4. Illegal possession or use of prescription medications containing any quantity of controlled substances listed in Utah Code §58-37-4.

2.5. Tobacco as defined in Utah Code §76-10-105

2.6. Electronic Cigarettes as defined in Utah Code § 76-10-105
3. Illegal Substance Violations:

3.1. Possession or Use: means the person had joint or individual ownership, including control, occupancy, inhalation, swallowing, injection, or group possession or use of controlled substances and the intent to exercise dominion and control over it.

3.2. Distribution: means the actual, constructive, or attempted sale, transfer, delivery, or dispensing to another of an imitation controlled substance or controlled substance.

3.3. Possession or distribution of prohibited illegal substances is an illegal substance violation under this policy.

3.4. Illegal substance violation suspension procedures will only consider violations occurring within the past twenty-four (24) months.

4. Prohibited Medication

4.1. Medication in excess of a 12-hour dosage at school or appropriate amount for an event.

4.1.1. Prescription medications in excess of a recommended twelve (12) hour dosage.

4.1.2. Over-the-counter medications in excess of a recommended twelve (12) hour dosage.

4.1.3. Sharing of over the counter or prescription drugs is violation of this policy.

4.1.4. Violation of medication dosage amounts are to be handled by the school administrative team in consultation with the parent/legal guardian.

4.2. Distribution of prescription drugs is considered an illegal substance violation.

5. Illegal Substance Violation Suspension Procedures

5.1. **First Offense:** A three-day (3) school day suspension; student and parent/legal guardian are required to attend the Early Intervention Class offered at the Canyons Family Center; and a police referral.

5.1.1. Early Intervention Class: The Early Intervention class includes specific lessons on problem-solving, decision-making, communication skills, mood management, the stages of adolescent drug/alcohol dependency, and basic drug/alcohol information. A parent/legal guardian is required to attend the class with the student.

5.1.2. Parents or students seeking additional intervention may request an intake appointment at the Canyons Family Center (CFC).
5.1.2.1. Intake Appointment: An intake appointment is a clinical interview to more thoroughly understand the student’s functioning at school and other aspects of their life. A personalized series of recommendations are provided to the family, recommendations that may include school-based interventions, CFC counseling and/or classes, referrals to community-based services, and encouragements for families to follow up with their medical providers.

5.2. Second Offense: A five-day (5) school day suspension; a review of the students and parents documented responses from the first Early Intervention Class; a CFC intake appointment; and a police referral.

5.3. Third Offense: A seven-day (7) school day suspension; a referral to a District-Level Hearing (See JK—R—4 (2)); and a police referral.

6. Illegal Substances Procedures:

6.1. Due Process procedures outlined in this policy will be followed in the administration of drug and alcohol discipline.

6.2. Illegal violations covered by this policy may be reported to an appropriate law enforcement agency. Canyons School District will enforce the disciplinary consequences outlined in this policy independent of any court action.

6.3. Students apprehended by school district employees or law enforcement officials for illegal violations covered by this policy with a clear nexus to the school while off-campus during regular school hours shall be subject to this policy.

6.4. Students found in possession of drug paraphernalia as defined in Utah Code §58-37a-3, 5 will be disciplined according to the “possession and use” provisions of this policy.

6.5. A seven-day (7) school day suspension must be completed before a student is returned to school following a District-Level Hearing for an illegal substance violation. This requirement does not apply if a student is transferred to an alternative placement.

6.6. During the time a student is on suspension for disciplinary reasons, the student may not be a spectator or participant in any school-sponsored extra-curricular program/activity including those held off of the school property.

6.7. If a senior is placed on suspension, and that placement coincides with the end of the school year, the student will not be allowed to participate in graduation exercises. The diploma will be awarded upon completion of graduation requirements prior to the beginning of classes the following school year.

6.8. Records will be maintained on all violations. A student with more than one violation will be considered a repeat offender even if the earlier violation(s) occurred in a prior school year or a different Canyons District school.
6.9. In addition to the disciplinary consequences outlined in this policy, a student may be suspended or removed from participation in leadership positions, candidacy for leadership positions, school organizations, and athletic teams upon violations of the guidelines covered in this policy.

6.10. Canyons School District will award credit for education from an accredited institution when students are in drug and/or alcohol use treatment programs and alternative education programs. The credit will be reviewed for inclusion on the student’s transcript.

6.11. If an educator has reasonable cause to believe that a student been in possession of or consumed: alcohol; controlled substances; or been in possession of drug paraphernalia at a school-sponsored activity or on school property, the educator shall report to an administrator. The school administrator shall report the violation to the student’s parent or legal guardian, and may report to law enforcement. (See, U.C.A. §53A-11-401, et seq). School employees who in good faith make a report under this policy are immune from any liability, civil or criminal, that might result from that action.

**Expulsion Policy Summary**

Canyons School District students and employees are entitled to a learning/working environment which is free from unlawful and violent acts. Therefore, the Canyons District Board of Education shall not tolerate acts of violence, use or possession of weapons, criminal behavior, or gang activity in schools, on school property, or in the proximity of schools or school activities. Students whose actions pose a threat to the health and/or safety of a student or staff member shall be suspended and possibly expelled from school. (Utah Code Annotated 76) (Utah House Bill 41).

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**Fee Schedule 2017 - 2018**

I. **Required Fees**
   (For fully or partially enrolled students)
   - Activity Fee.......................................................... $ 45.00
   - Book Rental.......................................................... $ 30.00
   - Locker Rental......................................................... $ 5.00
   - *LMS: Canvas......................................................... $ 10.00

II. **Elective Fees and Charges**
   - Entry Level Elective Class Fee.......................... $20.00 maximum
   - Advanced Level Elective Class Fee.................... $30.00 maximum
     Limitation not applicable to elective Career
and Technical Education (CTE) projects)

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class Changes (Non essential, student-requested class changes)</td>
<td>$ 5.00</td>
</tr>
<tr>
<td>Class Changes (multiple)</td>
<td>$ 10.00</td>
</tr>
<tr>
<td>Make-up Quarter (.25) Credit Class</td>
<td>$ 35.00</td>
</tr>
<tr>
<td>Non-District Test Proctoring</td>
<td>$ 35.00</td>
</tr>
<tr>
<td>Enrichment Labs</td>
<td>$ 35.00</td>
</tr>
<tr>
<td>Driver Education Class</td>
<td>$ 95.00</td>
</tr>
<tr>
<td>Summer Driver Education Class</td>
<td>$140.00</td>
</tr>
<tr>
<td>Fitness for Life Competency Test</td>
<td>$ 35.00</td>
</tr>
<tr>
<td>Fitness for Life Make-up Test</td>
<td>$ 35.00</td>
</tr>
<tr>
<td>Content Area Competency Test</td>
<td>$ 85.00</td>
</tr>
<tr>
<td>Algebra 1, American Government and Citizenship, Biology Computer Literacy, Earth Systems, General Financial Literacy, Language Arts 12, World Geography World Languages Canyons Symphony Orchestra</td>
<td>$ 85.00</td>
</tr>
<tr>
<td>Music Instrumental Rental</td>
<td>$ 80.00</td>
</tr>
<tr>
<td>Yearbooks</td>
<td>$ 55.00</td>
</tr>
<tr>
<td>Parking Permit</td>
<td>$ 10.00</td>
</tr>
</tbody>
</table>

**USOE required fee for state tests administered at Granite School District Testing Center.**

### III. Extracurricular Participation Fees

<table>
<thead>
<tr>
<th>Sport</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseball</td>
<td>$ 75.00</td>
</tr>
<tr>
<td>Basketball</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>Cross Country</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>Debate</td>
<td>$ 75.00</td>
</tr>
<tr>
<td>Drama</td>
<td>$ 40.00</td>
</tr>
<tr>
<td>Drill Team</td>
<td>$ 45.00</td>
</tr>
<tr>
<td>Football</td>
<td>$ 130.00</td>
</tr>
<tr>
<td>Golf</td>
<td>$ 100.00</td>
</tr>
<tr>
<td>Music Performing Groups</td>
<td></td>
</tr>
<tr>
<td>Instrumental</td>
<td>$ 45.00</td>
</tr>
<tr>
<td>Vocal</td>
<td>$ 45.00</td>
</tr>
<tr>
<td>Soccer</td>
<td>$ 70.00</td>
</tr>
<tr>
<td>Softball</td>
<td>$ 75.00</td>
</tr>
<tr>
<td>Swimming</td>
<td>$ 65.00</td>
</tr>
<tr>
<td>Tennis</td>
<td>$ 55.00</td>
</tr>
<tr>
<td>Track</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>Volleyball</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>Wrestling</td>
<td>$ 60.00</td>
</tr>
</tbody>
</table>

### IV. Maximum Personal Per Student Uniform Expenditures

<table>
<thead>
<tr>
<th>Group</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drill Team</td>
<td>$600.00</td>
</tr>
<tr>
<td>Cheerleaders/Songleaders</td>
<td></td>
</tr>
<tr>
<td>Varsity</td>
<td>$500.00</td>
</tr>
<tr>
<td>Junior Varsity</td>
<td>$300.00</td>
</tr>
<tr>
<td>Sophomore</td>
<td>$300.00</td>
</tr>
<tr>
<td>Performing Groups</td>
<td></td>
</tr>
<tr>
<td>Dance</td>
<td>$250.00</td>
</tr>
<tr>
<td>Color Guard</td>
<td>$300.00</td>
</tr>
</tbody>
</table>
Marching Band .......................................... $500.00
Music ...................................................... $150.00
School Officers ........................................ $200.00

*Fees may be waived in accordance with state regulations. For information on fee waivers, refund policies, and other details, contact your school administrator.

*A Learning Management System (LMS) is a tool to facilitate the delivery of digital learning blended with traditional in-class experiences. At this time, Canvas was selected as the LMS for every high school student because of its extensive use in Utah’s colleges and universities, along with its ability to increase collaboration among students, teachers, and parents. Students will use Canvas to write, read, and do math, while learning and practicing valuable 21st Century skills.

Canyons School District
Breakfast/Lunch Prices

<table>
<thead>
<tr>
<th></th>
<th>Breakfast</th>
<th>Lunch</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elementary</td>
<td>$0.90</td>
<td>$1.75</td>
</tr>
<tr>
<td>Secondary</td>
<td>$1.10</td>
<td>$2.00</td>
</tr>
<tr>
<td>Adults</td>
<td>$2.00</td>
<td>$3.00</td>
</tr>
<tr>
<td>Reduced</td>
<td>$0.30</td>
<td>$0.40</td>
</tr>
</tbody>
</table>

**Fines**

Fines will be assessed to cover the cost of damage or loss of school property such as books, desks, etc. Fines are also assessed for parking in areas not designated for students, per the parking contract (see page 50). Students must pay all fines, and other financial responsibilities by the end of each quarter, or transcripts will be withheld until the obligation is cleared. Unpaid fines may ultimately be sent to collections if not paid in a timely manner. A fine for vandalism will be assessed and the cost of repairs/replace will be assessed to the student.

**Senior cap and gown, and yearbooks may also be withheld from students until all fines are paid.**

**Hall Passes**

Students will not be allowed out of class without a hall pass. In order to receive assistance and support in the office areas during class time, students will need to show a valid hall pass. Students are required to have hall passes visible at all times during school.
Some Alternative Ways to Earn High School Credits

Corner Canyon High School English and Elective Only Packets (used for making up a failed course)
To register for CCHS packets:
Pick up referral from your counselor
Pay money to main office ($35/quarter credit, $70/semester credit)
Pick up packet from packet teacher

Canyons Virtual High School - CVHS (used for making up a failed course AND/OR original credit)
To register for CVHS:
Go to cvhs.canyonsdistrict.org
Click on ‘Take a course’ link
Follow all instructions for enrolling in a course –
May cost up to $35/quarter

Electronic High School (used for making up a failed course AND/OR original credit)
To register for EHS:
Go to share.ehs.uen.org
Click on ‘get an account’
Follow all instructions for creating an account
Once account is created you will be able to register for classes
EHS courses are free of charge

NORTHRIDGE Learning Center (used for making up a failed course AND/OR for original credit)
To register for Northridge packets:
Go to the center located at:
140 W. 2100 S. Suite 100 in Salt Lake City or 3650 West 9800 South in South Jordan.
Testing is done at Northridge Learning Center.
Testing cannot be done on Fridays.
Packets start at $50/quarter
*Please note, some NLC packets receive a letter grade and some receive a pass/fail.
For more information or to order online, call (801) 486-0603 or visit www.northridgelearningcenter.com.

BYU Packets (used for making up a failed course AND/OR for original credit)
To purchase a BYU packet:
Check www.ce.byu.edu/is/ for a full offering of high school courses.
Click on “How to get started” under the “Courses” tab
Order online or by phone (1-800-914-8931).
Give CCHS’s ACT code (450-073) when you register so that your counselor can be aware of your credit.
Credit is awarded when the packet is complete and any tests have been passed (tests are taken at a BYU test site or with an approved proctor).
*Please note, BYU packets receive a letter grade.
Prices range from $50 to $150 depending on course.
Most BYU packets are worth .50 credit.
Canyons School District accepts credits approved through AdvancED accreditation. To verify accreditation of a chosen program please check advanc-ed.org.

Investigation Protocol

1. The student is suspended while the incident is investigated.
2. The student is given the opportunity to tell his or her version of the incident through due process.
3. If the incident is not immediately resolved, parents are invited to an informal conference.
4. Following the parent conference, one or more of the following disciplinary actions may be taken:
   - the student may be referred to anger management classes, court/law enforcement agencies, Canyons Family Education Center, and/or other programs
   - the student is placed on an academic and/or behavioral contract
   - the student is assigned school and/or community service
   - the student serves in-school suspension or detention
   - the student is referred to Draper Peer Court
   - the student pays restitution for damages or harm
   - the parent agrees to attend classes with the student
   - the student is suspended for up to ten days
   - the student is suspended to a District-Level hearing
   - the student is expelled from the school and/or the District

Internet Responsible Access and Use Conduct Guidelines
Canyons School District

All members of the Canyons School District community agree to follow school rules and commit to the District’s values. These values include:

- A commitment of integrity
- A respect of the rights and feelings of others
- A love of learning and diversity
- A respect of one’s self

To maintain these values we all agree to support the needs of the District community. You can read a detailed summary of your responsibilities below.

- A word-processing, spreadsheet, presentation
- Network folders, images, video, and stored files
- Research tools, library catalogs and associated memberships in online resources
- E-mail, web-pages, log files and cache files
Tampering with CSD technology or another person’s work is prohibited and could result in the loss of all rights to use computers at CSD, including user accounts and network access. Violations of this policy are also subject to disciplinary action up to and including suspension and/or expulsion.

As the line between the actual and the virtual world of the Internet grows increasingly blurry, students should take care to conduct themselves in both realms in accord with the community standards outlined herein. This caution particularly applies to the use of online social software including blogs, wikis, and other social networking technologies.

**I understand:**
- When using District resources (network, software or hardware) or on school time, I represent the Canyons School District, even if I am using these resources away from or outside the District network.
- If I knowingly enable others to violate these rules, I may be held accountable as if I broke the rule myself.
- Any violation of the rules can result in the loss of my privileges to use computer devices at school in addition to possible disciplinary action up to and including suspension and/or expulsion.

**I will:**
- Respect the work and privacy of others throughout the CSD Network.
- Use my applications, e-mail accounts and, CSD Network space appropriately, for school-related activities.
- Store my documents and files in places that are assigned to me.
- Abide by the Canyons School District copyright policy.
- Make an effort to keep my home computer free from viruses and other destructive materials and report any virus detections to a member of the technology staff.
- Report to a responsible adult any inappropriate or suspicious activity that may violate this Responsible Use Policy.

**I will not:**
- Save or install files and/or software on equipment without the authorization of a faculty member or the network administrators.
- Use CSD technology resources for commercial activity or to seek monetary gain.
- Intentionally introduce a virus or other harmful code anywhere on the CSD Network.
- Make attempts to circumvent security systems, including filters and computer policies.
- Access, download, store or print inappropriate, obscene or pornographic material.
- Use CSD technology resources to store or to transfer software used primarily for hacking, eavesdropping, or network administration.
- Annoy, hinder or harass others with offensive, obscene, abusive, malicious, embarrassing or threatening language or images.
- Communicate with inappropriate or abusive language.
When I create content that is saved on the network or posted on school websites, I will:

- Be considerate and respect the privacy of others.
- Identify myself as the author of all content created.
- Clearly indicate when the content was written.
- Give credit to others for their ideas.

Mobile Devices

- The unapproved or disruptive use of communication features on cellular devices while on district premises is prohibited.
- Students will receive instruction on the appropriate and academic uses of mobile devices.

Privacy

- I will not attempt to discover or use other user’s login name or password, nor will I share my passwords. If I become aware of another individual’s password, I will inform that person and/or a responsible adult.
- The Canyons School District respects the importance of online social networking sites to students who use these sites as a means of communication with peers. Students must understand the public nature of these sites and the risks, responsibilities, and accountability that they, as site managers, must assume if they participate. They also must understand that because student identities are linked with the District (and because of the impact such sites can have on school accountability, public image and student safety), public-facing student profiles will be monitored.

The Ethical Use of Virtual Materials

- I will not copy or transfer any copyrighted software.
- I will properly cite all online materials that I transfer and use in my work.
- Content created with and saved on CSD network and technology tools is the property of the District.
- If I leave the District community, I may take copies of anything I created, but the content that I created at CSD can continue to be used by the District for educational purposes such as publications and presentations.

My Use of CSD Content or School Information on Non-CSD Websites

- Content about the Canyons School District, anywhere on the World Wide Web, should observe all aspects of the District’s Responsible Use Policy.
- Official School files or documents are not to be posted on non-CSD sites.
- I understand that the official CSD website represents the District. No representation of CSD should be made on any website, newsgroup, bulletin board, through e-mail or through any other means without the permission of the District’s administration.

Getting My Content Approved for the CSD Website

- Any individual or organization wishing to post content on the CSD website should e-mail preliminary information to webmanager@canyonsdistrict.org. An initial
judgment will then be made of the appropriateness of the posting and other technical issues. Advance notice for special projects is imperative.

Insurance

Student insurance is available to all members of the student body at a minimal cost. It is recommended that all students have some type of health and accident insurance. Neither the school nor the Canyons School District Board of Education is an insurance agent nor does the school or the district carry insurance on individual students. The district does provide the opportunity for an insurance company to serve students. Students participating in athletics must have insurance coverage.

Student & Teacher Consultation Time

The school day will begin at 7:55 am with the tardy bell for first period. Teachers' contracted work time is 7:00 - 3:00 pm, Monday through Friday.

- **Monday, Wednesday and Thursday, 7:05 - 7:50 am:**
  - Student-Teacher Collaborative Time
  - Teachers will be in classrooms and available to students for additional support and instruction, test/quiz makeup, study sessions, tutoring, etc.

- **Tuesdays and Fridays, 7:00 - 7:50 am:**
  - Teacher-Teacher Collaborative Time
  - This time is reserved for teacher collaboration, professional development, departmental, linked learning and faculty meetings.

- **Monday – Friday, 2:30 – 3:00 pm:**
  - Consult and coordinate your individual needs for additional support outside of class time with your teachers.

Lockers

Hall lockers will be issued during the August registration or when a student registers at a later date. Students will be issued a single locker. Freshmen and sophomores should expect to share lockers. The locker location and combination is computer generated and is given out randomly. Students may not choose their locker location.

**Locker Security**
In order to protect your locker items, it is important that you practice the following rules:
- Stay in your assigned locker.
- Do not give out your locker combination to other students!
- Do not leave valuables in your locker.

**Care of Locker**

Lockers are school property. Students are responsible for keeping lockers clean both inside and out. Any damage such as writing, scratches, or dents may result in the loss of locker privileges and students may be required to pay a fine for vandalism. Students are responsible to notify the Attendance Office if their locker is in need of repair or if it has been vandalized. Students will be held responsible for any unreported damage to their lockers.

**Locker Searches**

School officials reserve the right to search any or all school lockers at any time. Illegal items found in lockers may be confiscated and students to whom the lockers are assigned may be prosecuted. Pictures displayed in lockers must conform to the standards of Canyons School District.

**Loss of Personal Property**

Canyons School District is not responsible for any personal property that is lost, stolen, or vandalized and which may have been entrusted for storage and/or safekeeping by Canyons School District or any employee of Canyons School District. There is no provision that allows payment for any personal item that is taken from Canyons School District.

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**Lost and Found**

The lost and found area is located in the Attendance Office. Campus security will help students look for and possibly find lost items. All Lost and Found items that are not claimed within one week after the last day of school will be given to charity.

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**Parent/Teacher Conferences**

Regular parent/teacher conferences are scheduled for October (fall) and February (spring). These conferences foster clear communication between parents and teachers. Parents are strongly encouraged to attend both conferences. Anytime parents have concerns about their student's progress, they should contact the teacher by phone and/or email to set up an appointment. Appointments will be made outside of regularly scheduled classroom time.

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**Parent Teacher Student Association (PTSA)**

CCHS encourages all parents, teachers, and students to join the PTSA. The PTSA provides many services to the school and allows the entire CCHS community to have input into improving Corner Canyon High. The dues for PTSA are $6.00 and may be paid by separate check at
Parking Regulations

Parking passes must be purchased annually; Permits will only be issued to those with a valid driver’s license. Permits from the previous years are not acceptable to park in the CCHS lots and anyone doing so will be ticketed and/or towed. CCHS and Canyons School District are NOT responsible for car damage or theft on our lot.

Parking is a privilege—not a right. A parking permit gives a student the privilege to park in the student parking areas when a space is available, but does not give the student the privilege to park when a space is not available. If the parking lot is full, the student must find an alternative place to park. Parking in adjacent neighborhoods is discouraged and disruptive for local residents. Parking close to the building is limited and most student parking spots are away from the building. The extra time it takes to find a parking spot or the time it takes to walk to the building is not an acceptable excuse for being late to class. Students should always plan accordingly to ensure that they are able to get to class on time.

State law indicates that each school district and school within the district will designate parking areas and that those parking areas may have rules enforced by the school, a parking security agency (e.g. Spectrum Security), and/or local law enforcement (e.g. Draper City Police). CCHS has designated areas for student and faculty parking. Students will be required to park only in parking stalls designated for student parking. Students who choose to park in non-designated student parking stalls (e.g. handicapped, faculty, administrative, school equipment occupied, or other reserved parking), or park illegally, may be subject to parking citations, parking boots, and/or towing off school grounds at the owner’s expense.

Each vehicle parked at CCHS must have a current school year parking permit properly displayed. Permits for first vehicle cost $10.00 each, and may be obtained from the Main Office. If students plan on driving another vehicle to school throughout the year, they MUST obtain a second permit for $5.00 at the Main Office. Due to limited space, parking is on a first come, first served basis. Permits MUST be displayed properly on the rear view mirror on the front windshield and must be present in the proper vehicle on the premise. Failure to properly display a permit will result in a citation. Repeated citations may result in parking privileges or permits being revoked. Students parking in Visitor spaces will receive a $75.00 parking citation. Parking permits are only good for the current identified school year on the permit, and must be purchased annually.

Each permit holder must have a valid Utah driver license and vehicles must have current registration. Those students who park in the parking lot must obey all rules and state laws. In addition, each student must provide written permission from a parent/guardian to drive a motor vehicle to school along with registered owner of vehicle if different then parent/guardian. In accordance with state laws, vehicles without a valid CCHS parking permit that is displayed appropriately, may be ticketed, tagged with a sticker, booted, or towed at the owner's expense.
After notification, any citations not paid in a timely manner will be sent to collections.

The student's vehicle may be searched when on school property if school authorities have reasonable suspicion to believe that materials in violation of state, county, municipal, or school codes are stored within the vehicle. Any such materials or other improper items found during the course of the search may be seized and used as evidence in school disciplinary hearings and legal proceedings.

For any reason you have to park another vehicle not registered with the school on campus, you MUST purchase a temporary parking pass at the Main office for $1.00 each day. All cars parked on the driver education range must be moved by 2:35 p.m. Cars not moved are subject to towing at the owner’s expense.

Drop Off/Pick-up Zone
CCHS parents who bring their students to school in cars or car pools are asked to use the West entry/exit “round about” off of 700 E. (CCHS front entrance), for student drop-off in the morning and pick-up in the afternoon. Parents who drop off and pick up at other entry/exit points may be subject to citations administered by Draper City Police.

It is suggested that students take advantage of car-pooling and/or district buses and limit driving to necessary situations to minimize traffic and support a clean air environment.

Phone Information & Resources

CORNER CANYON HIGH SCHOOL
Main Office 826-6400
- Payments and receipting, general questions, and contacting faculty and principal

Attendance Office 826-6410
- Check-ins/outs, notification of absences, and contacting school nurse and assistant principals

Student Center 826-6420
- Counselors, CTE programs, school psychologist, and post-secondary planning

Registrar 826-6430
Enrollment, student records, immunizations and transcripts

Canyons School District Board of Education 826-5000

Canyons Family Education Center 826-8190
The Canyons Family Center provides a spectrum of individual and family-based counseling, student-support groups and parent-education classes. The services, which include preliminary counseling sessions that help our experienced school psychologists determine what services may be needed to meet a family’s specific needs, whether as a result of an emotional crisis or not, are provided at no cost to families in Canyons School District.

Children’s Health Insurance Program (CHIP) 1-877-KIDS-NOW

Canyons Medicaid Outreach Services 826-7272

Utah High School Activities Association 566-0681
The UHSAA is the leadership organization for high school athletic and fine arts activities in Utah. Since 1927, the UHSAA has led the development of education-based interscholastic athletic and fine arts activities that help students succeed in their lives. The belief is these activities are an essential part of the high school experience and go a long way to improving academic performance and producing better citizens.

**Resources and Services:**

- **RISK Line** (24 hours a day - 7 days a week) 565-7475
- **Alcoholics Anonymous & Alateen** 484-7871
- **Child/Adult Abuse Hotline** 487-9811
- **Community Counseling Center** 355-2846
- **Detox Center (for alcohol/drug detoxification)** 363-9400
- **Pregnancy Counseling Services** 355-7444
- **Children’s Service Society of Utah** 355-7444
- **Rape Crisis Center** 467-7273
- **Spouse/Child Abuse Shelter/YMCA** 355-2804
- **Salt Lake Valley Mental Health** 566-4423
- **Suicide Prevention** 800-273-8255
- **Health/Aids Hotline** 800-366-2437

**Libraries**

- Draper Library, 1136 E. Pioneer Rd. 943-4636
- Sandy Library, 10100 S. Petunia Way 943-4636
- Whitmore Library, 2197 E. Fort Union Blvd. 943-4636

**Refunds**

**Students Transferring Out of the District**
1. Fees are fully assessed and fully refundable for the first four weeks of the school year.
2. The school will issue a check according to refund schedule (available in main office). Checks will be mailed to the parent/guardian.
3. A student's activity card shall be returned to the school (the day of check-out) to receive the activity fee refund.

**Students Transferring Within the District**
1. If a student has a fee waiver agreement, it is the parent/guardian’s responsibility to have the waiver forwarded to the school receiving the student. All fees are fully refundable before the first day of school. The yearbook fee is refundable to students who withdraw from school before October 30th. All other fees are not refundable.

**Right to Appeal**

Parents have the right to appeal a student suspension of more than ten (10) days by contacting Compliance and Civil Rights at the Canyons School District Office at 801-826-5351.
Report Cards

Report cards will be issued to students approximately one week after the end of each quarter.

School Lunch/Approved Eating Areas During Lunch

In the interest of keeping instructional areas free from disruptions and noise, and to keep the camps clean and safe, the following areas have been designated as acceptable lunch-time eating areas:
- Cafeteria
- Cafeteria Outdoor Patio
- Grassy Areas on the East Side of the School
- Main Commons Area and Balcony

Campus areas that are OFF LIMITS during school lunch times are:
- Entry Ways and Foyers
- Classroom Hallways---Performing Arts, Technology, North and South upper and lower, PE
- Stairways and Landings
- Outdoor Walkways and Breezeways

Lunch options will include a variety of fresh and delicious choices and a well-balanced meal. A well-balanced breakfast is offered at a cost of $1.10; lunch is offered to students at a cost of $2.00 per day. An a la carte lunch is also available for students wishing to purchase single food items. Prices range from $.25 to $3.00. ALL food items purchased in the cafeteria must be eaten inside the cafeteria and cannot be taken to other areas of the building per federal guidelines.

All persons eating in the cafeteria are expected to (a) dispose of all lunch litter in waste cans, (b) leave the table and floor clean, (c) return trays to the dishwashing area and (d) behave in an appropriate and respectful manner. Students who fail to comply with these rules of common courtesy (such as throwing food and sitting on tables) will be requested to assist in cleaning the cafeteria area and may lose school lunch privileges. Repeated or serious offenses may result in suspension/parent conference, etc.

Parent Contact

Parents should not call or text their children at school except in cases of emergency. Persons other than parents or legal guardians are not allowed to contact students at school, nor obtain release of students from school. The school telephone system is used for school business and should not be used by students except in emergency situations. Parents are required to contact the attendance office to formally check-out their student vs. text or calling the student directly.
**Smart Phones & PED’s (Personal Electronic Devices)**

Possession of a smart phone or other type of PED (personal electronic device – ipod, ipad, tablet, etc., is a privilege that may be forfeited by any student who uses a device inappropriately. Students who possess a smart phone or other PED, shall assume responsibility for its care. **At no time shall the District be responsible for preventing or investigating theft, loss or damage to smart phones or PED’s brought onto school property.** Smart phones and other PEDs' use during classroom time and field trips is at the discretion of the teacher and/or faculty member and will be based on the relevancy to instructional activities. Smart phones and other PEDs are to be used for the purpose of learning and use should be relevant to the learning activity and discretion of each faculty member. Exceptions to this policy may be granted by the school administration on a case-by-case basis to accommodate family emergencies or medical necessity.

Smart phones and other PEDs which are used illegally or to defame, harass, cyberbully, intimidate, and/or threaten others, will be investigated by the school administration and/or local law enforcement.

**Tobacco**

A student possessing tobacco (including e-cigarettes) in the school building or on the school grounds will be asked to surrender this material to school personnel and will be issued a Tobacco Violation Citation. These reports will be sent to the District Office and then to Juvenile Court for possible court action. If this procedure fails to achieve the desired results, the student will be suspended from school and a parent conference will be necessary for reinstatement.

**Visitors**

Our large student population precludes having visitors at CCHS during the school day. Siblings, friends, or family members of students (not enrolled at CCHS) are not to be brought to the high school during the regular school day. Please comply with the "NO VISITOR" policy. Any person (e.g. guest speaker, parent, etc.) who is visiting CCHS other than a normal main/attendance office visit, is required to officially check-in at the main office and display the proper visitor badge so it is clearly visible to all patrons. Classroom visits by parents/guardians must be pre-notified at least a day in advance through administration and teacher(s) involved. Students enrolled at nearby schools are NOT to come on CCHS campus during the school day; violators may be cited for trespassing.
Corner Canyon Graduation Requirements
## CANYONS SCHOOL DISTRICT

### High School Diploma Options

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<thead>
<tr>
<th>Standard Diploma</th>
<th>Advanced Diploma</th>
<th>Honors Diploma</th>
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<tbody>
<tr>
<td><strong>Language Arts</strong></td>
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**Required 28**

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<tr>
<th><strong>World Language</strong></th>
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<td>Grades 8-12</td>
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**Required 28**

**Minimum GPA 3.0**

**Minimum GPA 2.0**

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*Applications for the Advanced or Honors Diplomas must be submitted to the counseling center before April 1.*

**For the Advanced and Honors Diplomas, Senior ELA must be one of the following courses: ELA 12, ELA 12 Honors, AP English Language and Composition, AP English Literature and Composition, ENGL 1010 (combined with a semester of ELA 12), Creative Writing, Humanities 1010/1100 (Jordan High School and Corner Canyon High School Only).*